

City of Ionia Downtown Development Authority
April 19, 2023 Meeting Minutes

CALL TO ORDER: The Ionia Downtown Development Authority Board of Directors meeting was called to order at 8:00AM by Chairperson Kirgis.

ROLL CALL OF MEMBERS: Roll call revealed the following DDA Board of Directors present: City Manager Precia Garland, Dave Cook, Margot Cook, Paul Edds, Mike Kirgis, John Krueger, Ben Weller, Ryan Wilson and Treasurer Chris Hyzer. Also in attendance: Assistant to the City Manager Jonathan Bowman, Theatre Manager, Heather Poland Sizemore, and DDA Director Linda Curtis.

PUBLIC COMMENTS: Public Safety Director Thomas provided best practices information on matters dealing with individuals loitering or presenting actions of disorderly conduct in or near respective businesses. A review of the 911 contact options – by phone or text – in addition to other recommendations were also included. Director Thomas will compile informational handouts that will be distributed to business owners by DDA Director. Documents to be reviewed at the May DDA Board of Directors meeting. Board member requested the documents be reviewed and then approved prior to being distributed to downtown business owners.

Assistant to the City Manager Jonathan Bowman presented the Oath of Office to newly appointed Board member Heather Poland-Sizemore. Member Sizemore was welcomed to the DDA Board of Directors. Member Lentz had announced his decision to resign once a replacement was formally appointed.

CONSENT AGENDA: Motion to approve April DDA Agenda by Member D. Cook; seconded by Member Krueger.
MOTION CARRIED.

MEETING MINUTES: Minutes from the March 2023 DDA Board of Directors meeting presented. Motion to approve the March meeting minutes with correction by Member D. Cook; seconded by Member City Manager P. Garland. Member Krueger noted correction when referring to topic to be amended to include discussion on homelessness, disorderly conduct and loitering within the downtown area. Minutes will be corrected as noted and approved.
MOTION CARRIED.

FINANCIAL REPORT DDA accounts payable for February 26, 2023 – March 25, 2023 in the amount of \$904.83.
Ionia Theatre accounts payable for February 25, 2023 – March 25, 2023 in the amount of \$16,191.27.
City of Ionia Finance Director / DDA Treasurer Hyzer provided an overview of the DDA and Theatre financial statements. Motion to approve the Financial Report by Member Edds; seconded by Member Weller.
MOTION CARRIED.

DDA DIRECTOR REPORT: Report included within DDA Board of Directors meeting document package.

THEATRE REPORT: Theatre Manager G. Ferguson noted the number of special activities / events hosted recently including special showing of the movie Mario Bros for several school groups; Community Theatre hosting a musical; and COA monthly events. Numerous upcoming events are also scheduled.

BOARD DECISIONS AND ACTION ITEMS:

1. None at this time.

DISCUSSION ITEMS:

1. Member D. Cook noted he was grateful for the presentation provided by Director Thomas.

OTHER:

1. None at this time.

GENERAL ADJOURNMENT: Motion to adjourn at 8:40AM by Member D. Cook; seconded by Member M. Cook.

MOTION CARRIED.

DDA Board Secretary

Date

DDA Recording Secretary

Date