

City of Ionia Downtown Development Authority  
May 17, 2023 Meeting Minutes

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**CALL TO ORDER:** The Ionia Downtown Development Authority Board of Directors meeting was called to order at 8:00AM by Chairperson Kirgis.

**ROLL CALL OF MEMBERS:** Roll call revealed the following DDA Board of Directors present: Dave Cook, Margot Cook, Mike Kirgis, John Krueger, and Heather Poland-Sizemore., Also in attendance: Treasurer Chris Hyzer, Theatre Manager Gary Ferguson and DDA Director Linda Curtis.

**PUBLIC COMMENTS:** None at this time.

**CONSENT AGENDA:** Motion to approve May DDA Agenda by Member D. Cook; seconded by Member M. Cook.

MOTION CARRIED.

**MEETING MINUTES:** Minutes from the April 2023 DDA Board of Directors meeting presented. Motion to approve the March meeting minutes with correction by Member D. Cook; seconded by Member Poland-Sizemore.

MOTION CARRIED.

**FINANCIAL REPORT:** DDA accounts payable for March 26, 2023 – April 25, 2023 in the amount of \$1,088.84.

Ionia Theatre accounts payable for March 25, 2023 – April 25, 2023 in the amount of \$13,895.46.

City of Ionia Finance Director / DDA Treasurer Hyzer provided an overview of the DDA and Theatre financial statements. Motion to approve the Financial Report by Member M. Cook; seconded by Member D. Cook.

MOTION CARRIED.

**DDA DIRECTOR REPORT:** Report included within DDA Board of Directors meeting document package.

**THEATRE REPORT:** Theatre Manager G. Ferguson noted the great selection of summer movies. Several schools will be bringing student groups to the Theatre for special viewings / field trip activity. The Theatre will be open during the Memorial Day Parade. Testing of the new downtown speaker system was successful. Seeking janitorial staff for the facility.

**BOARD DECISIONS AND ACTION ITEMS:**

1. Motion to approve the 9-11 safety measure documents by Member D. Cook; seconded by Member M. Cook

MOTION CARRIED. Documents to be distributed to downtown business owners.

DISCUSSION ITEMS:

1. Member Krueger noted the recent power / internet outage and inconvenience to businesses during that time frame.

OTHER:

1. None at this time.

GENERAL ADJOURNMENT: Motion to adjourn at 8:31AM by Member D. Cook; seconded by Member M. Cook.

MOTION CARRIED.

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DDA Board Secretary

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Date

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DDA Recording Secretary

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Date