



**IONIA CITY COUNCIL  
REGULAR MEETING MINUTES  
7:00 PM, June 7, 2023  
CITY HALL COUNCIL CHAMBERS**

**CALL TO ORDER & PLEDGE OF ALLEGIANCE**

Mayor Dan Balice called the regular meeting of the Ionia City Council to order at 7:00 PM, and led with the Pledge of Allegiance.

**ROLL CALL**

Roll call revealed a Quorum with Councilmembers John Milewski, Tim Lee, Rich Starr, Tom Millard, Troy Waterman, and Mayor Dan Balice present. Councilmember Milewski made a motion, seconded by Councilmember Lee, to excuse the absences of Councilmembers Jeff Winters, Ryan Videtich, and Janice Gustafson.

MOTION CARRIED BY VOICE VOTE.

**I. APPROVAL OF AGENDA**

Councilmember Millard made a motion, seconded by Councilmember Waterman, to approve the agenda as presented.

Roll Call Vote: AYES: Milewski, Lee, Starr, Millard, Waterman, and Balice

NAYS: None

MOTION CARRIED

**II. APPROVAL OF MINUTES – May 3, 2023, Work Session and Regular Meeting**

Councilmember Milewski made a motion, seconded by Councilmember Millard, to approve the May 3, 2023, Work Session and Regular Meeting Minutes as presented.

Roll Call Vote: AYES: Milewski, Lee, Starr, Millard, Waterman, and Balice

NAYS: None

MOTION CARRIED

**III. PROCLAMATIONS**

None.

**IV. PUBLIC COMMENTS**

None.

**V. PUBLIC HEARINGS & ASSOCIATED ACTIONS**

**(V-1) Public Hearing & Action – Ordinance No. 576–Amend Chapter 214–General Fee Schedule**  
Chapter 214 – General Fee Schedule of Part Two – Administration Code of the Codified Ordinances of the City of Ionia contains a variety of fees set by ordinance, including water and sewer rates. The following fee changes were presented for City Council consideration:

**Suggested Fee Revisions:**

**214.05 Fees in the Streets, Utilities and Public Services Code –**

	<u>From:</u>	<u>To:</u>
(c) Water and Sewer rates and charges		
(1) Water Supply System Rates and Charges		
(A) Facilities maintenance charges – per REU (REU = 22,000 gallons)	\$30/quarter	\$32/quarter
(B) Commodity rate – per 1,000 gallons	\$4.00	\$4.10
(2) Sanitary Sewer system rates and charges		
(B) Commodity rate – per 1,000 gallons	\$4.30	\$4.50
(F) Extra Strength surcharges:		
BOD between 300 mg/L and 490 mg/L	\$0.10/lb	\$0.15/lb
Suspended solids between 300 mg/L and 70 mg/L	\$0.20/lb	\$0.30/lb
Total phosphorus between 5.0 mg/L and 10 mg/L	\$4.40/lb	\$8.20/lb
Ammonia nitrogen between 20 mg/L and 52 mg/L	\$0.20/lb	\$0.30/lb

For the average water customer, the proposed changes in the commodity and facilities maintenance charge will total \$4.20 per quarter, or \$16.80 per year. This represents an increase of 3.4% and is necessary to keep pace with the cost of operating the water distribution system, as well as associated debt service related to capital improvements (new water main, valves, wells, etc.). The changes are also based on an overall review of the financial status of the Water Fund, which has been stretched in recent years by the cost and scope of capital improvements required to keep the system functioning in accordance with all state and federal regulatory requirements. A contribution from the General Fund of \$240,000 was made during FY22-23 to the Water Fund, which helped to reduce the current rate increase proposed, especially given the 15% reduction in water sales to the Michigan Department of Corrections, because of closure of the Michigan Reformatory.

For the average sanitary sewer customer, the proposed change in the commodity rate is \$4.40 per quarter, or \$17.60 per year. This represents an increase of 4.5% and is necessary to keep pace with the cost of collecting and treating sewerage, as well as providing some funding for future capital improvements. The Sewer Fund is in a stronger financial position presently, compared to the Water Fund, which allows for a smaller proposed rate adjustment.

The extra strength surcharge rates are associated with industrial users of the sanitary sewer system and have not been adjusted since 2011. During that time, chemical costs to treat these extra strength constituents have doubled. Furthermore, operating costs over that same period have increased by approximately 4% per year, or 50% in total.

Rate changes proposed in Ordinance 576 will become effective upon ordinance adoption and publication. The water and sewer rates will be implemented with the first available billing cycle, beginning after July 1.

Following the Public Hearing without comment, Councilmember Millard made a motion, seconded by Councilmember Lee, to approve Ordinance No. 576, an ordinance to revise the General Fee Schedule contained in Chapter 214 of the City Code.

Roll Call Vote:           AYES: Milewski, Lee, Starr, Millard, Waterman, and Balice  
                              NAYS: None

MOTION CARRIED

**CITY OF IONIA  
Ordinance No. 576**

**AN ORDINANCE TO AMEND SUBSECTIONS 214.05(C)(1)A., 214.05(C)(1)B.,  
214.05(C)(2)B., AND 214.05(C)(2)F., ENTITLED “FEES IN THE STREETS, UTILITIES  
AND PUBLIC SERVICES CODE; WATER AND SEWER RATES AND CHARGES” OF  
THE CODIFIED ORDINANCES OF THE CITY OF IONIA**

**THE CITY OF IONIA HEREBY ORDAINS:**

Section 1.     Amendment of Subsection 214.05(c)(1)A. That Subsection 214.05(c)(1)A. of the Codified Ordinances of the City of Ionia is amended to read as follows:

(c) Water and Sewer Rates and Charges.

(1) Water Supply System Rates and Charges. Rates and charges for services and use of the water supply system shall be as set forth below, provided that such rates and charges may be revised from time to time by ordinance of the City Council:

A. Facilities maintenance charges:

000 to 100,000 gallons	- 1 REU	<del>\$30.00/qtr</del>	<u>\$32.00/qtr</u>
100,000 gal. to 300,000 gallons	- 5 REU	<del>\$150.00/qtr</del>	<u>\$160.00/qtr</u>
300,000 gal. to 1 million gallons	- 13 REU	<del>\$390.00/qtr</del>	<u>\$416.00/qtr</u>
1 million gal. to 2 million gallons	- 45 REU	<del>\$1,350.00/qtr</del>	<u>\$1,440.00/qtr</u>
2 million gal. to 10 million gallons	- 90 REU	<del>\$2,700.00/qtr</del>	<u>\$2,880.00/qtr</u>
10 million gallons +	- usage divided by 22,000 gallons	x <del>\$30.00/qtr/REU</del>	<u>\$32.00/qtr/REU</u>

charge.

Section 2.     Amendment of Subsection 214.05(c)(1)B. That Subsection 214.05(c)(1)B. of the Codified Ordinances of the City of Ionia is amended to read as follows:

(c) Water and Sewer Rates and Charges.

(1) Water Supply System Rates and Charges. Rates and charges for services and use of the water supply system shall be as set forth below, provided that such rates and charges may be revised from time to time by ordinance of the City Council:

\* \* \*

B. Commodity rate: All water service shall be charged for on the basis of water consumed as determined by the meter installed by the Department in the premises of water users. The commodity rate shall be ~~four dollars (\$4.00)~~ four dollars and ten cents (\$4.10) per thousand metered gallons.

Section 3. Amendment of Subsection 214.05(c)(2)B and 214.05(c)(2)F. That Subsection 214.05(c)(2)B. and Subsection 214.05(c)(2)F. of the Codified Ordinances of the City of Ionia is amended to read as follows:

(c) Water and Sewer Rates and Charges.

\* \* \*

(2) Sanitary Sewer Supply System Rates and Charges. Rates and charges for services and use of the Sanitary Sewer System shall be as set forth below, provided that such rates and charges may be revised from time to time by ordinance of the City Council:

\* \* \*

B. Commodity rate: All sewage disposal service shall be charged for on the basis of water consumed. The commodity rate shall be ~~four dollars and thirty cents (\$4.30)~~ four dollars and fifty cents (\$4.50) per thousand metered gallons.

\* \* \*

F. Extra strength surcharges.

- 1. Any discharge of BOD between 300 mg/L and 490 mg/L may be charged at a rate of up to ~~\$0.10~~ \$0.15 per pound.
- 2. Any discharge of suspended solid between 300 mg/L and 70 mg/L may be charged at a rate of up to ~~\$0.20~~ \$0.30 per pound.
- 3. Any discharge of total phosphorus between 5.0 mg/L and 10 mg/L may be charged at a rate of up to ~~\$4.40~~ \$8.20 per pound.
- 4. Any discharge of ammonia nitrogen between 20 mg/L and 52 mg/L may be charged at a rate of up to ~~\$0.20~~ \$0.30 per pound.

Section 4. Effective Date. This Ordinance shall become effective upon its publication in the manner provided by law.

**ORDINANCE No. 576 ADOPTED**

**(V-2) Public Hearing & Resolution 2023-09; Adopting FY 2023-24 Budget for all City funds & setting millage rates to support all budgets**

A proposed budget for Fiscal Year 2023-2024 for the General Fund and all Special Funds of the City of Ionia was reviewed by the Ionia City Council during its budget work session meeting on May 3, 2023, and a public hearing notice was provided to solicit comments regarding this budget. The budget includes \$7,033,270 in expenditures for the General Fund and \$18,499,442 for all Special Funds, for a grand total of \$25,532,712. Millage rates to be levied to support these budgets include:

FUND	PURPOSE	MILLAGE
General Fund	General Operating	3.00 mills*
General Fund	Public Safety Apparatus	1.15 mills*
General Fund	Theatre Improvements	1.00 mills*
General Fund	Parks System Improvements	1.00 mills*
Solid Waste Fund	Solid Waste Disposal	2.00 mills**
Environmental Response	Operating (landfill site)	0.1008 mills*
Dial-A-Ride	Public Transportation	0.7233 mills*
<b>TOTAL</b>		<b>8.9741mills</b>

\*Authorized by City Charter \*\*Authorized by Ord. No. 437;

Millage to be levied in the DDA District to support DDA operations includes 2.00 mills.

Proposed budget expenditures for all funds in FY23-24, as compared to FY22-23 following budget amendment #3 are as follows:

**FY 22-23 Council Budget Adjustment #3**

		22-23 Amended Budget	Proposed Amendment #3	Proposed Budget After Amendment
<b>Fund: 101 GENERAL</b>				
Account Category: Revenues				
101-000.000-409.000	CURRENT PROPERTY TAXES	565,000	45,000	610,000
101-000.000-425.000	INCOME TAX REVENUES	2,400,000	350,000	2,750,000
101-000.000-427.000	PAYMENT IN LIEU OF TAX	18,000	3,500	21,500
101-000.000-439.000	ADULT USE MARIJUANA	100,000	3,000	103,000
101-000.000-445.000	PENALTIES AND INTEREST ON TAXS	18,000	18,000	36,000
101-000.000-447.000	PROPERTY TAX ADMINISTRATIVE FE	49,000	6,000	55,000
101-000.000-450.000	LICENSES AND PERMITS	65,000	5,000	70,000
101-000.000-453.000	CODE ENFORCEMENT FEES	1,500	(1,000)	500
101-000.000-502.000	FEDERAL GRANT	-	1,500	1,500
101-000.000-569.000	STATE GRANT	-	8,500	8,500
101-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE APPR	78,000	62,000	140,000

101-000.000-574.000	STATE SHARED REVENUES	1,000,000	50,000	1,050,000
101-000.000-665.000	INTEREST	65,000	20,000	85,000
101-000.000-688.000	OTHER REVENUE	20,000	5,000	25,000
Revenues		7,157,200	576,500	7,733,700
Account Category: Expenditures				
Department: 172.000 CITY MANAGER				
101-172.000-702.000	SALARY & WAGES	212,500	7,500	220,000
101-172.000-710.000	PAYROLL TAXES & FRINGE BENEFIT	115,303	4,697	120,000
101-172.000-861.000	MEMBERSHIP AND DUES	730	1,570	2,300
Total Dept 172.000 - CITY MANAGER		336,433	13,767	350,200
Department: 191.000 ELECTIONS				
101-191.000-727.000	OFFICE SUPPLIES	9,000	1,500	10,500
101-191.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	23,000	(7,000)	16,000
Total Dept 191.000 - ELECTIONS		32,000	(5,500)	26,500
Department: 201.000 ACCOUNTING				
101-201.000-702.000	SALARY & WAGES	259,500	3,500	263,000
101-201.000-710.000	PAYROLL TAXES & FRINGE BENEFIT	209,832	2,168	212,000
Total Dept 201.000 - ACCOUNTING		475,032	5,668	480,700
Department: 202.000 INDEPENDENT AUDIT				
101-202.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	4,500	50	4,550
Total Dept 202.000 - INDEPENDENT AUDIT		4,500	50	4,550
Department: 203.000 INCOME TAX ADMINISTRATION				
101-203.000-740.000	OPERATING SUPPLIES	5,750	2,450	8,200
101-203.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	3,750	1,750	5,500
Total Dept 203.000 - INCOME TAX ADMINISTRATION		117,153	4,200	121,353
Department: 204.000 FRONT OFFICE				
101-204.000-710.000	PAYROLL TAXES & FRINGE BENEFIT	58,626	6,374	65,000
Total Dept 204.000 - FRONT OFFICE		190,376	6,374	196,750
Department: 209.000 ASSESSOR				
101-209.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	61,000	3,000	64,000

Total Dept 209.000 - ASSESSOR		63,500	3,000	66,500
Department: 210.000 CITY LEGAL FEES				
101-210.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	50,000	15,000	65,000
101-210.000-801.002	LEGAL FEES - PROSECUTION	50,000	20,000	70,000
Total Dept 210.000 - CITY LEGAL FEES		100,000	35,000	135,000
Department: 258.000 DATA PROCESSING DEPARTMENT				
101-258.000-747.000	SOFTWARE	30,750	14,250	45,000
Total Dept 258.000 - DATA PROCESSING DEPARTMENT		125,250	14,250	139,500
Department: 260.000 CLERK				
101-260.000-702.000	SALARY & WAGES	15,000	500	15,500
101-260.000-710.000	PAYROLL TAXES & FRINGE BENEFIT	1,500	200	1,700
101-260.000-727.000	OFFICE SUPPLIES	1,000	300	1,300
101-260.000-900.000	PUBLISHING	12,000	2,000	14,000
Total Dept 260.000 - CLERK		33,500	3,000	36,500
Department: 265.000 BUILDINGS - GROUNDS				
101-265.000-707.000	CENTRAL GARAGE ALLOCATION	24,000	11,000	35,000
101-265.000-710.000	PAYROLL TAXES & FRINGE BENEFIT	3,100	3,900	7,000
101-265.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	65,000	(6,500)	58,500
101-265.000-920.000	PUBLIC UTILITIES	12,000	2,000	14,000
Total Dept 265.000 - BUILDINGS - GROUNDS		240,100	10,400	250,500
Department: 289.000 OTHER OFFICES				
101-289.000-729.000	CREDIT CARD FEES	2,250	1,250	3,500
101-289.000-851.000	TELEPHONE	2,000	500	2,500
Total Dept 289.000 - OTHER OFFICES		673,750	1,750	675,500
Department: 344.000 AMBULANCE				
101-344.000-803.000	AMBULANCE SERVICE	45,000	1,000	46,000
Total Dept 344.000 - AMBULANCE		45,000	1,000	46,000
Department: 345.000 PUBLIC SAFETY				
101-345.000-702.001	SALARY AND WAGES - PSO1	1,430,000	(30,000)	1,400,000

101-345.000-702.005	SALARY AND WAGES - ADMIN ASSISTANT	61,500	2,500	64,000
101-345.000-702.006	SALARY AND WAGES - CROSSING GD	12,000	3,000	15,000
101-345.000-743.000	OPERATING SUPPLIES-GAS & OIL	42,000	3,000	45,000
101-345.000-745.000	K9 UNIT	15,000	2,000	17,000
101-345.000-920.000	PUBLIC UTILITIES	27,000	3,000	30,000
101-345.000-930.000	VEHICLE REPAIR & MAINTENANCE	27,000	2,000	29,000
101-345.000-989.000	CAPITAL OUTLAY-EQUIPMENT	141,817	48,183	190,000
Total Dept 345.000 - PUBLIC SAFETY		3,146,644	33,683	3,180,327
Department: 448.000 STREET LIGHTS				
101-448.000-775.000	REPAIR & MAINTENANCE SUPPLIES	40,000	3,000	43,000
Total Dept 448.000 - STREET LIGHTS		133,500	3,000	136,500
Department: 546.000 STORM SEWER				
101-546.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	51,000	(13,000)	38,000
Total Dept 546.000 - STORM SEWER		51,000	(13,000)	38,000
Department: 965.000 CONTRIBUTION				
101-965.000-999.249	CONTRIBUTION TO RECREATION	340,000	35,000	375,000
Total Dept 965.000 - CONTRIBUTION		1,365,000	35,000	1,400,000
Expenditures		7,266,188	151,642	7,417,830
Fund 101 - GENERAL:				
TOTAL REVENUES		7,157,200		7,733,700
TOTAL EXPENDITURES		7,266,188		7,417,830
NET OF REVENUES & EXPENDITURES:		(108,988)		315,870
BEG. FUND BALANCE		3,188,356		3,188,356
END FUND BALANCE		3,079,368		3,504,226
<b>Fund: 202 MAJOR STREETS</b>				
Account Category: Revenues				
202-000.000-665.000	INTEREST	200	400	600
Revenues		1,022,917	400	1,023,317



Account Category: Expenditures

Department: 474.000 TRAFFIC SERVICE

202-474.000-775.000	REPAIR & MAINTENANCE SUPPLIES	3,500	1,500	5,000
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Total Dept 474.000 - TRAFFIC SERVICE		30,500	1,500	32,000
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Department: 481.000 CENTRAL GARAGE CONTRACT - DDA

202-481.000-707.011	SALARY AND WAGES-GEN. MAINT.	90,000	(1,500)	88,500
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Total Dept 481.000 - CENTRAL GARAGE CONTRACT - DDA		266,000	(1,500)	264,500
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Expenditures		650,000	-	650,000
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Fund 202 - MAJOR STREETS:

TOTAL REVENUES		1,022,917		1,023,317
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TOTAL EXPENDITURES		650,000		650,000
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NET OF REVENUES & EXPENDITURES:		372,917		373,317
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BEG. FUND BALANCE		588,166		588,166
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END FUND BALANCE		961,083		961,483
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**Fund: 203 LOCAL STREETS**

Account Category: Revenues

203-000.000-403.000	COUNTY ROAD - TAXES	80,000	16,000	96,000
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203-000.000-665.000	INTEREST	200	200	400
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Revenues		455,001	16,200	471,201
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Account Category: Expenditures

Department: 463.000 ROUTINE MAINTENANCE - GENERAL

203-463.000-710.000	PAYROLL TAXES & FRINGE BENEFIT	40,000	5,000	45,000
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Total Dept 463.000 - ROUTINE MAINTENANCE - GENERAL		162,000	5,000	167,000
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Expenditures		336,500	5,000	341,500
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Fund 203 - LOCAL STREETS:

TOTAL REVENUES		455,001		471,201
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TOTAL EXPENDITURES		336,500		341,500
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NET OF REVENUES & EXPENDITURES:		118,501		129,701
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BEG. FUND BALANCE		520,689		520,689
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END FUND BALANCE		639,190		650,390
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**Fund: 205 PUBLIC SAFETY VEHICLE FUND**

Account Category: Revenues

205-000.000-665.000	INTEREST	100	250	350
205-000.000-688.000	OTHER REVENUE	100,000	100,000	200,000
Revenues		215,100	100,250	315,350
Expenditures		313,000	-	313,000
Fund 205 - PUBLIC SAFETY VEHICLE FUND:				
TOTAL REVENUES		215,100		315,350
TOTAL EXPENDITURES		313,000		313,000
NET OF REVENUES & EXPENDITURES:		(97,900)		2,350
BEG. FUND BALANCE		295,494		295,494
END FUND BALANCE		197,594		297,844

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**Fund: 228 SOLID WASTE FUND**

Account Category: Revenues

228-000.000-409.000	CURRENT PROPERTY TAXES	220,000	25,000	245,000
228-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE APPR	30,000	55,000	85,000
228-000.000-620.000	REFUSE COLLECTION FEES	275,000	15,000	290,000
228-000.000-660.000	PENALTY REVENUE	5,500	800	6,300
228-000.000-665.000	INTEREST	100	150	250
228-000.000-688.000	OTHER REVENUE	11,500	(2,500)	9,000
Revenues		542,100	93,450	635,550

Account Category: Expenditures

Department: 271.000 CITY PROPERTY IMPROVEMENTS

228-271.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	40,000	2,000	42,000
Total Dept 271.000 - CITY PROPERTY IMPROVEMENTS		46,000	2,000	48,000

Department: 272.000 RECYCLING CENTER

228-272.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	275,000	15,000	290,000
Total Dept 272.000 - RECYCLING CENTER		275,000	15,000	290,000

Department: 463.100 TREE TRIMMING

228-463.100-707.000	CENTRAL GARAGE ALLOCATION	17,000	2,000	19,000
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228-463.100-710.000	PAYROLL TAXES & FRINGE BENEFIT	13,000	1,500	14,500
Total Dept 463.100 - TREE TRIMMING		46,500	3,500	50,000
Department: 463.700 LEAF AND BRUSH PICKUP				
228-463.700-710.000	PAYROLL TAXES & FRINGE BENEFIT	19,000	4,000	23,000
Total Dept 463.700 - LEAF AND BRUSH PICKUP		98,600	4,000	102,600
Expenditures		543,100	24,500	567,600
Fund 228 - SOLID WASTE FUND:				
TOTAL REVENUES		542,100		635,550
TOTAL EXPENDITURES		543,100		567,600
NET OF REVENUES & EXPENDITURES:		(1,000)		67,950
BEG. FUND BALANCE		257,142		257,142
END FUND BALANCE		256,142		325,092

**Fund: 239 PARKS - FACILITIES IMPROVEMENTS**

Account Category: Revenues

239-000.000-409.000	CURRENT PROPERTY TAXES	110,000	12,000	122,000
239-000.000-569.000	STATE GRANT	750,000	(400,000)	350,000
239-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE APPR	15,000	28,000	43,000
239-000.000-665.000	INTEREST	250	350	600
Revenues		1,150,250	(359,650)	790,600

Account Category: Expenditures

Department: 545.730 Hale Park

239-545.730-801.000	CONTRACTUAL & PROFESSIONAL SEV	5,000	(5,000)	-
239-545.730-805.400	ARCHITECTURAL-ENGINEERING	-	2,600	2,600
Total Dept 545.730 - Hale Park		5,000	(2,400)	2,600

Department: 545.800 STEELE ST. PARK

239-545.800-801.000	CONTRACTUAL & PROFESSIONAL SEV	7,500	(7,500)	-
239-545.800-805.400	ARCHITECTURAL-ENGINEERING	-	15,000	15,000
Total Dept 545.800 - STEELE ST. PARK		7,500	7,500	15,000

Department: 545.810 Dog Park

239-545.810-801.000	CONTRACTUAL & PROFESSIONAL SEV	550,000	(450,000)	100,000
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239-545.810-805.400	ARCHITECTURAL-ENGINEERING	-	125,000	125,000
Total Dept 545.810 - Dog Park		550,000	(325,000)	225,000
Expenditures		1,102,500	(319,900)	782,600
Fund 239 - PARKS - FACILITIES IMPROVEMENTS:				
TOTAL REVENUES		1,150,250		790,600
TOTAL EXPENDITURES		1,102,500		782,600
NET OF REVENUES & EXPENDITURES:		47,750		8,000
BEG. FUND BALANCE		693,332		693,332
END FUND BALANCE		741,082		701,332

**Fund: 248 DOWNTOWN DEVELOPMENT OPERATING**

Account Category: Revenues

248-000.000-415.000	2 MILL LEVY	41,000	3,000	44,000
248-000.000-655.000	PROMOTIONS AND SPONSORSHIPS	4,000	400	4,400
Revenues		472,050	3,400	475,450

Account Category: Expenditures

Department: 558.000 ADMINISTRATIVE

248-558.000-702.000	SALARY & WAGES	71,500	1,500	73,000
248-558.000-710.000	PAYROLL TAXES & FRINGE BENEFIT	50,000	2,000	52,000
248-558.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	190,000	4,000	194,000
Total Dept 558.000 - ADMINISTRATIVE		421,700	7,500	429,200

Department: 600.000 DOWNTOWN MAINTENANCE

248-600.000-920.000	PUBLIC UTILITIES	6,000	2,000	8,000
Total Dept 600.000 - DOWNTOWN MAINTENANCE		27,000	2,000	29,000
Expenditures		471,200	9,500	480,700

Fund 248 - DOWNTOWN DEVELOPMENT OPERATING:

TOTAL REVENUES		472,050		475,450
TOTAL EXPENDITURES		471,200		480,700
NET OF REVENUES & EXPENDITURES:		850		(5,250)
BEG. FUND BALANCE		6,798		6,798
END FUND BALANCE		7,648		1,548

**Fund: 249 RECREATION DEPARTMENT**

Account Category: Revenues

249-000.000-647.000	ADULT ACTIVITIES	12,000	(7,900)	4,100
249-000.000-648.000	YOUTH ACTIVITIES	65,000	19,000	84,000
249-000.000-648.100	YOUTH FOOTBALL ASSOCIATION	4,800	(1,100)	3,700
249-000.000-652.000	SPECIAL EVENTS	18,500	(12,000)	6,500
249-000.000-674.000	ARMORY-LEASES:ROOMS,FLOORS	4,000	1,100	5,100
249-000.000-675.000	GIFTS DONATIONS	1,000	-	1,000
249-000.000-699.101	CONTRIBUTIONS FROM GENERAL FUN	340,000	35,000	375,000
Revenues		446,860	34,100	480,960
Account Category: Expenditures				
Department: 536.000 ADMINISTRATION				
249-536.000-710.000	PAYROLL TAXES & FRINGE BENEFIT	85,000	7,000	92,000
249-536.000-727.000	OFFICE SUPPLIES	750	200	950
Total Dept 536.000 - ADMINISTRATION		242,500	7,200	249,700
Department: 560.000 OPERATIONS				
249-560.000-751.000	SPECIAL EVENT ACTIVITIES	3,000	1,000	4,000
249-560.000-753.000	YOUTH ACTIVITIES	28,000	10,000	38,000
Total Dept 560.000 - OPERATIONS		40,900	11,000	51,900
Department: 755.000 ARMORY				
249-755.000-920.000	PUBLIC UTILITIES	15,000	2,500	17,500
249-755.000-931.000	BUILDING REPAIR & MAINTENANCE	6,000	3,000	9,000
249-755.000-940.000	EQUIPMENT RENTAL	100	200	300
Total Dept 755.000 - ARMORY		32,100	5,700	37,800
Department: 770.000 PARK MAINTENANCE				
249-770.000-740.000	OPERATING SUPPLIES	3,000	750	3,750
Total Dept 770.000 - PARK MAINTENANCE		165,000	750	165,750
Expenditures		480,500	24,650	505,150
Fund 249 - RECREATION DEPARTMENT:				
TOTAL REVENUES		446,860		480,960
TOTAL EXPENDITURES		480,500		505,150
NET OF REVENUES & EXPENDITURES:		(33,640)		(24,190)

BEG. FUND BALANCE	39,215	39,215
END FUND BALANCE	5,575	15,025

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**Fund: 250 THEATRE FUND**

Account Category: Revenues

250-000.000-633.000	MOVIE ADMISSIONS	80,000	10,000	90,000
250-000.000-634.000	MOVIE CONCESSIONS	95,000	12,000	107,000
250-000.000-635.000	LIVE ENTERTAINMENT REVENUE	8,500	(8,000)	500
250-000.000-639.000	THEATRE RENTAL	4,000	5,200	9,200
250-000.000-640.000	ADVERTISING REVENUES	2,000	700	2,700
250-000.000-675.000	GIFTS DONATIONS	4,000	(2,000)	2,000
250-000.000-688.000	OTHER REVENUE	2,000	(800)	1,200
250-000.000-699.248	CONTRIBUTION FROM DDA	-	40,000	40,000
Revenues		195,600	57,100	252,700

Account Category: Expenditures

Department: 442.000 OPERATIONS

250-442.000-702.000	SALARY & WAGES	91,000	3,000	94,000
250-442.000-727.000	OFFICE SUPPLIES	600	200	800
250-442.000-728.000	POSTAGE	100	50	150
250-442.000-729.000	CREDIT CARD FEES	5,200	1,550	6,750
250-442.000-732.000	LIVE ENTERTAINMENT EXPENSE	2,000	(2,000)	-
250-442.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	18,500	4,500	23,000
250-442.000-804.000	FILM EXPENSE	45,000	5,000	50,000
250-442.000-805.000	CONCESSION EXPENSE	32,000	6,000	38,000
250-442.000-862.000	SUBSCRIPTIONS	1,000	(500)	500
250-442.000-920.000	PUBLIC UTILITIES	30,000	10,000	40,000
250-442.000-931.000	BUILDING REPAIR & MAINTENANCE	12,000	8,000	20,000
250-442.000-956.001	SALES TAX	4,000	2,000	6,000
250-442.000-962.200	ADVERTISING - PROMOTION	5,000	1,300	6,300
Expenditures		259,500	39,100	298,600

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Fund 250 - THEATRE FUND:

TOTAL REVENUES	195,600	252,700
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TOTAL EXPENDITURES		259,500	298,600
NET OF REVENUES & EXPENDITURES:		(63,900)	(45,900)
BEG. FUND BALANCE		496,024	496,024
END FUND BALANCE		432,124	450,124

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**Fund: 266 PUBLIC SAFETY DONATIONS**

Revenues		32,000	32,000
Account Category: Expenditures			
Department: 558.000 ADMINISTRATIVE			
266-558.000-989.000	CAPITAL OUTLAY-EQUIPMENT	14,000	12,000
		26,000	
Total Dept 558.000 - ADMINISTRATIVE		14,000	12,000
		26,000	
Expenditures		14,000	12,000
		26,000	
Fund 266 - PUBLIC SAFETY DONATIONS:			
TOTAL REVENUES		32,000	32,000
TOTAL EXPENDITURES		14,000	26,000
NET OF REVENUES & EXPENDITURES:		18,000	6,000
BEG. FUND BALANCE		6,058	6,058
END FUND BALANCE		24,058	12,058

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**Fund: 284 OPIOID SETTLEMENT FUND**

Account Category: Revenues			
284-000.000-685.000	Opioid Settlement Revenue	-	15,500
		15,500	15,500
Revenues		-	15,500
		15,500	15,500
Fund 284 - OPIOID SETTLEMENT FUND:			
TOTAL REVENUES		-	15,500
TOTAL EXPENDITURES		-	-
NET OF REVENUES & EXPENDITURES:		-	15,500
BEG. FUND BALANCE		-	-
END FUND BALANCE		-	15,500

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**Fund: 412 ENVIRONMENTAL RESPONSE**

Account Category: Revenues			
412-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE APPR	1,800	2,400
		4,200	4,200

Revenues		14,900	2,400	17,300
Account Category: Expenditures				
Department: 536.000 ADMINISTRATION				
412-536.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	16,200	3,800	20,000
Total Dept 536.000 - ADMINISTRATION		16,200	3,800	20,000
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Expenditures		16,200	3,800	20,000
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Fund 412 - ENVIRONMENTAL RESPONSE:				
TOTAL REVENUES		14,900		17,300
TOTAL EXPENDITURES		16,200		20,000
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NET OF REVENUES & EXPENDITURES:		(1,300)		(2,700)
BEG. FUND BALANCE		106,936		106,936
END FUND BALANCE		105,636		104,236

**Fund: 420 CAPITAL IMPROVEMENT PROJECTS**

Account Category: Revenues

420-000.000-699.590	CONTRIBUTION FROM SEWER FUND	1,092,500	(15,000)	1,077,500
420-000.000-699.591	CONTRIBUTION FROM WATER FUND	1,092,500	(15,000)	1,077,500
Revenues		2,185,000	(30,000)	2,155,000

Account Category: Expenditures

Department: 543.540 2021 MORSE STREET IMPROVEMENTS

420-543.540-801.000	CONTRACTUAL & PROFESSIONAL SEV	870,000	(20,000)	850,000
420-543.540-805.400	ARCHITECTURAL-ENGINEERING	95,000	(10,000)	85,000
Total Dept 543.540 - 2021 MORSE STREET IMPROVEMENTS		965,000	(30,000)	935,000

Department: 543.550 2020 BRANCH STREET IMPROVEMENTS

420-543.550-801.000	CONTRACTUAL & PROFESSIONAL SEV	1,015,000	5,000	1,020,000
420-543.550-805.400	ARCHITECTURAL-ENGINEERING	175,000	(15,000)	160,000
Total Dept 543.550 - 2020 BRANCH STREET IMPROVEMENTS		1,190,000	(10,000)	1,190,000

Department: 543.556 HALL STREET IMPROVEMENTS

420-543.556-805.400	ARCHITECTURAL-ENGINEERING	30,000	10,000	40,000
Total Dept 543.556 - HALL STREET IMPROVEMENTS		30,000	10,000	40,000



Expenditures	2,185,000	(30,000)	2,155,000
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Fund 420 - CAPITAL IMPROVEMENT PROJECTS:			
TOTAL REVENUES	2,185,000		2,155,000
TOTAL EXPENDITURES	2,185,000		2,155,000
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NET OF REVENUES & EXPENDITURES:	-		-
BEG. FUND BALANCE	1,000		1,000
END FUND BALANCE	1,000		1,000

**Fund: 588 DIAL-A-RIDE**

Account Category: Revenues

588-000.000-409.000	CURRENT PROPERTY TAXES	81,000	8,000	89,000
588-000.000-502.500	FEDERAL GRANT- CAPITAL	200,000	(193,880)	6,120
588-000.000-569.500	STATE GRANT - CAPITAL	50,000	(48,000)	2,000
588-000.000-569.800	STATE GRANT - RTAP	5,500	5,500	11,000
588-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE APPR	11,350	20,800	32,150
588-000.000-626.000	CHARGE FOR SERVICES	10,000	7,400	17,400
588-000.000-630.000	PASSENGER FARES/TOKENS	65,000	2,000	67,000
588-000.000-630.100	PASSENGER FARES - SCHOOLS	5,750	(3,750)	2,000
588-000.000-665.000	INTEREST	550	450	1,000
588-000.000-695.000	SALE OF PROPERTY	17,500	(17,500)	-
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Revenues		1,074,482	(218,980)	855,502

Account Category: Expenditures

Department: 558.000 ADMINISTRATIVE

588-558.000-702.000	SALARY & WAGES	90,000	4,000	94,000
588-558.000-727.000	OFFICE SUPPLIES	800	(300)	500
588-558.000-816.000	COMMUNICATION TOWER EXPENSES	8,000	2,000	10,000
588-558.000-920.000	PUBLIC UTILITIES	11,500	2,000	13,500
588-558.000-940.000	EQUIPMENT RENTAL	-	50	50
588-558.000-962.200	ADVERTISING - PROMOTION	7,000	(2,000)	5,000
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Total Dept 558.000 - ADMINISTRATIVE 379,056 5,750 384,806

Department: 560.000 OPERATIONS

588-560.000-702.000	SALARY & WAGES	209,000	41,000	250,000
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588-560.000-702.007	SALARY AND WAGES - DISPATCHERS	61,000	(2,000)	59,000
588-560.000-710.000	PAYROLL TAXES & FRINGE BENEFIT	55,000	(22,000)	33,000
588-560.000-740.000	OPERATING SUPPLIES	5,000	1,200	6,200
588-560.000-743.000	OPERATING SUPPLIES-GAS & OIL	52,000	9,000	61,000
588-560.000-807.800	RTAP GRANT	5,500	6,000	11,500
588-560.000-957.000	TAXES-VEHICLE & CDL LICENSES	100	75	175
Total Dept 560.000 - OPERATIONS		453,900	33,275	487,175
Department: 564.000 MAINTENANCE				
588-564.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	8,000	(2,000)	6,000
588-564.000-930.000	VEHICLE REPAIR & MAINTENANCE	14,000	7,000	21,000
588-564.000-931.000	BUILDING REPAIR & MAINTENANCE	9,000	10,000	19,000
Total Dept 564.000 - MAINTENANCE		36,000	15,000	21,000
Department: 570.000 STATE GRANTS				
588-570.000-807.400	COA GRANT	25,178		
588-570.000-807.700	CAPITAL GRANT	250,000	(242,000)	8,000
Total Dept 570.000 - STATE GRANTS		275,178	(242,000)	33,178
Expenditures		1,144,134	(187,975)	956,159
Fund 588 - DIAL-A-RIDE:				
TOTAL REVENUES		1,074,482		855,502
TOTAL EXPENDITURES		1,144,134		956,159
NET OF REVENUES & EXPENDITURES:		(69,652)		(100,657)
BEG. FUND BALANCE		1,118,175		1,118,175
END FUND BALANCE		1,048,523		

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**Fund: 590 SEWER DEPT.**

Account Category: Revenues

590-000.000-642.000	UTILITY USAGE - STATE INSTITU	1,100,000	(225,000)	875,000
590-000.000-660.000	PENALTY REVENUE	23,000	6,000	29,000
Revenues		3,646,000	(219,000)	3,427,000

Account Category: Expenditures

Department: 558.000 ADMINISTRATIVE

590-558.000-999.420	CONTRIB TO GRANT PROJECTS	1,092,500	(15,000)	1,077,500
Total Dept 558.000 - ADMINISTRATIVE		2,381,824	(15,000)	2,366,824
Department: 560.000 OPERATIONS				
590-560.000-710.000	PAYROLL TAXES & FRINGE BENEFIT	31,000	2,000	33,000
590-560.000-940.000	EQUIPMENT RENTAL	7,000	2,000	9,000
590-560.000-980.000	CAPITAL OUTLAY	30,000	(10,000)	20,000
Total Dept 560.000 - OPERATIONS		146,000	(6,000)	140,000
Department: 564.000 MAINTENANCE				
590-564.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	30,000	(15,000)	15,000
590-564.000-940.000	EQUIPMENT RENTAL	50,000	(25,000)	25,000
Total Dept 564.000 - MAINTENANCE		147,500	(40,000)	107,500
Expenditures		4,875,324	(61,000)	4,814,324
Fund 590 - SEWER DEPT.:				
TOTAL REVENUES		3,646,000		3,427,000
TOTAL EXPENDITURES		4,875,324		4,814,324
NET OF REVENUES & EXPENDITURES:		(1,229,324)		(1,387,324)
BEG. FUND BALANCE		12,706,922		12,706,922
END FUND BALANCE		11,477,598		11,319,598
<b>Fund: 591 WATER DEPT.</b>				
Account Category: Revenues				
591-000.000-502.000	FEDERAL GRANT	585,000	515,000	1,100,000
591-000.000-642.000	UTILITY USAGE - STATE INSTITU	550,000	(50,000)	500,000
591-000.000-653.000	DEBT SERVICE REVENUE	735,000	15,000	750,000
591-000.000-660.000	PENALTY REVENUE	20,000	5,000	25,000
591-000.000-665.000	INTEREST	1,000	39,000	40,000
591-000.000-688.000	OTHER REVENUE	43,000	17,000	60,000
Revenues		3,869,000	541,000	4,410,000
Account Category: Expenditures				
Department: 558.000 ADMINISTRATIVE				
591-558.000-999.420	CONTRIB TO GRANT PROJECTS	1,092,500	(15,000)	1,077,500

Total Dept 558.000 - ADMINISTRATIVE		2,505,008	(15,000)	2,490,008
Department: 564.000 MAINTENANCE				
591-564.000-707.000	CENTRAL GARAGE ALLOCATION	70,000	15,000	85,000
591-564.000-710.000	PAYROLL TAXES & FRINGE BENEFIT	45,000	20,000	65,000
591-564.000-940.000	EQUIPMENT RENTAL	50,000	(10,000)	40,000
Total Dept 564.000 - MAINTENANCE		178,000	25,000	203,000
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Expenditures		3,545,508	10,000	3,555,508
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Fund 591 - WATER DEPT.:				
TOTAL REVENUES		3,869,000		4,410,000
TOTAL EXPENDITURES		3,545,508		3,555,508
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NET OF REVENUES & EXPENDITURES:		323,492		854,492
BEG. FUND BALANCE		9,115,677		9,115,677
END FUND BALANCE		9,439,169		9,970,169
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<b>Fund: 598 IONIA REGIONAL UTILITIES AUTHORITY</b>				
Account Category: Revenues				
598-000.000-665.000	INTEREST	700	2,000	2,700
598-000.000-688.000	OTHER REVENUE	60,000	(15,000)	45,000
Revenues		2,502,200	(13,000)	2,489,200
Account Category: Expenditures				
Department: 558.000 ADMINISTRATIVE				
598-558.000-851.000	TELEPHONE	7,000	2,500	9,500
598-558.000-980.000	CAPITAL OUTLAY	2,000,000	(600,000)	1,400,000
Total Dept 558.000 - ADMINISTRATIVE		2,936,000	(597,500)	2,338,500
Department: 563.000 TREATMENT PLANT				
598-563.000-741.000	OPERATING SUPPLIES-CHEMICALS	150,000	25,000	175,000
Total Dept 563.000 - TREATMENT PLANT		792,500	25,000	817,500
Department: 565.000 LIFT STATION				
598-565.000-940.000	EQUIPMENT RENTAL	500	750	1,250
Total Dept 565.000 - LIFT STATION		61,000	750	61,750
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Expenditures	3,789,500	(571,750)	3,217,750
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Fund 598 - IONIA REGIONAL UTILITIES AUTHORITY:			
TOTAL REVENUES	2,502,200		2,489,200
TOTAL EXPENDITURES	3,789,500		3,217,750
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NET OF REVENUES & EXPENDITURES:	(1,287,300)		(728,550)
BEG. FUND BALANCE	9,499,154		9,499,154
END FUND BALANCE	8,211,854		8,770,604

**Fund: 661 CENTRAL GARAGE**

Account Category: Revenues

661-000.000-626.000	CHARGE FOR SERVICES	45,000	(5,000)	40,000
		<hr/>		
Revenues		491,100	(5,000)	486,100

Account Category: Expenditures

Department: 442.000 OPERATIONS

661-442.000-740.000	OPERATING SUPPLIES	14,000	4,000	18,000
661-442.000-940.200	EQUIP RENTAL - BLDG & GROUNDS	10,000	(10,000)	-
		<hr/>		
Total Dept 442.000 - OPERATIONS		323,000	(6,000)	317,000
		<hr/>		
Expenditures		557,200	(6,000)	551,200

Fund 661 - CENTRAL GARAGE:

TOTAL REVENUES	491,100		486,100
TOTAL EXPENDITURES	557,200		551,200
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NET OF REVENUES & EXPENDITURES:	(66,100)		(65,100)
BEG. FUND BALANCE	1,180,968		1,180,968
END FUND BALANCE	1,114,868		1,115,868

Following the Public Hearing without comment, Councilmember Lee made a motion, seconded by Councilmember Starr, to approve Budget Appropriation Resolution 2023-09, which will adopt the FY 2023-2024 budget for all City Funds and set the millage rates to support these budgets.

Roll Call Vote: AYES: Milewski, Lee, Starr, Millard, Waterman, and Balice

NAYS: None

MOTION CARRIED



**A RESOLUTION BY THE CITY COUNCIL OF THE CITY OF IONIA ADOPTING THE FISCAL YEAR 2023-2024 BUDGET FOR ALL CITY FUNDS AND SETTING THE MILLAGE RATE TO SUPPORT SAID BUDGET**

**WHEREAS** pursuant to MCL 141.412 and Section 5.05 of the City Charter, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on May 13, 2023 and a public hearing on the proposed budget was held on June 7, 2023, now, therefore,

**BE IT RESOLVED** that the proposed 2023-2024 Fiscal Year Budget be adopted and that commencing July 1, 2023 and ending June 30, 2024, the following revenues and expenditures are hereby established and appropriated on a governmental fund basis.

**BE IT FURTHER RESOLVED** that the estimated revenues and expenditures for Fiscal Year 2023-2024 are as follows:

<u>General Fund</u>	<b>Revenues</b>	<b>Expenditures</b>
Property Taxes	\$600,000	
Income Taxes	\$2,400,000	
State Revenues	\$1,170,000	
Charges for Service	\$2,456,000	
License and Permits	\$167,500	
Interest	\$80,000	
Miscellaneous	\$239,600	
Council		\$48,450
City Manager		\$380,850
Elections		\$21,000
Accounting		\$481,800
Independent Audit		\$5,000
Income Tax Administration		\$119,550
Front Office		\$191,500
Planning & Zoning		\$43,500
Assessor		\$63,500
City Legal Fees		\$90,000
Board of Review		\$1,000
Festivals & Events		\$8,000
Data Processing Department		\$145,000
Clerk		\$57,190
Building – Grounds		\$248,200
Other Offices		\$673,750
Ambulance		\$48,600
Public Safety		\$3,176,980
Street Lights		\$118,500
Oak Hill Cemetery		\$35,900
Contributions – Other Funds		\$1,075,000

TOTAL	\$7,113,100	\$7,033,270
	<b>Revenues</b>	<b>Expenditures</b>
	<b><u>Special Revenue Funds</u></b>	
Major Street Fund	\$1,047,361	\$909,500
Local Street Fund	\$663,717	\$510,500
Solid Waste Fund	\$635,150	\$609,100
Recreation Fund	\$486,860	\$497,000
Drug Forfeiture Fund	\$1,005	\$6,000
Public Safety Donations Fund	\$2,000	\$5,000
Parks Facilities Improvement Fund	\$1,019,350	\$1,150,000
Public Safety Vehicle Replacement Fund	\$150,150	\$375,000
Opioid Settlement Fund	\$10,000	\$10,000
	<b><u>Capital Project Funds</u></b>	
Sidewalk Program Fund	\$500	\$500
Environmental Response Fund	\$14,575	\$20,000
Capital Improvement Projects Fund	\$1,200,000	\$1,200,000
	<b><u>Enterprise Funds</u></b>	
Theatre	\$196,600	\$283,200
Dial-A-Ride Fund	\$1,255,658	\$1,371,334
Sewer Fund	\$3,556,000	\$4,332,540
Water Fund	\$2,970,000	\$3,107,818
	<b><u>Internal Service Fund</u></b>	
Central Garage Fund	\$502,650	\$572,950
	<b><u>Permanent Fund</u></b>	
Cemetery Trust Fund	\$5	\$-0-
	<b><u>Component Units</u></b>	
Downtown Development Authority Fund	\$313,400	\$289,500
LDFA	\$-0-	\$-0-
Brownfield	\$-0-	\$20,000
	<b><u>Joint Venture</u></b>	
Ionia Regional Utilities Authority Fund	\$2,401,500	\$3,229,500
TOTAL	\$23,539,576	\$25,532,712

The ability to meet all expenditures shall be from available surplus in each fund.

**BE IT FURTHER RESOLVED** that the approved employee positions on the Position Roster List contained in the budget by appropriation values shall limit the number of employees who can be employed and no funds are appropriated for any regular full or part-time position or employee not on the Approved Position Roster, unless approved by resolution of the City Council.

**BE IT FURTHER RESOLVED** that to meet the operational requirements of the below referenced funds that all the following millage rates be approved and levied by the City on the Summer 2023 property tax bill:

<u>FUND</u>	<u>PURPOSE</u>	<u>MILLAGE</u>
General Fund	General Operating	3.00 mills*
General Fund	Public Safety Apparatus	1.15 mills*
General Fund	Theatre Improvements	1.00 mills*
General Fund	Parks System Improvements	1.00 mills*
Solid Waste Fund	Solid Waste Disposal	2.00 mills**
Environmental Response	Operating	0.1008 mills*
Dial-A-Ride	Public Transportation	<u>0.7233 mills*</u>
	TOTAL	8.9741 mills

\* Authorized by the City Charter

\*\* Authorized by Ordinance No. 437 of the City Code

**BE IT FURTHER RESOLVED** that 1.9088 mills be levied against all real and personal property located in the Downtown Development District for the purpose of offsetting the expenses associated with operating the Downtown Development Authority and financing improvements within the District; and,

**BE IT FURTHER RESOLVED** that the FY 2024-2029 Capital Improvement Plan previously approved is hereby confirmed as an illustrative list of potential future City projects, with projects listed in FY 2024 specifically appropriated as detailed in the FY 2023-2024 budget.

**BE IT FURTHER RESOLVED** that the City Manager is hereby authorized to make budgetary transfers within the appropriation centers established throughout this budget. All transfers between appropriations may be made only by further resolution of the City Council pursuant to Section 5.04 of the City Charter and Section 19(2) of the provisions of the Michigan Uniform Accounting and Budget Act.

**BE IT FURTHER RESOLVED** that the City Council may, by resolution, make additional appropriations during the 2023-2024 Fiscal Year for unanticipated expenditures required of the City, but such expenditures shall not exceed the amount by which actual and anticipated revenues of the fiscal year are exceeding the revenues as estimated in the budget unless the appropriations are necessary to relieve an emergency endangering the public health, peace, or safety.

This Resolution shall take effect on July 1, 2023.

\_\_\_\_\_  
Mary Patrick, City Clerk

\_\_\_\_\_  
Daniel A. Balice, Mayor

## **RESOLUTION No. 2023-09 APPROVED**

### **(V-3) Public Hearing and Action regarding Resolution #2023-07 to Change the City of Ionia's regular City election dates and related filings to even-numbered years**

Per Section 6.01 of Article VI of the City Charter, local City elections are currently conducted in November of each odd number year. This often results in the expense of a stand-alone election, rather than one paired with state and/or federal government candidates. To increase efficiencies, citizen participation, and reduce expense, research was recently undertaken to determine what is required to change the local election cycle from odd to even years.

State election law (MCL 168.642(a)(4)) authorizes the City Council to change its regular election schedule to even-year elections from odd-year elections by adopting a resolution, first preceded by a public hearing. This change cannot shorten the terms of current elected officials. Thus, the election scheduled for this November 2023 would still be held according to current schedule. However, the next City



election would not occur until November 2026. For those local officials elected in November 2023 (the Mayor plus one council member from each ward), their terms would continue for five years, rather than four years, until the next election in November 2028. Additionally, the Council Members who were last elected in 2021, whose term would otherwise expire at the end of December 2025 would continue to serve an additional year until the election in November 2026. This change would affect those currently serving as City of Ionia Mayor and City Council members as shown below:

<b>Local Elected Official</b>	<b>Election Date</b>	<b>Resulting Term Expiration</b>
Mayor (currently Balice)	November 7, 2023	December 31, 2028
First Ward 1 (currently Videtich)	November 7, 2023	December 31, 2028
Second Ward 1 (currently Starr)	November 7, 2023	December 31, 2028
Third Ward 1 (currently Milewski)	November 7, 2023	December 31, 2028
Fourth Ward 1 (currently Gustafson)	November 7, 2023	December 31, 2028
First Ward 2 (currently Lee)	November 3, 2026	December 31, 2030
Second Ward 2 (currently Millard)	November 3, 2026	December 31, 2030
Third Ward 2 (currently Winters)	November 3, 2026	December 31, 2030
Fourth Ward 2 (currently Waterman)	November 3, 2026	December 31, 2030
City Clerk	November 3, 2026	December 31, 2030

Copies of the adopted, certified resolution are to be filed with the City Attorney, Ionia County Clerk and the Michigan Secretary of State, Elections Division.

After conducting the required Public Hearing without comment, Councilmember Milewski made a motion, seconded by Councilman Waterman, to approve Resolution 2023-07, changing local elections from odd to even numbered years, beginning with the election on November 3, 2026, as permitted by MCL 168.642(a)(4).

Roll Call Vote:           AYES: Milewski, Lee, Starr, Millard, Waterman, and Balice  
                                   NAYS: None

MOTION CARRIED

**Resolution 2023-07**



**CITY OF IONIA**  
**COUNTY OF IONIA, MICHIGAN**

**A RESOLUTION TO CHANGE THE CITY OF IONIA’S REGULAR CITY ELECTION DATES AND RELATED FILINGS TO EVEN-NUMBERED YEARS**

**WHEREAS**, the City of Ionia regularly conducts its City elections in November of each odd number year per Section 6.01 of Article VI of the City Charter; and

**WHEREAS**, at every other regular City odd-year November election the Mayor of the City is elected to a four-year term per Sections 2.02 and 2.03 of Article II of the City Charter; and

**WHEREAS**, at each regular City odd-year November election four City Council Members are elected to four-year staggered terms per Sections 2.02 of Article II of the City Charter; and

**WHEREAS**, MCL 168.642(a)(4), authorizes a city governing body which holds elections for city officers at the odd-year November election to change its regular election schedule for future years to even-year city November elections by the adoption of a resolution in compliance with the requirements of MCL 168.642, provided that the terms of the City's elected officers are not shortened and that those terms of elected city officers continue until their successors are elected and qualified at the next regular city election thereafter; and

**WHEREAS**, members of the Ionia City Council have determined that it is in the best interest of the City to enhance voter participation and to reduce City election expenses to provide for regular City elections in November of each even-number year with corresponding provision for the filing of candidate slates and qualified petitions and for continuing terms of four years for the Mayor and on a staggered basis for the eight City Council Members (four elected in each even-year November election), and

**WHEREAS**, the City Council has held a public hearing regarding this resolution pursuant to the published notice of the public hearing and in compliance with Michigan law.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. Notwithstanding any City Charter provision to the contrary, and as authorized by MCL 168.642 and MCL 168.642a, the date of the regular City election is changed from the first Tuesday after the first Monday in November of each odd-numbered year to the first Tuesday after the first Monday in November of each even-numbered year, commencing with the regular City election in November of 2026, resulting in the last City regular odd-year November election being held on November 7, 2023. Consistent with this change in the election years, and notwithstanding any City Charter provision to the contrary, candidate slates (if any) will be filed on the first Tuesday after the first Monday in August of even-numbered years and qualifying petitions (if any) will be filed in accordance with the Michigan Election Law in even-numbered years for each year in which there is a City regular election.

2. The term of the Mayor duly elected at the odd-year November election this year (2023), which term would otherwise expire in December 2027, shall continue until his or her successor is elected and qualified in November 2028.

3. The term of the four Council Members duly elected at the odd-year November election this year (2023), which term would otherwise expire in December 2027, shall continue until their successors are elected and qualified in November 2028.

4. The terms of the four Council Members who were duly elected at the odd-year November election in 2021, which term would otherwise expire in December 2025, shall continue until their successors are elected and qualified in November 2026.

5. The City Clerk is hereby instructed to file a certified copy of this resolution with the County Clerk of Ionia County and the elections division of the Secretary of State of the State of Michigan and such other office(s) as required by law.

6. All resolutions and parts of resolutions in conflict herewith are repealed.

Dated: \_\_\_\_\_

CITY OF IONIA

\_\_\_\_\_  
BY: Mary Patrick, City Clerk

## **RESOLUTION No. 2023-07 ADOPTED**

### **VI. COMMUNICATIONS**

#### **(VI-1) Ionia Community Vacation Bible School – License Agreement for DDA Gateway Plaza Property**

The Ionia Community Vacation Bible School (VBS) is again requesting use of the DDA Gateway Plaza property associated with its annual VBS program, to run from August 7 – 11, 6:00 to 8:00 PM. Indoor activities will be held in Restore Church, located at 430 W. Main Street. Restore Church lacks a yard area for outdoor children’s games, which are proposed to be conducted at the DDA Gateway Plaza area (northeast corner of W. Main and Dexter Streets). The license agreement has been revised to accommodate this request. Main details from the license agreement include:

- Coordinating tent and temporary fencing installation with the Public Works Department to avoid damaging the irrigation system;
- Obtaining \$1,000,000 liability insurance coverage, naming the City as an additional insured; and
- Removing all materials from the site/clean-up following use.

The agreement will run from August 4 - 12 to allow for set-up and take-down/clean-up activities. The fee for this use is \$25.

Councilmember Millard made a motion, seconded by Councilmember Waterman, to approve the proposed license agreement to allow the Ionia Community VBS organization to use the DDA Gateway Plaza property for VBS, from August 4 – 12, 2023.

Roll Call Vote: AYES: Milewski, Lee, Starr, Millard, Waterman, and Balice

NAYS: None

**MOTION CARRIED**

### **VII. CITY MANAGER’S REPORT**

#### **(VII-1) FY22-23 Budget Amendment #3**

The 2022-2023 fiscal year ends on June 30<sup>th</sup>. In preparation for the end of the fiscal year it is necessary for the current budget to be amended one last time so that anticipated revenues and expenditures correspond with the City’s financial statements.

Funds with the largest proposed amendments were highlighted:

General Fund: Revenues were increased by a net amount of \$576,500 to \$7,733,700, primarily due to income tax revenues being better than anticipated. Expenditures were also increased by a net \$130,892 to \$7,397,080 due primarily to higher than expected legal fees, proposed increased capital purchases in

public safety, and an increased contribution to recreation. In total, revenues will exceed expenditures by \$336,620 and unrestricted fund balance is expected to end the fiscal year at approximately \$1,924,368, which is 26% of budgeted FY22-23 General Fund expenditures.

Local Street Fund: Revenues increased by \$16,200 to \$471,201 due to better than expected county road millage collections. Expenditures increased by \$5,000 to \$341,500 to cover payroll and fringe benefit expenses. Fund balance is expected to end the year around \$650,390.

Public Safety Vehicle Fund: Revenues were increased in this fund by \$100,000 to \$313,350 due to additional contributions by Ionia and Easton Townships toward the new pumper/tanker truck.

Solid Waste Fund: Revenues were increased by \$73,450 to \$615,550, due mainly to better than expected LCSA and property tax revenue. Expenditures were increased by \$22,500 to \$565,600 to reflect actual costs incurred for trash removal services. Fund balance is expected to end the year at approximately \$307,000.

Parks – Facilities Improvement Fund: Revenues and expenditures were both decreased by \$359,650 and \$319,900 respectively to reflect revised timing of the Dog Park Project, which will now take place in the next fiscal year. Fund balance is expected to end the year at \$701,332, in anticipation of additional parks improvement projects.

Recreation Department (Operating Fund): Revenues were increased by a net \$27,100 to \$473,960 to reflect changes in users fees and an increased General Fund contribution. Expenses were increased by \$18,150, due to increased youth sports programming and building and parks maintenance activities, bringing total expenditures to \$498,650. Fund balance is expected to end the year at \$14,525.

Theatre Fund: Revenues were increased by \$57,100 to \$252,700, as admissions and concession sales have increased, along with a contribution from the DDA. Expenses were also adjusted proportionately by \$39,100 to reflect increased operating expenses. Expenses are outpacing revenues this year by \$45,900. Fund balance is expected to end the year at approximately \$450,000.

Opioid Settlement Fund: This is a new fund created mid-year due to settlement of a class-action opioid lawsuit. Increased revenues are \$15,500; expenditures are anticipated in the next fiscal year for opioid abuse mitigation activities.

Dial-A-Ride Fund: Revenues were decreased by a net \$218,980 to \$855,502 due mostly to decreased grant revenue. Expenditures were also decreased by \$187,975 to \$956,159 primarily due to reduced grant-eligible capital projects. Net position is expected to end the year at approximately \$1,118,175 (this includes non-cash assets).

Capital Improvement Projects Fund: This fund is used internally to track various capital projects and is funded by transfers in from other funds. Revenues and expenditures were both decreased by \$30,000 to reflect actual project costs.

Sewer Fund: Revenues were decreased by \$219,000 to \$3,427,000, due to reduced prison sewerage. Expenditures were decreased by a net \$61,000 to \$4,814,324 due to reduced operations and maintenance expenses.

Water Fund: Revenues were increased by a net \$541,000 to \$4,410,000 due primarily to ARPA grant funding. Expenditures were increased by a net \$10,000 to \$3,555,508 due mostly to a modest increase in maintenance costs. All ARPA grant funds were spent on water distribution system infrastructure.

IRUA Fund: Revenues were decreased by a net \$13,000 to reflect reduced surcharges, taking total revenue to \$2,489,200. Since the second tower project will not begin until this fall, capital expenditures in the current fiscal year was reduced by a net \$597,500, bringing total expenditures to \$2,338,500.

Councilmember Starr made a motion, seconded by Councilmember Millard, to approve Budget Amendment #3 to the FY22-23 budget, as detailed on the spreadsheet.

Roll Call Vote:       AYES: Milewski, Lee, Starr, Millard, Waterman, and Balice  
                          NAYS: None

MOTION CARRIED

**(VII-2) Resolution #2023-08 to Call and Refund Water & Sewer Improvement Bonds, Series 2015**

The City has partnered with Ionia County on multiple occasions, through its Board of Public Works, to issue various series of Water & Sewer Improvement Bonds. Given current market conditions, the City's municipal financial advisor, Bendzinski & Co. has alerted the City that it can likely save approximately \$227,460 in net interest expense by calling Series 2015 \$5,500,000 water and sewer improvement bonds. This assumes a true interest cost of 3.25%. If rates drop an additional 25 basis points, as is expected later this year, the City can likely save approximately \$335,100 in net interest expense.

Given the principal already paid to date and depending on exactly when the current bonds are refunded, it will be necessary to sell new bonds for a total refunding of approximately \$4,550,000 to \$4,635,000. It is expected the new bonds will be sold through negotiated placement with a coupon value of 3.93%. The estimated net present value savings as a percentage of the bonds refunded will range between 4.31% to 6.35%. As was the case with the original bond series, the refunding bonds will include the City's pledge of full faith and credit.

Councilmember Starr made a motion, seconded by Councilmember Millard, to approve Resolution 2023-08, to permit net present value savings as detailed above, through refunding the County of Ionia Water and Sewer Improvement Bonds, Series 2015. Executing the refunding will be held off until interest rates due in the third and fourth quarters of 2023 are known.

Roll Call Vote:       AYES: Milewski, Lee, Starr, Millard, Waterman, and Balice  
                          NAYS: None

MOTION CARRIED

**Resolution 2023-08**



**CITY OF IONIA  
COUNTY OF IONIA, MICHIGAN**

**RESOLUTION APPROVING CONTRACT FOR WATER  
AND SEWER REFUNDING BONDS**

**A RESOLUTION TO APPROVE:**

- Net Present Value Savings through refunding the County of Ionia Water and Sewer Improvement Bonds (City of Ionia) Series 2015.

**WHEREAS**, the County of Ionia (the “County”), pursuant to the authority conferred upon it by Act 185, Public Acts of Michigan, 1957, as amended (“Act 185”) has previously established a Board of Public Works (the “Board of Public Works”); and

**WHEREAS**, the County issued its Water and Sewer Improvement Bonds (City of Ionia), Series 2015 (Limited Tax General Obligation), dated as of June 2, 2015 (the “Prior Bonds”) for the purpose of providing funds to pay the costs of water and sewer system improvements within the City of Ionia (the “City”) as a part of the Ionia County Water Supply and Sewer System (City of Ionia) (the “System”); and

**WHEREAS**, the Prior Bonds are payable primarily from the proceeds of contractual payments paid by the City to the Board of Public Works, acting for and on behalf of the County, pursuant to a contract between the County and the City dated April 13, 2015 (the “2015 Contract”); and

**WHEREAS**, Bendzinski & Co., Municipal Finance Advisors (the “Municipal Advisors”) has advised the County and the City that the current conditions in the bond market could permit all or a portion of the Prior Bonds to be refunded at a significant savings; and

**WHEREAS**, a Refunding Contract to supplement the 2015 Contract (the “Refunding Contract”) has been prepared providing for the issuance by the County of refunding bonds (the “Refunding Bonds”); and

**WHEREAS**, under the Refunding Contract, in the event any Refunding Bonds are issued, the duties and obligations of the County and the City as expressed and set forth in the 2015 Contract shall be applicable to such Refunding Bonds as well as the Prior Bonds, it being at all times fully recognized and agreed that the payments to be paid by the City shall be based upon the total amount of bonds issued to finance or refinance the costs of the project financed thereby; and

**WHEREAS**, it is the determination and judgment of the City that the Prior Bonds should be refunded to secure for the City the interest savings anticipated and thereby permit the operation of the System in a more economical fashion for the benefit of the users of the System and the taxpayers of the City.

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. The Refunding Contract attached hereto in full and made a part of this resolution is hereby approved effective as of the date of delivery of the Refunding Bonds. The Mayor and City Clerk are authorized and directed to execute the Refunding Contract for and on behalf of the City with such changes and insertions in consultation with bond counsel as may be necessary or desirable to effectuate the sale and delivery of the Refunding Bonds by the County, permitted by law, and not materially adverse to the City.
2. The Refunding Contract will become effective and binding upon the approval thereof by resolution of the Board of Commissioners of the County and execution thereof for the County by the Board of Public Works and delivery of the Refunding Bonds.

3. If savings result, the City requests the County to sell the Refunding Bonds in the principal amount of not-to-exceed \$5,500,000.
4. The City does hereby ratify and confirm its covenant in the 2015 Contract as supplemented by the Refunding Contract to levy ad valorem taxes against all taxable property in the City to the extent necessary to meet the obligations of the City thereunder and does further indicate its purpose and intent to make such a levy as necessary to meet such obligations, such levy, if necessary, to be within charter, statutory and constitutional limitations. The City hereby requests that the County pledge its full faith and credit as secondary security for Refunding Bonds as provided under the provisions of Act 185, Public Acts of Michigan, 1957, as amended.
5. The City and all agents and employees shall cooperate with the County and the Board of Public Works to the end that the Refunding Bonds may be issued as promptly as possible as described in this resolution.
6. The Mayor, the City Clerk and the City Manager each is hereby severally authorized to execute on behalf of the City any closing document or certificate as may be required by the County or the purchaser of the Refunding Bonds. The City hereby covenants to take all action within its control to the extent permitted by law necessary to maintain the exclusion of the interest on the Refunding Bonds from gross income for federal income tax purposes under the Internal Revenue Code of 1986, as amended, including but not limited to, actions relating to the rebate of arbitrage earnings and expenditure and investment of proceeds of the Refunding Bonds and moneys deemed to be proceeds of the Refunding Bonds.
7. The Mayor, the City Clerk, the City Manager and the City Finance Director is each individually hereby authorized and directed to approve the circulation of a preliminary official statement and a final official statement describing the Refunding Bonds and to execute a final official statement on behalf of the City.
8. In order to enable underwriters to comply with the requirements of Rule 15c2-12 promulgated by the Securities and Exchange Commission, the City hereby agrees to undertake Continuing Disclosure.
9. The City requests that Bendzinski & Co., Registered Municipal Advisors, continue to serve as Municipal Advisor for the Refunding Bonds.
10. The City requests that Miller, Canfield, Paddock and Stone, P.L.C. continue to serve as bond counsel for the Refunding Bonds. The City acknowledges that Miller, Canfield represents many municipal bond underwriters, banks, and financial institutions in connection with matters unrelated to issuance of the Refunding Bonds.
11. The City hereby designates the Refunding Bonds as “qualified tax-exempt obligations” for purposes of deduction of interest expense by financial institutions under the Internal Revenue Code of 1986, as amended.
12. The Mayor, City Manager, City Clerk, and Finance Director and any other officers, administrators, agents and attorneys of the City are authorized and directed to execute and deliver on behalf of the City all other agreements, documents and certificates and to take all

other actions as may be required by the County or the purchaser of the Refunding Bonds, or as they may deem necessary or appropriate to provide for the issuance, sale, and delivery of the Refunding Bonds, and to pay costs of issuance including but not limited to transfer and escrow agent fees, municipal advisor fees, bond counsel fees, fees of the verification agent, any other costs necessary to accomplish sale and delivery of the Refunding Bonds and payment of the Refunding Bonds to be refunded, and any costs incurred by the County and/or the Board of Public Works related to the Refunding Bonds in accordance with the County’s policies for projects funded with County assistance.

**13.** All resolutions and parts of resolutions insofar as the same conflict with the provisions of this resolution are hereby rescinded.

CITY OF IONIA

Dated: \_\_\_\_\_

BY: Mary Patrick, City Clerk

**RESOLUTION No. 2023-08 ADOPTED**

REFUNDING CONTRACT TO SUPPLEMENT THE  
CONTRACT PROVIDING FOR ISSUANCE OF  
IONIA COUNTY WATER AND SEWER IMPROVEMENT BONDS  
(CITY OF IONIA) SERIES 2015

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THIS REFUNDING CONTRACT is made and entered into as of \_\_\_\_\_, 2023 by and between the COUNTY OF IONIA, a Michigan county (the “COUNTY”), party of the first part, and the CITY OF IONIA (the “CITY”), a Michigan home rule city located in the COUNTY (the “CITY”), party of the second part, and supplements the CONTRACT PROVIDING FOR ISSUANCE OF IONIA COUNTY WATER AND SEWER IMPROVEMENT BONDS (CITY OF IONIA) (LIMITED TAX GENERAL OBLIGATION) dated April 13, 2015 (the “Contract”).

WITNESSETH:

WHEREAS, the COUNTY acting by and through its Board of Public Works (the “BPW”), and the CITY have previously entered into the Contract as permitted under the provisions of Act 185, Public Acts of Michigan, 1957, as amended (the “Act”), and pursuant to the Contract, the COUNTY issued its Water and Sewer Improvement Bonds (City of Ionia) Series 2015 (Limited Tax General Obligation) dated June 2, 2015 (the “2015 Bonds”) to provide funds to pay the costs of water supply and sanitary sewer system improvements within the CITY (collectively, the “Project”) as a part of the Ionia County Water Supply and Sewer System (City of Ionia) (the “System”); and

WHEREAS, Bendzinski & Co., Registered Municipal Advisors with the Municipal Securities Rulemaking Board, has advised the COUNTY and the CITY that the current conditions in the bond market could permit all or a portion of the outstanding 2015 Bonds to be refunded at a significant savings; and

WHEREAS, the Revised Municipal Finance Act, Act 34, Public Acts of Michigan, 2001, as amended, authorizes the COUNTY to refund all or any part of its outstanding bonds by issuing refunding bonds; and



WHEREAS, it is the determination and judgment of the COUNTY and the CITY that the COUNTY should issue refunding Bonds to be designated as the Water and Sewer Refunding Bonds (City of Ionia), Series [year] (Limited Tax General Obligation) (the “Refunding Bonds”) in order to refund all or a portion of the 2015 Bonds and secure for the CITY the interest savings anticipated and thereby permit the operation of the System in a more economical fashion for the benefit of the users of the System and the taxpayers of the CITY; and

NOW, THEREFORE, in consideration of the premises and the covenants of each other, the parties hereto agree to supplement the Contract as follows in order to provide for the issuance of the Refunding Bonds.

1. All terms not defined herein shall have the meanings set forth in the Contract. All provisions of the Contract not inconsistent herewith, and particularly all covenants made by the City therein relative to the payment of and security for the 2015 Bonds shall remain in full force and effect and shall apply with equal effect to the Refunding Bonds authorized hereby, it being understood that upon issuance of the Refunding Bonds, all or a portion of the 2015 Bonds will be redeemed by purchase and the Refunding Bonds shall be substituted therefor and shall be outstanding in their place and stead.

2. In the event that it becomes possible to accomplish a net savings of debt service costs, and consequently the payments payable by the CITY under the Contract, through the issuance of the Refunding Bonds, the COUNTY shall be authorized to issue the Refunding Bonds, and the aggregate payments to be paid by the CITY under the Contract, including but not limited to Section 9 of the Contract, shall automatically be decreased to equal an amount sufficient to pay all principal of and interest on the 2015 Bonds which remain outstanding, if any, and the Refunding Bonds when due. In the event any Refunding Bonds are issued, the duties, obligations of the COUNTY and the CITY as expressed and set forth in the Contract shall be applicable to such Refunding Bonds, it being at all times fully recognized and agreed that the payments to be paid by the CITY, as specified in Section 9 of the Contract, shall be based upon the total amount of Bonds issued to finance or refinance the costs of the Project. Any such Refunding Bonds shall mature on such dates as may be provided by the resolutions authorizing issuance and sale of the Refunding Bonds, and the payments shall be adjusted as necessary to pay the principal of such Refunding Bonds plus the interest thereon. All of the provisions of this Contract shall be applicable to the adjusted amounts. Immediately upon the issuance of such Refunding Bonds, the COUNTY shall furnish and supply to the CITY documentation specifying the new schedule of Bond payments, adjusted as herein authorized, which shall be substituted and take the place of the schedules specified in Section 9 of the Contract.

From time to time as the COUNTY is billed by the registrar/ transfer/ paying agent for the Refunding Bonds for their services, the COUNTY shall notify the CITY of the amount of such fees, costs and expenses, and the CITY shall, within thirty (30) days from such notification, remit to the COUNTY sufficient funds to pay such amounts. Further, the CITY shall pay to the COUNTY (a) additional sums, if any, due and owing on the Refunding Bonds at such times and in such manner as shall be required by the terms of the Refunding Bonds, and (b) amounts to reimburse the COUNTY and/or the BPW related to the Refunding Bonds in accordance with the COUNTY’S policies for projects funded with COUNTY assistance, which amounts shall be paid by the CITY to the COUNTY within thirty (30) days of notification of such costs by the COUNTY or the BPW.

Failure of the COUNTY to notify the CITY of any payment described in the Contract, as amended and supplemented, shall not relieve the CITY of the obligation to make such payment.

If any principal installment or interest is not paid when due, the amount not so paid shall be subject to a penalty, in addition to interest at the rate payable on the Refunding Bonds, which continues to accrue on any unpaid principal installment, of one percent (1%) thereof for each month or fraction thereof that the same remains unpaid after the due date.

3. The CITY hereby affirms its irrevocable pledge made under Section 10 of the Contract, pursuant to authorization of Section 12 of the Act, of its full faith and credit for the prompt and timely payment of its obligations pledged for Bond payments as expressed in the Contract, as amended and supplemented. Pursuant to such pledge, if other funds are not available, the CITY shall be required to pay such amounts from any of its general funds as a first budget obligation and shall each year levy an ad valorem tax on all the taxable property in the CITY in an amount which, taking into consideration estimated delinquencies in tax collections, will be sufficient to pay such obligations under the Contract, as amended and supplemented, becoming due before the time of the following year's tax collections, such annual levy, however, to be subject to applicable charter, statutory and constitutional tax limitations. The foregoing commitments of the CITY are expressly recognized as being for the purpose of providing funds to meet the contractual obligations of the CITY in anticipation of which the 2015 Bonds and the Refunding Bonds were issued to finance or refinance the costs of the Project. Nothing herein contained shall be construed to prevent the CITY from using any, or any combination of, the means and methods provided in paragraph 2, Section 12 of the Act for the purpose of providing funds to meet its obligations under the Contract, as amended and supplemented, and if at the time of making the annual tax levy there shall be other funds on hand earmarked and set aside for the payment of the contractual obligation due prior to the next tax collection period, then such annual tax levy may be reduced by such amount.

4. The CITY hereby affirms its agreement made in Section 13 of the Contract that, in the event the CITY shall fail for any reason to pay to the COUNTY at the times specified the amounts required to be paid by the provisions of the Contract, as amended and supplemented, the COUNTY shall immediately give notice of such default and the amount thereof, in writing, to the CITY Treasurer, the Treasurer of the COUNTY, the Treasurer of the State of Michigan, and such other officials charged with disbursement to the CITY of funds returned by the State and now or hereafter under the Act available for pledge as provided in this section and in Section 17 of the Act, and if such default is not corrected within ten (10) days after such notification, the State Treasurer, or other appropriate official charged with disbursement to the CITY of the aforesaid funds, is, by these presents, specifically authorized by the CITY, to the extent permitted by law, to withhold from the aforesaid funds of the CITY the maximum amount necessary to cure said deficit and to pay said sums so withheld to the COUNTY, to apply on the obligations of the CITY as herein set forth. Any such moneys so withheld and paid shall be considered to have been paid to the CITY within the meaning of the Michigan Constitution and statutes, the purpose of this provision being to voluntarily pledge and authorize the use of said funds owing to the CITY to meet any past-due obligations of the CITY due under the provisions of the Contract, as amended and supplemented. In addition to the foregoing, the COUNTY shall have all other rights and remedies provided by law to enforce the obligations of the CITY to make its payments in the manner and at the times required by the Contract, as amended and supplemented, including the right of the COUNTY to direct the CITY to make a tax levy or rate increase to reimburse the COUNTY for any funds advanced. The CITY will not take any action to reduce the right of the COUNTY to receive the aforesaid state-returned moneys in the event of default.

It is specifically recognized by the CITY that the debt service payments required to be made by the CITY pursuant to the terms of the Contract, as amended and supplemented, are to be pledged for and used to pay the principal of and interest on the 2015 Bonds and the Refunding Bonds issued by the

COUNTY to finance or refinance the Project, and authorized by law, and the CITY covenants and agrees that it will make all required payments to the COUNTY promptly and at the times specified herein without regard to whether the Project is actually completed or placed in operation.

5. All provisions of the Contract shall remain in full force and effect, except as otherwise modified by this Refunding Contract. All terms used in this Refunding Contract shall have the same meaning given thereto in the Contract except as otherwise provided in this Refunding contract.

6. This Refunding Contract shall inure to the benefit of and be binding upon the respective parties hereto, their successors and assigns.

7 This Refunding Contract shall become effective upon approval by the City Council of the CITY, by the BOARD OF PUBLIC WORKS of the COUNTY and by the Board of Commissioners of the COUNTY, and when duly executed by the Mayor and Clerk of the CITY, and by the Chairman and Secretary of the BOARD OF PUBLIC WORKS for and on behalf of the COUNTY, and delivery of the Refunding Bonds. This Refunding Contract may be executed in several counterparts.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed as of the date and year first above written.

COUNTY OF IONIA  
By its BOARD OF PUBLIC WORKS

By \_\_\_\_\_  
Its Chairman

By \_\_\_\_\_  
Its Secretary

CITY OF IONIA

By \_\_\_\_\_  
Its Mayor

By \_\_\_\_\_  
Its City Clerk

**(VII-3) Resolution #2023-10 to Propose Amendment of the Ionia City Charter to change the City Clerk position from elected to appointed**

The City of Ionia is a home rule city and its most recent Ionia City Charter was approved by the registered voters of the City on November 2, 1993. Michigan PA 279 of 1909, as amended, provides that a home rule city may amend its charter from time to time, if it follows the process prescribed in the Act.

Since the Ionia City Charter was approved in 1993, much has changed regarding the position of City Clerk. This was recognized most recently by the Local Officers Compensation Commission (LOCC), which conducted a compensation survey of like-sized communities for City Clerk and discovered none employ an elected, part-time official in this position; rather it is a full-time professional, appointed position. Furthermore, given the changes in election law over the last two years, which have significantly increased the time required by the City Clerk to prepare for and conduct such elections, the LOCC

recommended a significant increase in compensation for the position, but ultimately indicated it felt efforts should be undertaken to change the position from elected to appointed.

City Manager Garland has closely reviewed this situation and agrees that it is time to consider changing the position of City Clerk from an elected, part-time position to a full-time, appointed position whereby the prospective employee is selected competitively based on education, ability, training and experience. Such a change requires the city follow this process:

1. Adopt a resolution, approved by 3/5 (60%) of the councilmembers, which outlines the proposed charter amendment.
2. Publish the proposed charter amendment, in full in a newspaper of local circulation, showing the existing charter provisions that would be altered by the amendment.
3. Submit the proposed charter amendment to the Governor for approval, immediately after approval of the resolution by City Council. The Governor will approve the proposed charter language change if it is legally unobjectionable.
4. Prepare a statement of purpose, which is essentially the ballot language upon which all voters will be eligible to vote regarding this proposed charter amendment. This language must also be submitted to the Attorney General for approval.
5. Conduct a vote on the proposed charter amendment at the November 3, 2023, regular election.
6. File a copy of the charter amendment with the Secretary of State and the Ionia County Clerk if it is approved.

As Resolution 2023-10 details, the Statement of Purpose/Ballot Question regarding this proposed charter amendment would be phrased as follows:

*Shall Sections 2.08 and 4.03 of the City of Ionia Charter be amended to provide that the City Clerk will be an administrative officer of the City, to be appointed by the Mayor and City Council as are other administrative officers of the City (such as the City Attorney and Treasurer), rather than elected by the voters, which amendments would take effect in November 2025 or upon a vacancy in that office, whichever occurs first?*

Councilmember Milewski made a motion, seconded by Councilmember Millard, to approve Resolution 2023-10, to initiate the process for a potential City Charter amendment to change the position of City Clerk from elected to appointed.

Roll Call Vote:           AYES: Milewski, Lee, Starr, Millard, Waterman, and Balice  
                                  NAYS: None

MOTION CARRIED

Resolution No. 2023-10



**A RESOLUTION TO APPROVE AND SUBMIT THE QUESTION OF WHETHER TO AMEND SECTIONS 2.08 AND 4.03 OF THE CITY OF IONIA CHARTER TO DESIGNATE THE CITY CLERK AS AN APPOINTED OFFICER**

WHEREAS, Act No. 279 of the Public Acts of 1909, as amended (“Act 279”) provides that a home rule city may amend its charter in accordance with the provisions of Act 279; and

WHEREAS, the City Council has undertaken a review of certain elective officers, practices, and procedures; and

WHEREAS, following such review, the City Council believes it is desirable to seek voter approval to change the way the City Clerk is chosen, from being an elected officer to an appointed officer; and

WHEREAS, the City Council believes that changing the way the City Clerk is chosen will enhance the pool of candidates available to serve the City and result in a greater likelihood of finding qualified individuals for this position; and

WHEREAS, the City Council believes it is in the best interest of the City to amend the City Charter to authorize appointment, rather than election, of the City Clerk beginning in January of 2026; and

WHEREAS, Section 21 of Act 279 requires the form of the proposed City Charter amendment, which shall appear on the ballot, be determined by resolution of the legislative body.

NOW, THEREFORE, IT IS RESOLVED THAT:

1. The City Council, by not less than a 3/5 vote of its members, proposes that Sections 2.08 and 4.03 of the City Charter be amended to read, respectively, as follows:

**Section 2.08. City Clerk.**

There shall be an official of the City appointed in the manner set forth in this Charter who shall have the title of and be City Clerk. The City Council shall appoint the City Clerk on the basis of education, ability, training, and experience. The City Clerk shall give notice of Council meetings to its members and the public, keep the journal of the Council’s proceedings and perform such other duties as are assigned by this Charter or by the Council or by State law. The City Council shall appoint a City Clerk, upon the termination of the term of the City Clerk duly elected at the 2021 odd-year November election, or upon a vacancy in that office, whichever occurs first.

**Section 4.03. Offices and Agencies.**

(a) City Attorney. The Mayor shall appoint and the City Council shall confirm by a majority vote of its total membership a City Attorney who shall serve as chief legal adviser to the Council, the City Manager, and all City departments, offices and agencies, shall represent the City in all legal proceedings and shall perform any other duties prescribed by this Charter or by ordinance.

(b) Treasurer. The Mayor shall appoint and the City Council shall confirm by a majority vote of its total membership a Treasurer who shall be responsible for all monies and funds received and disbursed by all City departments, offices and agencies, shall countersign all checks and vouchers, invest City funds pursuant to law and sound investment practices and shall perform any other duties prescribed by law, this City Charter or ordinance.

(c) Assessor. The Mayor shall appoint and the City Council shall confirm by a majority vote of its total membership a City Assessor who shall perform the duties of assessor in accordance with State statute.

(d) Board of Review. The Mayor shall appoint and the City Council shall confirm by a majority vote of its total membership a Board of Review, who shall perform the duties of a board of review in accordance with State statute.

(e) Clerk. The Mayor shall appoint and the City Council shall confirm by a majority vote of its total membership a Clerk who shall be responsible for providing notice of Council meetings to its members and the public, keeping the journal of the Council's proceedings, and performing such other duties as are assigned by this Charter, by the Council or by State law.

2. Existing provisions of the City Charter that would be altered or abrogated by such proposal, if adopted, now read as follows:

**Section 2.08. City Clerk.**

There shall be an official of the City elected from the City at large who shall have the title of and be City Clerk. At the first election under this Charter, said official shall be elected for a term of two years. In the second election under this Charter said official shall be elected for a term of four years and shall thereafter be elected for a four year term. The term of said official shall begin on the first day of January following his or her election. Only registered voters of the City of Ionia shall be eligible to hold the office of City Clerk. The City Clerk shall give notice of Council meetings to its members and the public, keep the journal of its proceedings and perform such other duties as are assigned by this Charter or by the Council or by State law.

**Section 4.03. Offices and Agencies.**

(a) City Attorney. The Mayor shall appoint and the City Council shall confirm by a majority vote of its total membership a City Attorney who shall serve as chief legal adviser to the Council, the City Manager, and all City departments, offices and agencies, shall represent the City in all legal proceedings and shall perform any other duties prescribed by this Charter or by ordinance.

(b) Treasurer. The Mayor shall appoint and the City Council shall confirm by a majority vote of its total membership a Treasurer who shall be responsible for all monies and funds received and disbursed by all City departments, offices and agencies, shall countersign all checks and vouchers, invest City funds pursuant to law and sound investment practices and shall perform any other duties prescribed by law, this City Charter or ordinance.

(c) Assessor. The Mayor shall appoint and the City Council shall confirm by a majority vote of its total membership a City Assessor who shall perform the duties of assessor in accordance with State statute.

(d) Board of Review. The Mayor shall appoint and the City Council shall confirm by a majority vote of its total membership a Board of Review, who shall perform the duties of a board of review in accordance with State statute.

3. If adopted, the proposed changes would be as follows:

**Section 2.08. City Clerk.**

There shall be an official of the City ~~elected from the City at large~~ appointed in the manner set forth in this Charter who shall have the title of and be City Clerk. ~~At the first election under this Charter, said official shall be elected for a term of two years. In the second election under this Charter said official shall be elected for a term of four years and shall thereafter be elected for a four year term. The term of said official shall begin on the first day of January following his or her election. Only registered voters of the City of Ionia shall be eligible to hold the office of City Clerk.~~ The City Council shall appoint the City Clerk on the basis of education, ability, training, and experience. The City Clerk shall give notice of Council meetings to its members and the public, keep the journal of ~~its~~ the Council's

proceedings and perform such other duties as are assigned by this Charter or by the Council or by State law. The City Council shall appoint a City Clerk, upon the termination of the term of the City Clerk duly elected at the 2021 odd-year November election, or upon a vacancy in that office, whichever occurs first.

#### **Section 4.03. Offices and Agencies.**

(a) City Attorney. The Mayor shall appoint and the City Council shall confirm by a majority vote of its total membership a City Attorney who shall serve as chief legal adviser to the Council, the City Manager, and all City departments, offices and agencies, shall represent the City in all legal proceedings and shall perform any other duties prescribed by this Charter or by ordinance.

(b) Treasurer. The Mayor shall appoint and the City Council shall confirm by a majority vote of its total membership a Treasurer who shall be responsible for all monies and funds received and disbursed by all City departments, offices and agencies, shall countersign all checks and vouchers, invest City funds pursuant to law and sound investment practices and shall perform any other duties prescribed by law, this City Charter or ordinance.

(c) Assessor. The Mayor shall appoint and the City Council shall confirm by a majority vote of its total membership a City Assessor who shall perform the duties of assessor in accordance with State statute.

(d) Board of Review. The Mayor shall appoint and the City Council shall confirm by a majority vote of its total membership a Board of Review, who shall perform the duties of a board of review in accordance with State statute.

(e) Clerk. The Mayor shall appoint and the City Council shall confirm by a majority vote of its total membership a Clerk who shall be responsible for providing notice of Council meetings to its members and the public, keeping the journal of the Council's proceedings, and performing such other duties as are assigned by this Charter, by the Council or by State law.

4. The City Attorney shall submit a certified copy of this resolution to the Governor of the State of Michigan for approval or disapproval of this amendment, and to the Attorney General, for review and approval of the ballot language, and is further authorized to make non-substantive changes to the proposed ballot language to meet all legal requirements.

5. The foregoing charter amendment shall be submitted to the electors for their adoption or rejection at a regular election to be held on November 7, 2023. The City Clerk and City Attorney are authorized to take all actions necessary to format the ballot proposal in a manner consistent with the Governor and Attorney General's review and to schedule and conduct the election including, without limitation, certifying the ballot proposal in accordance with state law.

6. The City Clerk shall give notice of such election as required by law. The notice shall include the proposed amendment to the City Charter in full with the existing Charter provisions that would be altered or abrogated. The Clerk shall also post the amendment as required by law.

7. The proposed Charter amendment shall be placed upon the ballot in the following form, with a provision for voting "yes" or "no" for its adoption:

#### **CHARTER AMENDMENT PROPOSAL TO CHANGE THE CITY CLERK FROM AN ELECTED TO APPOINTED OFFICER OF THE CITY OF IONIA.**

Shall Sections 2.08 and 4.03 of the City of Ionia Charter be amended to provide that the City Clerk will be an administrative officer of the City, to be appointed by the Mayor and City Council as are other administrative officers of the City (such as the City

Attorney and Treasurer), rather than elected by the voters, which amendments would take effect in November, 2025 or upon a vacancy in that office, whichever occurs first?

8. All resolutions or parts of resolutions are, to the extent of any conflict with this Resolution, rescinded.

**Mary Patrick, City Clerk**

## **RESOLUTION No. 2023-10 ADOPTED**

### **(VII-4) Resolution #2023-11 to Propose Amendment of the Ionia City Charter to change City elective offices to Nonpartisan**

The City of Ionia is a home rule city and its most recent Ionia City Charter was approved by the registered voters of the City on November 2, 1993. Michigan PA 279 of 1909, as amended, provides that a home rule city may amend its charter from time to time, if it follows the process prescribed in the Act.

Currently elective offices of the City must follow a partisan nominating process, through which political parties file a slate of candidates with the City Clerk by a specified date. Alternatively, a process is also specified for filing a qualifying petition without political party affiliation. Utilizing the partisan nominating process is unusual and some would contend, outdated for a city of Ionia's size. The local nature of City issues typically do not necessitate a party affiliation and it is believed reducing partisanship in local elections may increase the number of people willing to participate in City government.

Amending the City Charter requires the following process:

1. Adopt a resolution, approved by 3/5 (60%) of the councilmembers, which outlines the proposed charter amendment.
2. Publish the proposed charter amendment, in full in a newspaper of local circulation, showing the existing charter provisions that would be altered by the amendment.
3. Submit the proposed charter amendment to the Governor for approval, immediately after approval of the resolution by City Council. The Governor will approve the proposed charter language change if it is legally unobjectionable.
4. Prepare a statement of purpose, which is essentially the ballot language upon which all voters will be eligible to vote regarding this proposed charter amendment. This language must also be submitted to the Attorney General for approval.
5. Conduct a vote on the proposed charter amendment at the November 3, 2023 regular election.
6. File a copy of the charter amendment with the Secretary of State and the Ionia County Clerk if it is approved.

As Resolution 2023-11 details, the Statement of Purpose/Ballot Question regarding this proposed charter amendment would be phrased as follows:

*Shall Sections 6.01 and 6.02 of the City of Ionia Charter be amended to provide that all elective offices for the City shall be nonpartisan beginning with the regular City election in November 2026?*

Councilmember Starr made a motion, seconded by Councilmember Milewski, to approve Resolution 2023-11, to initiate the process for a potential City Charter amendment to change City elective offices to nonpartisan.

Roll Call Vote: AYES: Milewski, Lee, Starr, Millard, Waterman, and Balice

NAYS: None

**MOTION CARRIED**



**Resolution 2023-11**

**CITY COUNCIL  
CITY OF IONIA  
IONIA COUNTY, MICHIGAN**

**A RESOLUTION TO APPROVE AND SUBMIT  
THE QUESTION OF WHETHER TO AMEND SECTIONS 6.01 AND 6.02 OF THE  
CITY OF IONIA CHARTER TO MAKE CITY ELECTIVE OFFICES NONPARTISAN**

WHEREAS, Act No. 279 of the Public Acts of 1909, as amended (“Act 279”) provides that a home rule city may amend its charter in accordance with the provisions of Act 279; and

WHEREAS, the City Council has undertaken a review of certain elective officers, practices, and procedures; and

WHEREAS, following such review, the City Council believes it desirable to seek voter approval to make nonpartisan, the election of officers in the City; and

WHEREAS, the City Council believes that reducing partisanship in local City elections may increase the number of people willing to participate in City government and better reflect the local nature of City elections; and

WHEREAS, the City Council believes that it is in the best interest of the City to amend the City Charter to make all elective offices in the City nonpartisan beginning with the even-numbered year election in 2026; and

WHEREAS, Section 21 of Act 279 requires that the form in which the proposed amendment to the City Charter shall appear on the ballot be determined by resolution of the legislative body.

**NOW, THEREFORE, IT IS RESOLVED THAT:**

9. The City Council, by not less than a 3/5 vote of its members, proposes that Sections 6.01 and 6.02 of the City Charter be amended to read, respectively, as follows:

**Section 6.01. Regular and Special Elections.**

(a) A regular City election shall be conducted on the first Tuesday after the first Monday of November in each even-numbered year. The registration of voters, the preparation of ballots or machines, and the conduct of elections in the City of Ionia shall be in accordance with this Charter and the State election laws and shall be under the general supervision of the City Clerk. Special elections, but not more than two in any one year unless otherwise authorized by law, shall be held when called by resolution of the City Council, or when required by this Charter or general law. [Pursuant to MCL 168.642a and City Council Resolution No. 2023-07, beginning in 2026 the City will hold its regular City election on the first Tuesday after the first Monday in November of even-numbered years.]

(b) The election of all city officers shall be on a nonpartisan basis. The general election laws of the state shall apply to and control, as near as may be, all procedures relating to registration and city elections except as such general laws relate to political parties or partisan procedure and except as otherwise provided in this Charter.

### **Section 6.02. Nominations and Petitions.**

(a) The method of nomination for all candidates for city elections shall be by petition. Petitions for each candidate shall be signed by at least 25 registered electors of the city. No person shall sign more than one petition for any one office. Where the signature of any individual appears on more petitions than he or she is permitted to sign, the signatures bearing the most recent date shall be invalidated. Nominating petitions shall be filed with the city clerk.

(b) The city clerk shall publish notice of the last day permitted for filing nominating petitions and of the number of persons to be elected to each office in the manner and time provided by law.

(c) The form of petition shall be substantially as that required by law for the nomination of nonpartisan officers. The clerk shall maintain and provide a supply of petition forms.

(d) The city clerk shall accept only nominating petitions that conform with the forms maintained by the city and that considered together, contain the required number of valid signatures for candidates having those qualifications required by this Charter for the respective elective city offices. When a petition is filed by a person other than the person whose name appears as the candidate, it shall only be accepted if accompanied by the written consent of the candidate. The clerk shall notify, in writing, any candidate whose petition does not meet Charter requirements. A failure to notify any candidate shall not preclude a final determination that the petition does not meet these requirements.

(e) Within three days after the last date for filing petitions, the clerk shall determine the sufficiency and propriety of each nominating petition and whether the candidate has the qualifications required for the respective elective city office and shall write his or her determinations on the face of the petition and notify, in writing, the candidate of his or her determination.

(f) The names of candidates for the respective elective city offices who file sufficient and proper nominating petitions shall be certified by the clerk to be placed upon the ballot for the regular city election.

(g) After the filing of a nominating petition for city office, a candidate shall not be permitted to withdraw unless a written notice of withdrawal is served on the clerk, not later than 4:00 p.m. of the third business day after the last day for filing petitions.

(h) All nominating petitions filed with the clerk shall be open to public inspection during regular business hours.

10. Existing provisions of the City Charter that would be altered or abrogated by such proposal, if adopted, now read as follows:

### **Section 6.01. Regular and Special Elections; Party Candidates.**

(a) A regular City election shall be conducted on the first Tuesday after the first Monday of November in each odd numbered year. The registration of voters, the preparation of ballots or machines, and the conduct of elections in the City of Ionia shall be in accordance with this Charter

and the State election laws and shall be under the general supervision of the City Clerk. Special elections, but not more than two in any one year unless otherwise authorized by law, shall be held when called by resolution of the City Council, or when required by this Charter or general law.

(b) Political parties will file a slate of candidates with the City Clerk by 4:00 p.m. on the first Tuesday after the first Monday in August of odd numbered years.

(c) Party candidates will be selected at a convention held on the first Monday of August, under rules adopted by the parties in accordance with State statute and due process of law.

#### Section 6.02. Candidates Without Political Party Affiliation.

(a) Qualifying Petition; Filing; Filing Fee in Lieu of Petition Prohibited; Qualifications.

(1) For the purpose of this article, "qualifying petition" means a nominating petition required of and filed by a person to qualify to appear on an election ballot as a candidate for office without political party affiliation.

(2) A person may file a qualifying petition for a partisan office. A filing fee shall not be tendered instead of a qualifying petition.

(3) A person filing a qualifying petition shall meet the qualifications prescribed by law to hold the office.

(b) Qualifying Petition; Form, Size and Contents; Circulation.

(1) The form, size and contents of a qualifying petition shall be prescribed by the City Clerk and in substantially the same form as provided in M.C.L.A. 168.590h.

(2) A qualifying petition for a Citywide office may be circulated on a Citywide basis.

(3) A qualifying petition for the office of a Council member will be circulated in the ward for which such candidate's name will be placed on the ballot.

(c) Qualifying Petition; Signatures; Time.

(1) Subject to the requirements prescribed in subsections [6.02](#) (b)(2) and (3) a qualifying petition for an office shall be signed by a number of qualified and registered electors of the district that is represented by the office being sought by the candidate equal to not less than 2% of the total number of votes cast for all candidates for that office at the last election in which that office was elected. In any case, at least 25 signatures shall be submitted.

(2) All signatures on a qualifying petition shall be obtained not more than 180 days immediately before the date of filing under subsection [6.02](#) (d)

(3) As part of the minimum number of required signatures under this section, a qualifying petition for a Citywide office will not have more than 50% of the required number of signatures from any one ward.

(d) Qualifying Petition; Filing; Time; Filing Notice of Withdrawal.

(1) A qualifying petition for an office will be filed with the City Clerk.

(2) A qualifying petition for an office elected at the general November election shall be filed not later than 4:00 p.m. on the first Monday of August of odd numbered years. A qualifying petition for an official elected at an election other than the general November election shall be filed not later than the deadline established by statute for filing a partisan petition or certificate of nomination for the office or at least 90 days before that election, whichever is later. [NOTE: The Charter language pertaining to filing nominating petitions for the regular city election is superseded by Michigan Election Law MCL 168.644e as amended under PA 44 of 2010 and PA 276 of 2012. The candidate nomination petition filing deadline is 4:00 p.m., 15th Tuesday prior to odd-year November election.]

(3) A candidate who files a qualifying petition shall not be permitted to withdraw his or her candidacy unless a written notice of withdrawal is filed with the City Clerk. The notice shall be filed not later than 4:00 p.m. of the third day after the last day for filing a qualifying petition.

(e) Providing Blank Qualifying Petition Forms. Upon request, the City Clerk shall provide blank qualifying petition forms to a person who wishes to appear as a candidate on a ballot in the Clerk's jurisdiction as a candidate without political party affiliation. The City Clerk is the only officer required to supply qualifying petition forms for circulation.

(f) Applicability of Certain Provisions; Canvass; Hearing; Certification.

(1) The City Clerk shall canvass a qualifying petition filed with the City Clerk and shall make an official declaration of the sufficiency or insufficiency of the qualifying petition at least 60 days before the election.

(2) A filing officer who receives a qualifying petition from a candidate who has met the requirements of this Charter shall certify to the proper board or boards of election commissioners the candidate's name, post office address, and office sought not later than 60 days before the election.

(g) Person Filing Qualifying Petition; Restrictions; Selecting Single Office to Which Candidacy Restricted; Failure to Make Selection.

(1) A person who files a qualifying petition shall not file a filing fee, and shall not be nominated as a candidate by a political party convention, caucus or committee for an office to be elected at the election for which the person has filed a qualifying petition.

(2) A person who files a qualifying petition for more than one office which offices are incompatible and the terms of which offices run concurrently or overlap shall select the one office to which his or her candidacy is restricted not later than 4:00 p.m. of the third day after the last day for filing a qualifying petition. Failure to make this selection disqualifies the person as a candidate for the offices for which qualifying petitions were filed and the petitions shall not be canvassed.

11. If adopted, the proposed changes would be as follows:

**Section 6.01. Regular and Special Elections; ~~Party Candidates.~~**

(a) A regular City election shall be conducted on the first Tuesday after the first Monday of November in each ~~odd~~-even-numbered year. The registration of voters, the preparation of ballots or machines, and the conduct of elections in the City of Ionia shall be in accordance with this Charter and the State election laws and shall be under the general supervision of the City Clerk. Special elections, but not more than two in any one year unless otherwise authorized by law, shall be held when called by resolution of the City Council, or when required by this Charter or general law. [Pursuant to MCL 168.642a and City Council Resolution No. 2023-07, beginning in 2026 the City will hold its regular City election on the first Tuesday after the first Monday in November of even-numbered years.]

(b) The election of all city officers shall be on a nonpartisan basis. The general election laws of the state shall apply to and control, as near as may be, all procedures relating to registration and city elections except as such general laws relate to political parties or partisan procedure and except as otherwise provided in this Charter.

~~—(b) Political parties will file a slate of candidates with the City Clerk by 4:00 p.m. on the first Tuesday after the first Monday in August of odd numbered years.~~

~~—(c) Party candidates will be selected at a convention held on the first Monday of August, under rules adopted by the parties in accordance with State statute and due process of law.~~

**Section 6.02. Candidates Without Political Party Affiliation. Nominations and Petitions.**

(a) The method of nomination for all candidates for city elections shall be by petition. Petitions for each candidate shall be signed by at least 25 registered electors of the city. No person shall sign more than one petition for any one office. Where the signature of any individual appears on more petitions than he or she is permitted to sign, the signatures bearing the most recent date shall be invalidated. Nominating petitions shall be filed with the city clerk.

~~—(a) Qualifying Petition; Filing; Filing Fee in Lieu of Petition Prohibited; Qualifications.~~

~~— (1) For the purpose of this article, "qualifying petition" means a nominating petition required of and filed by a person to qualify to appear on an election ballot as a candidate for office without political party affiliation.~~

~~— (2) A person may file a qualifying petition for a partisan office. A filing fee shall not be tendered instead of a qualifying petition.~~

~~— (3) A person filing a qualifying petition shall meet the qualifications prescribed by law to hold the office.~~

~~— (b) Qualifying Petition; Form, Size and Contents; Circulation.~~

~~— (1) The form, size and contents of a qualifying petition shall be prescribed by the City Clerk and in substantially the same form as provided in M.C.L.A. 168.590h.~~

(b) The city clerk shall publish notice of the last day permitted for filing nominating petitions and of the number of persons to be elected to each office in the manner and time provided by law.

(c) The form of petition shall be substantially as that required by law for the nomination of nonpartisan officers. The clerk shall maintain and provide a supply of petition forms.

(d) The city clerk shall accept only nominating petitions that conform with the forms maintained by the city and that considered together, contain the required number of valid signatures for candidates having those qualifications required by this Charter for the respective elective city offices. When a petition is filed by a person other than the person whose name appears as the candidate, it shall only be accepted if accompanied by the written consent of the candidate. The clerk shall notify, in writing, any candidate whose petition does not meet Charter requirements. A failure to notify any candidate shall not preclude a final determination that the petition does not meet these requirements.

(e) Within three days after the last date for filing petitions, the clerk shall determine the sufficiency and propriety of each nominating petition and whether the candidate has the qualifications required for the respective elective city office and shall write his or her determinations on the face of the petition and notify, in writing, the candidate of his or her determination.

(f) The names of candidates for the respective elective city offices who file sufficient and proper nominating petitions shall be certified by the clerk to be placed upon the ballot for the regular city election.

~~— (2) A qualifying petition for a Citywide office may be circulated on a Citywide basis.~~

~~— (3) A qualifying petition for the office of a Council member will be circulated in the ward for which such candidate's name will be placed on the ballot.~~

~~— (c) Qualifying Petition; Signatures; Time.~~

~~— (1) Subject to the requirements prescribed in subsections 6.02 (b)(2) and (3) a qualifying petition for an office shall be signed by a number of qualified and registered electors of the district that is represented by the office being sought by the candidate equal to not less than 2% of the total number of votes cast for all candidates for that office at the last election in which that office was elected. In any case, at least 25 signatures shall be submitted.~~

~~— (2) All signatures on a qualifying petition shall be obtained not more than 180 days immediately before the date of filing under subsection 6.02 (d)~~

~~— (3) As part of the minimum number of required signatures under this section, a qualifying petition for a Citywide office will not have more than 50% of the required number of signatures from any one ward.~~

~~— (d) Qualifying Petition; Filing; Time; Filing Notice of Withdrawal.~~

~~(1) A qualifying petition for an office will be filed with the City Clerk.~~

~~—(2) A qualifying petition for an office elected at the general November election shall be filed not later than 4:00 p.m. on the first Monday of August of odd-numbered years. A qualifying petition for an official elected at an election other than the general November election shall be filed not later than the deadline established by statute for filing a partisan petition or certificate of nomination for the office or at least 90 days before that election, whichever is later. [NOTE: The Charter language pertaining to filing nominating petitions for the regular city election is superseded by Michigan Election Law MCL 168.644e as amended under PA 44 of 2010 and PA 276 of 2012. The candidate nomination petition filing deadline is 4:00 p.m., 15th Tuesday prior to odd-year November election.]~~

~~—(3) A candidate who files a qualifying petition (g) After the filing of a nominating petition for city office, a candidate shall not be permitted to withdraw his or her candidacy unless a written notice of withdrawal is filed with the City Clerk. The notice shall be filed served on the clerk, not later than 4:00 p.m. of the third business day after the last day for filing a qualifying petition. petitions.~~

(h) All nominating petitions filed with the clerk shall be open to public inspection during regular business hours.

~~—(e) Providing Blank Qualifying Petition Forms. Upon request, the City Clerk shall provide blank qualifying petition forms to a person who wishes to appear as a candidate on a ballot in the Clerk's jurisdiction as a candidate without political party affiliation. The City Clerk is the only officer required to supply qualifying petition forms for circulation.~~

~~—(f) Applicability of Certain Provisions; Canvass; Hearing; Certification.~~

~~—(1) The City Clerk shall canvass a qualifying petition filed with the City Clerk and shall make an official declaration of the sufficiency or insufficiency of the qualifying petition at least 60 days before the election.~~

~~—(2) A filing officer who receives a qualifying petition from a candidate who has met the requirements of this Charter shall certify to the proper board or boards of election commissioners the candidate's name, post office address, and office sought not later than 60 days before the election.~~

~~—(g) Person Filing Qualifying Petition; Restrictions; Selecting Single Office to Which Candidacy Restricted; Failure to Make Selection.~~

~~—(1) A person who files a qualifying petition shall not file a filing fee, and shall not be nominated as a candidate by a political party convention, caucus or committee for an office to be elected at the election for which the person has filed a qualifying petition.~~

~~—(2) A person who files a qualifying petition for more than one office which offices are incompatible and the terms of which offices run concurrently or overlap shall select the one office to which his or her candidacy is restricted not later than 4:00 p.m. of the third day after the last day for filing a qualifying petition. Failure to make this selection disqualifies the person as a candidate for the offices for which qualifying petitions were filed and the petitions shall not be canvassed.~~

12. The City Attorney shall submit a certified copy of this resolution to the Governor of the State of Michigan for approval or disapproval of this amendment, and to the Attorney General, for review and approval of the ballot language, and is further authorized to make non-substantive changes to the proposed ballot language to meet all legal requirements.

13. The foregoing charter amendment shall be submitted to the electors for their adoption or rejection at a regular election to be held on November 7, 2023. The City Clerk and City Attorney are authorized to take all actions necessary to format the ballot proposal in a manner consistent with the Governor and Attorney General's review and to schedule and conduct the election including, without limitation, certifying the ballot proposal in accordance with state law.

14. The City Clerk shall give notice of such election as required by law. The notice shall include the proposed amendment to the City Charter in full with the existing Charter provisions that would be altered or abrogated. The Clerk shall also post the amendment as required by law.

15. The proposed Charter amendment shall be placed upon the ballot in the following form, with a provision for voting “yes” or “no” for its adoption:

**CHARTER AMENDMENT PROPOSAL TO DESIGNATE ALL ELECTIVE CITY OFFICES AS NONPARTISAN.**

Shall Sections 6.01 and 6.02 of the City of Ionia Charter be amended to provide that all elective offices for the City shall be nonpartisan beginning with the regular City election in November 2026?

16. All resolutions or parts of resolutions are, to the extent of any conflict with this Resolution, rescinded.

**RESOLUTION NO. 2023-11 ADOPTED**

**(VII-5) Letter of Engagement with Douglas Van Essen, Legacy Litigation Group**

The Ionia City Landfill is a closed 20-acre landfill that operated from the mid-1930s until it closed in the late 1960s. During operation, residential and industrial wastes, including drummed liquids and solids were dumped and burned at the site. Various contaminants in the soils and groundwater were later confirmed via testing. In 1983 the EPA listed the Ionia City Landfill on the National Priorities List, making it eligible for Superfund status and associated funding. In 1989 and 2000, two Records of Decision (RODs) were reached, which outlined the cleanup plans to address soil and groundwater contamination at the site. Additional agreements were reached that identified Potentially Responsible Parties (PRPs) and proportionate shares of cleanup costs. During the 1990s and early 2000s, substantial cleanup work was completed through soil excavation and operation of a groundwater treat and pump system, such that in 2008, it was determined no additional cleanup activities were required and monitored natural attenuation (MNA) would now be utilized as the remedy for the remaining contaminated groundwater plume.

In association with those past decisions and agreements, as well as completed cleanup activities, the City of Ionia retains responsibility for the long-term maintenance and monitoring of the site. This mostly includes maintaining perimeter fencing, signage, the landfill cover (clay cap) and groundwater sampling/testing.

To ensure compliance with the City’s continuous maintenance and monitoring responsibilities, it is recommended the services of an attorney who specializes in environmental law be secured. Douglas Van Essen of Legacy Litigation Group, PLLC of Grand Rapids, MI has been recommended for this specialty.

Councilmember Millard made a motion, seconded by Councilmember Starr, to approve the proposed letter of engagement with Douglas Van Essen, Legacy Litigation Group, LLC of Grand Rapids, MI for legal services related to the Ionia City Landfill.

Roll Call Vote: AYES: Milewski, Lee, Starr, Millard, Waterman, and Balice  
NAYS: None

MOTION CARRIED

**(VII-6) Michigan Municipal League – Membership Renewal (July 1, 2023-June 30, 2024)**

The Michigan Municipal League (MML) is a membership organization that has worked for over a century to improve Michigan communities and strengthen local government. The City of Ionia has been a member of MML for decades and has benefitted from many of the following programs and initiatives:

- SaveMICity Municipal Finance Reform Initiative
- Insurance & Employee Benefits
- Leadership and Professional Development Opportunities
- MML Foundation
- Legislative and Legal Advocacy
- Information and research databases
- Education and Events

Membership is renewed on an annual basis. The annual dues and contribution to the MML Legal Defense Fund are as follows:

MML Dues	\$5,504 (includes subscription to <i>The Review</i> )
Legal Defense Fund	<u>\$ 550</u>
TOTAL	\$6,054 (5% increase over prior year)

Councilmember Milewski made a motion, seconded by Councilmember Lee, to continue membership in the Michigan Municipal League for the period July 1, 2023 – June 30, 2024.

Roll Call Vote: AYES: Milewski, Lee, Starr, Millard, Waterman, and Balice  
NAYS: None

MOTION CARRIED

**(VII-7) Public Safety In-Car Camera Replacement Project and Body Worn Camera Purchase**

In-car cameras are a standard piece of operating equipment for all public safety vehicles utilized for law enforcement activities. Presently, seven patrol vehicles are equipped with in-car cameras that are between 4 and 10+ years old. As this equipment is reaching the end of its useful life, a quote was recently solicited from our communications equipment provider to replace seven of the cameras. Additionally, the solicited quote includes the purchase of 14 new body worn cameras (BWCs), also a standard piece of law enforcement equipment for most departments. A very competitive price quote offered below makes this the right time to acquire them.

This new in-car camera model was selected to take advantage of the latest technology, its integration with the Body Worn Camera, and will permit superior data storage and access through an annual cloud-based subscription. All cameras, mobile and BWC, have a “no fault warranty” for the life of the contract. BWCs will be replaced after three years at no extra cost to take advantage of technology upgrades.

The proposal and quote received from Motorola Solutions, under the state of Michigan purchasing contract #35115 is as follows, to be paid over a five-year subscription (see attached for details):

(7) M500 In-Car Video System and (14) V300 Body Worn Cameras with Cloud Service -

Year 1: \$33,107

Years 2 – 5: \$27,414 annually

Councilmember Lee made a motion, seconded by Councilmember Millard, to approve the proposal from Motorola Solutions to approve a five-year subscription for seven (7) M500 In-Car Cameras and 14 V300



Body Worn Cameras with cloud service, with \$33,107 paid in year one and \$27,414 paid in years two through five annually.

Roll Call Vote: AYES: Milewski, Lee, Starr, Millard, Waterman, and Balice  
 NAYS: None

MOTION CARRIED

**(VII-8) West Main Street Watermain Project**

The building located at 340 W. Main Street, historically referred to as the “French’s Building,” is currently undergoing a complete redevelopment project. When finished, the space will include three second floor apartments, a first floor commercial area, and separate storage rooms in the basement for first and second floor tenant use.

To satisfy today’s building codes regarding fire safety and protection, it is necessary to supply the building with a minimum 4” dedicated fire suppression watermain. Such a watermain does not currently exist in this block, which necessitated its design and construction now. The engineer’s estimate for this project was \$123,288. Bids were opened for this project on June 1 and yielded the following results:

<b>Contractor</b>	<b>Location</b>	<b>Bid Amount</b>
Montgomery Excavating	Ionia, MI	\$126,600

The bid from Montgomery Excavating has been reviewed by Fishbeck and is recommended for approval.

Councilmember Milewski made a motion, seconded by Councilmember Millard, to approve the bid of \$126,600 from Montgomery Excavating for the W. Main Street Watermain Project. WB Vacation Properties, LLC, owner of 340 W. Main Street, has agreed to reimburse the City for its proportionate share of this project (\$24,346).

Roll Call Vote: AYES: Milewski, Lee, Starr, Millard, Waterman, and Balice  
 NAYS: None

MOTION CARRIED

**(VII-9) Bio-Solids Removal and Application – Request for Proposals (RFP)**

A request for proposals (RFP) was recently issued to solicit bids for annual removal and land application of bio-solids from the wastewater treatment plant (WWTP). A three-year agreement with associated bids was requested. Bio-solids are accumulated and stored as a result of wastewater treatment and typically hauled and land-applied to qualified crop fields on an annual basis. The following bid proposals were opened on May 30:

<b>Contractor</b>	<b>Location</b>	<b>Bid Amount</b>
BioTech Argonomics, Inc.	Beulah, MI	\$0.045 per gallon – year 1 \$0.045 per gallon x current July CPI – year 2 Year 2 rate x current July CPI – year 3
NutriGro Environmental Svcs.	Charlotte, MI	\$0.048 per gallon – year 1 \$0.049 per gallon – year 2 (2% increase) \$0.050 per gallon – year 3 (2% increase)

Both bids were closely reviewed in accordance with the RFP specifications. Many factors were given close consideration, including each company’s professional qualifications, past experience, proposed work plan, and bids. Given our existing relationship with NutriGro Environmental Services, its outstanding

performance and value-added services such as educating area farmers regarding the benefits and safety of bio-solids application to their fields, the bid from NutriGro Environmental Services is recommended.

Councilmember Starr made a motion, seconded by Councilmember Lee, to approve the bid of \$0.048 per gallon in year 1, \$0.049 per gallon in year 2 and \$0.050 per gallon in year 3 from NutriGro Environmental Services Inc. for the Bio-Solids Application project.

Roll Call Vote: AYES: Milewski, Lee, Starr, Millard, Waterman, and Balice  
NAYS: None

MOTION CARRIED

### **VIII. APPOINTMENTS**

#### **(VIII-1) Appointments to the Brownfield Redevelopment Authority**

Senator Tom Albert, Appropriations Chair, was able to put \$20 million in the State's budget for the City of Ionia for redevelopment of the former Riverside Correctional Facility property. As a once-in-a-lifetime opportunity to plan and use these funds wisely, the Brownfield Redevelopment Authority was formed. Mayor Balice introduced a slate of 5 candidates to fill those positions that will serve along with others from the community and work with other agencies:

1-year term (7/1/2023 – 6/30/2024)	Melinda Braman, Dan Balice
2-year term (7/1/2023 – 6/30/2025)	Tom Dickinson, Mark Vroman
3-year term (7/1/2023 – 6/30/2026)	Ted Paton

Councilmember Starr made a motion, seconded by Councilmember Millard, to approve the slate of 5 candidates for appointment to the Brownfield Redevelopment Authority.

Roll Call Vote: AYES: Milewski, Lee, Starr, Millard, Waterman, and Balice  
NAYS: None

MOTION CARRIED

### **IX. CITY DEPARTMENT REPORTS & MINUTES FROM BOARDS & COMMISSIONS**

Reports provided to Council.

### **X. CITY COUNCILMEMBER COMMENTS/GOOD OF THE ORDER**

**Precia Garland:** Events and activities are being planned to celebrate the City's sesquicentennial which occurs in 2023. Everyone in the community is invited to participate and/or assist in the planning.

**Mayor Balice:** (1) The integration of Sparrow Health Systems with the University of Michigan has gone smoothly, and they are now known as "University of Michigan Health-Sparrow". (2) Ionia Free Fair Board is working hard and hoping to build on the success of last year's Fair.

**Troy Waterman:** The car show had a great turnout, and he hopes it is the last year that speakers will need to be set up for it and other events.

**Tom Millard:** (1) Memorial Day program and parade was bigger than ever and was well-attended. (2) The car show was great. (3) The Ionia Free Fair Parade has had more applicants than usual so it should be a nice parade. There is a time change this year for the parade to begin at 11:30. (4) Has been working with Gary Ferguson on set-up of fireworks.

**John Milewski:** Reminder that it is the end of the school year and to use caution driving while watching for kids.

**XI. CLOSED SESSION**

Councilmember Waterman made a motion, seconded by Councilmember Milewski, to enter into closed session at 8:35 PM. The motion carried by Voice Vote. The closed session, held at the request of the city manager, was held in accordance with MCL 15.268 Section 8(1)(a) to consider a personnel evaluation of the city manager. Upon Council's return to open session at 9:10 PM, Councilmember Starr made a motion, seconded by Councilmember Millard, to adopt the first amendment to the City Manager's contract as presented. MOTION CARRIED BY VOICE VOTE.

**XII. ADJOURNMENT**

Councilmember Starr made a motion to adjourn, seconded by Councilmember Millard. MOTION CARRIED BY VOICE VOTE. The meeting was adjourned at 9:11 PM.

Submitted by:

Mary Patrick, Ionia City Clerk