



**CITY OF IONIA**  
CITY COUNCIL  
REGULAR MEETING MINUTES  
January 3, 2017  
CITY HALL - COUNCIL CHAMBER

**CALL TO ORDER**

Mayor Daniel Balice called the regular meeting of the City Council to order at 7:00 PM and led with the Pledge of Allegiance.

**ROLL CALL**

Roll called revealed Councilmembers John Milewski, Jeff Winters, Gordon Kelley, Ted Paton, Kim Patrick, Tom Millard, Paul Lentz, Janice Gustafson and Mayor Balice present.

Staff present included City Manager Jason Eppler, Finance Director Chris Hyzer, Director of Public Safety Troy Thomas and Dial-A-Ride Director Heidi Wenzel.

**PUBLIC HEARING**

Mayor Balice opened the Public Hearing to receive comments regarding proposed Ordinance No. 528 which, if approved, amends Chapter 1234 (Signs) revising the City's current sign standards and amends Chapters 1256 (B-1 Neighborhood Business District), 1258 (B-2 Community Business District), Chapter 1260 (B-3 General Business District), and 1269 (East Main Preservation District) of the City Code by permitting barber poles as an accessory structure. No comments were received.

**PUBLIC COMMENTS**

None.

**APPROVAL OF MINUTES**

It was moved by Councilmember Patrick, seconded by Councilmember Millard to approve the December 6, 2016 regular meeting minutes.

Roll Call Vote: Ayes: Milewski, Winters, Kelley, Paton, Patrick, Millard, Gustafson, Lentz and Balice.

Nays: None

MOTION CARRIED

**OLD BUSINESS**

**Approve – Second Reading/Adoption – Proposed Ord. No. 528 - Signs**

The City Manager reported that Council first reviewed Ordinance No. 528 regarding signs at its December meeting at which time the Public Hearing for the ordinance was scheduled. The proposed ordinance was prepared by the Planning Commission after months of study

of the US Supreme Court decision *Reed v. Gilbert (Arizona)*. Notice of the Public Hearing was published in the December 16, 2016 edition of the *Sentinel-Standard*.

It was moved by Councilmember Kelley, seconded by Councilmember Paton to remove from the table the matter of Ordinance No. 528 regarding signs and permit the record of the January 3, 2017 Council Meeting minutes to reflect the second reading and adoption of Ordinance No. 528 with the ordinance effective ten days after publication in the Saturday, January 7, 2017 edition of the *Sentinel-Standard Weekender*.

**AN ORDINANCE TO AMEND CHAPTER 1234 ENTITLED SIGNS OF TITLE FOUR – SUBDIVISION REGULATIONS OF PART TWELVE – PLANNING AND ZONING CODE; CHAPTER 1256 ENTITLED B-1 NEIGHBORHOOD BUSINESS DISTRICT OF TITLE SIX - ZONING OF PART TWELVE – PLANNING AND ZONING CODE; CHAPTER 1258 ENTITLED B-2 COMMUNITY BUSINESS DISTRICT OF TITLE SIX - ZONING OF PART TWELVE – PLANNING AND ZONING CODE; CHAPTER 1260 ENTITLED B-3 GENERAL BUSINESS DISTRICT OF TITLE SIX – ZONING OF PART TWELVE – PLANNING AND ZONING CODE; AND, CHAPTER 1269 ENTITLED EAST MAIN PRESERVATION DISTRICT OF TITLE SIX – ZONING OF PART TWELVE – PLANNING AND ZONING CODE OF THE CODIFIED ORDINANCES OF THE CITY OF IONIA**

**THE CITY OF IONIA HEREBY ORDAINS:**

**1234.01 APPLICABILITY.**

This chapter applies to all persons, firms, partnerships, associations, and corporations owning, occupying, or having control or management of any premises located within the City.

**1234.02 PURPOSE.**

This chapter is intended to regulate the size, number, location and manner of display of signs in the City in a manner consistent with the following purposes.

- (a) To protect and further the health, safety and welfare of City of Ionia residents, property owners and visitors.
- (b) To prevent traffic hazards and pedestrian accidents caused by signs which obstruct vision, distract or confuse drivers, or are improperly secured or constructed.
- (c) To conserve and enhance community character.
- (d) To promote uniformity in the size, number or placement of signs within districts.
- (e) To promote the economic viability of commercial areas by minimizing visual clutter and allowing for proper placement of signs to safely direct motorists to their destination.
- (f) To balance the public's right to be informed and its desire to avoid visual pollution and hazardous conditions with the rights of businesses and other non-business uses to communicate.
- (g) It is further recognized that special circumstances or events may create a need for portable signage for a limited and reasonable period of time.
- (h) The purpose of this chapter does not include the regulation of the content or any information included on the sign.

(i) The regulations and standards of this chapter are considered the minimum amount of regulation necessary to achieve a substantial government interest for public safety, aesthetics, and protection of property values.

### 1234.03 DEFINITIONS.

Section 1234.03 entitled DEFINITIONS shall be revised as follows:

For purposes of this chapter, the following definitions shall apply unless the context clearly indicates or requires a different meaning.

(a) “Abandoned sign.” A sign which no longer identifies or advertises a currently operating business, lessee, service, owner, product, or activity.

(b) “Awning.” A retractable or fixed shelter constructed of non-rigid materials on a supporting framework that projects from the exterior wall of a building. An awning is the same as a canopy.

(c) “Awning sign.” Letters, numerals or other drawings painted on, printed on, or attached flat against the surface of an awning or canopy.

(d) “Balloon Sign.” See “inflatable sign.”

(e) “Banner Sign.” A temporary sign of fabric, plastic, or other non-rigid material without an enclosing structural framework attached to or hung from a pole or rope or to a building or structure. Banner signs also include flag signs, feather flags, and flutter flag signs.

~~(f) “Billboard.” A sign which advertises an establishment, product, service or activity at a location other than the premises on which the sign is located. A “billboard” is also called an “off premise sign.”~~

~~(g) “Commercial establishment.” A business operating independent of any other business located in a freestanding building; in a strip mall, a business completely separated from other businesses by walls from the ground up and with a door which may regularly be used by the public for exclusive ingress and egress to that business; in an enclosed structure with a shared climate controlled area, a business completely separated from other businesses by walls from the ground up and with a door or entrance which may regularly be used by the public for exclusive ingress and egress to that business and which may be closed to the public even while the common area is open to the public; and in an office building, a business holding itself out to the public as a single entity, independent of other businesses or persons.~~

~~(h) “Community service group sign.” A sign which displays the name or logo of an agency, organization or group whose primary purpose is to promote or provide community or public service such as the Rotary Club, Jaycee’s, Lion’s Club or Ambuc’s.~~

~~(i) “Community special event sign.” A portable sign which is erected for a limited time to call attention to special events of interest to the general public which are sponsored by governmental agencies, schools or other groups which are non-profit and/or whose purpose is charitable, philanthropic, religious or benevolence.~~

~~(j) “Construction sign.” A sign which identifies the owners, financiers, contractors, architects, and engineers of a project under construction as well as directional, warning or safety signs which are necessitated by construction activities.~~

~~(k) “Directional sign.” A sign which gives directions, instructions, or facility information for the use of the lot on which the sign is located, such as parking or exit and entrance signs.~~

~~(l) (†) “Exempt sign.” A sign for which a sign permit is not required.~~

~~(g) (m) “Festoons.” A string of ribbons, tinsel, flags, pennants or pinwheels.~~

~~(h) (n) “Flag sign.” A flag which contains the name, logo or other symbol of a business, company, corporation or agency of a commercial nature.~~

~~(i) (o)~~ “Flashing sign.” A sign which contains a rapidly intermittent or changing light source.

~~(j) (p)~~ “Freestanding sign.” A sign not attached to a building or wall which is supported by one or more poles or braces or which rests on the ground or on a foundation resting on the ground.

~~(k) (q)~~ “Government sign.” A sign erected or required to be erected by the City of Ionia, Ionia County, or the state or federal government.

~~(l) (r)~~ “Ground sign.” A freestanding sign supported by a base which rests directly on the ground. The width of the base shall be at least 50 percent of the width of the sign in order to be a ground sign.

~~(m) (s)~~ “Illegal sign.” A sign which does not meet the requirements of this chapter and which has not received legal nonconforming status.

~~(t)~~ “Incidental sign.” A small sign, emblem or decal informing the public of goods, facilities or services available on the premises, e.g. a credit card sign or restroom sign or sign indicating hours of business, or signs on gas pumps.

~~(n) (u)~~ “Inflatable sign.” (“Balloon sign”). Any three dimensional object, including a tethered balloon, capable of being filled with air or gas depicting a container, figure, product or product trademark, whether or not such object contains a message or lettering.

~~(o) (v)~~ “Mansard.” A sloped roof or roof-like façade architecturally comparable to a building wall.

~~(p) (w)~~ “Mansard sign.” A sign that is mounted, painted on, or attached to a mansard.

~~(x)~~ “Memorial sign.” A sign, tablet, or plaque memorializing a person, event, structure or site.

~~(q) (y)~~ “Marquee.” A permanent structure constructed of rigid materials that projects from the exterior wall of a building.

~~(r) (z)~~ “Marquee sign.” A sign affixed to the surface of a marquee.

~~(aa)~~ “Nameplate.” A non-illuminated, on-premise sign giving only the name, address and/or occupation of an occupant or group of occupants.

~~(bb)~~ “Non-commercial sign.” A sign either portable or non-portable not advertising commerce, trade, or location and not otherwise defined herein. For example, a sign identifying or promoting a candidate for public office.

~~(s) (ee)~~ “Non-conforming sign.” A sign which was erected prior to this chapter but which does not conform to this chapter.

~~(t) (dd)~~ “Painted wall sign.” A sign which is applied with paint or similar substance on the face of a wall or the roof of a building.

~~(ee)~~ “Placard.” A sign not exceeding two square feet which provides notices of a public nature, such as “No Trespassing,” “No Hunting” signs or “Gas Main” signs.

~~(u) (ff)~~ “Pole sign.” A free standing sign which is supported by a structure, poles, or braces which are less than 50 percent of the width of the sign.

~~(gg)~~ “Portable sign.” A sign that is not permanent or affixed to a building or structure and by its nature may be or is intended to be moved from one location to another.

~~(v)~~ “Pennant.” A flag or cloth that tapers to a point.

~~(w)~~ “Portable Sign.” A type of temporary sign that is not permanent and not affixed to a building or structure and by its nature may be or is intended to be easily moved from one location to another such as a sidewalk sign and signs supported on a metal chassis and may include copy that can be changed manually through the use of attachable characters.

(x) "Post sign." A temporary sign constructed of unbendable materials firmly attached to one or more wood, metal, plastic or other rigid posts or supports placed into the ground without permanent footings.

~~(y) (hh)~~ "Projecting sign." A double-faced sign attached to a building or wall that extends more than 12 inches but not more than 48 inches from the face of the building or wall.

~~(z) (ii)~~ "Reader board sign." One of the following:

(1) "Manual." A sign on which the letters or pictorials are changed manually or;

(2) "Electronic reader board." A sign with a fixed or changing display or message composed of a series of lights that may be changed through electronic means excluding video signs and flashing signs.

(3) "Multi-vision sign." Any sign composed in whole or in part of a series of vertical or horizontal slats or cylinders that are capable of being rotated at intervals so that partial rotation of the group of slats or cylinders produces a different image or images.

~~(jj) "Real estate sign." A sign advertising the real estate upon which the sign is located as being for sale, rent, or lease.~~

~~(kk) "Residential subdivision sign." A sign identifying or recognizing a platted subdivision, site condominium, multi-family or other residential development.~~

~~(aa) (ll)~~ "Roof line." The top of a roof or parapet wall, whichever is higher, but excluding any cupolas, chimneys, or other minor projections.

~~(bb) (mm)~~ "Roof sign." A sign which is attached to or is placed on the roof of a building.

~~(cc) (nn)~~ "Rotating sign." A sign in which the sign itself or any portion of the sign moves in a revolving or similar manner. Such motion does not refer to methods of changeable copy.

~~(dd) (oo)~~ "Sidewalk sign." An A-frame sign which is portable and designed to be placed on the sidewalk in front of the use it advertises. Also called a "sandwich board sign."

~~(ee) (pp)~~ "Sign." A device, structure, fixture, figure or placard which may or may not use graphics, symbols, emblems, numbers, lights and/or written copy designed specifically for the purpose of advertising, identifying, or directing attention to an establishment, product, service, person, place, organization, institution, ~~or~~ activity, or idea.

(1). Permanent Sign. A sign installed on a support structure, not intended to be moved or removed, but to remain for an indefinite period of time.

(2). Temporary Sign. A sign installed for a limited period of time, intended to be removed within a time period as specified herein.

~~(ff) (qq)~~ "Snipe sign." A sign that is attached to a utility pole, tree, fence, or to any object located or situated on public or private property.

~~(gg) "Streamers." A long, narrow strip of material used as a decoration or symbol.~~

~~(rr) "Subdivision identification sign." A sign identifying or recognizing a platted subdivision, condominium development, commercial industrial or residential development.~~

~~(hh) (ss)~~ "Under canopy sign." A sign suspended beneath a canopy, ceiling, roof, or marquee.

~~(ii) (tt)~~ "Wall sign." A sign painted or attached directly to and parallel to the exterior wall of a building extending no greater than 12 inches from the exterior face of a wall to which it is attached.

~~(jj) (uu)~~ "Window sign." A sign installed inside a window and intended to be viewed from the outside.

~~(kk) (vv)~~ "Vehicle sign." A sign painted on, incorporated in, or attached directly to any mode of transportation, including but not limited to automobiles, trucks, boats, trailers, semi-trailers or airplanes.

(ll) ~~(ww)~~ "Video sign." A sign which displays moving images as on a television.

(mm) "Wire frame sign." A temporary sign made of corrugated plastic, vinyl, cardboard, poster board or similar material which is supported by or attached to a metal frame.

#### **1234.04 PROHIBITED SIGNS.**

Section 1234.04 entitled PROHIBITED SIGNS shall be revised as follows:

A sign not expressly permitted by this chapter is prohibited. The following types of signs are expressly prohibited except that the Sign Board of Appeals may permit these signs if it is demonstrated that such sign by virtue of its size, shape, location, movement, materials, creativity in design, temporary nature or other factors relating to its composition will not be a visual nuisance, obstruct vision, compromise public safety, distract drivers or detract from the character of the area where it is proposed to be located. If such signs are permitted they shall comply with the applicable regulations of this section.

- (a) Inflatable signs which have rapidly moving, waving or flapping parts.
- (b) Flashing signs.
- (c) Abandoned signs.
- (d) Rotating signs.
- (e) Signs imitating or resembling official traffic or government signs or signals.
- (f) Vehicle signs not used during the normal course of business which are conspicuously parked or located so as to advertise, identify, or bring attention to an establishment, product, person, service or activity.
- (g) Sexually graphic signs.
- (h) Snipe signs.
- (i) Strobe lights, and lights of a similar nature.
- (j) Video signs except for portable video signs.
- (k) Signs with fluorescent or neon colored letters such as "hot pink," "lime green," "day glow" and "bright orange" or similar colors when placed on a contrasting background.
- ~~(l) Off premise signs including billboards.~~

#### **1234.05 SIGNS NOT SUBJECT TO CHAPTER.**

Section 1234.05 SIGNS NOT SUBJECT TO CHAPTER shall be revised as follows:

The following signs shall be exempted from the provisions of this chapter.

- (a) Government signs five square feet or less erected on government property or in the public right-of-way.
- (b) ~~Memorial signs~~ Any sign two square feet or less in size and no more than ~~six~~ four feet in height. No more than three signs shall be permitted on one parcel.
- ~~(c) Signs for essential services which are two square feet or less.~~
- ~~(d) Placards.~~
- ~~(e) Community service group or agency signs two square feet or less.~~
- ~~(f) Nameplates two square feet or less.~~
- ~~(g) Newspaper box signs~~
- ~~(h) Incidental signs two square feet or less.~~
- (c) ~~(f)~~ Flags or insignia of any nation, state, city, township, government, or government authorized agency. ~~community organization, educational institution or flags of a non-commercial nature.~~ Such flags shall only be displayed on a flag pole. Such flags shall only be displayed on a flag pole.
- ~~(j) Signs atop gasoline service station pumps announcing contents, on-premise sales, provided that such signs do not exceed two square feet in area.~~

~~(k) Signs on gas station pump islands or their structural supports identifying “self-serve” and “full-serve” operation, provided that there is no business identification or advertising copy on such signs, that there are no more than two such signs per pump island and that such signs do not exceed four square feet in area.~~

~~(d) (f) Inflatable signs (balloons) which are 12 inches or less in diameter.~~

#### **1234.06 SIGNS NOT NEEDING A PERMIT.**

Section 1234.06 SIGNS NOT NEEDING A PERMIT shall be revised as follows:

The following signs shall not require a permit but shall be subject to all other applicable regulations of this chapter.

(a) Government signs greater than five square feet erected on government property or in the public right-of-way.

~~(b) Non-commercial signs.~~

~~(c) Window signs.~~

~~(d) On-site directional signs.~~

~~(e) Construction signs.~~

~~(f) Signs for residential yard, garage, and estate sales and auctions.~~

~~(g) Real estate signs advertising the premises (on which the sign is located) for sale, rent or lease.~~

~~(h) Help wanted signs of a temporary nature not to exceed four square feet.~~

~~(i) Sidewalk signs.~~

~~(b) (f) Ordinary maintenance of signs such as painting and cleaning.~~

~~(c) (k) Changing of sign message.~~

~~(d) Temporary signs up to and including 16 square feet.~~

#### **1234.07 GENERAL STANDARDS FOR PERMITTED SIGNS.**

Section 1234.07 GENERAL STANDARDS FOR PERMITTED SIGNS shall be revised as follows:

(a) Every sign shall be constructed and maintained in a manner consistent with the Michigan Building Code and International Property Maintenance Code and maintained in good and safe structural condition at all times. All signs shall be kept neatly painted, stained, sealed or preserved including all metal parts and supports.

(b) Signs shall be constructed to withstand all wind and vibration forces which normally can be expected to occur in the vicinity.

(c) Signs may be internally or externally illuminated. For externally lit signs, the lighting fixture shall be mounted on the top only and the light fixture shielded so that light is directed downward so that no direct rays interfere with the vision of persons on adjacent streets or properties.

(d) Underground wiring shall be required for all illuminated signs not attached to a building.

(e) A sign shall not contain moving, flashing, blinking or animated parts except for reader board signs as regulated by Section 1234.08 (a) or barber pole signs.

(f) Signs shall not be placed in, upon or over any public right-of-way, private road easement, alley, or other place, except as may be otherwise permitted by the City of Ionia or Michigan Department of Transportation.

(g) A light pole or other similar supporting member shall not be used for the placement of any sign unless specifically designed and approved for such use.

(h) A sign shall not be erected in any place where it may, by reason of its position, shape, color, or other characteristics, interfere with, obstruct the view of, or be confused with any authorized traffic sign, signal, or device, or constitute a nuisance per se.

(i) A wall sign shall not extend beyond the edge of the wall to which it is affixed, and no wall sign shall extend above the lowest point of the roof of a building.

(j) A sign and its supporting mechanism shall not extend beyond any lot lines of the property on which it is located except that in the B-2 Zone projecting signs may project over the public sidewalk.

### **1234.08 SIGN REGULATIONS APPLICABLE TO ALL DISTRICTS.**

Section 1234.08 SIGN REGULATIONS APPLICABLE TO ALL DISTRICTS shall be revised to read as follows:

The following sign regulations are applicable to all zoning districts.

~~(a) All signs shall be stationary and shall pertain only to the business or activity conducted on the premises except for non-commercial signs, community special event signs and garage, yard, estate and auction sale signs as permitted herein.~~

~~(a)~~ ~~(b)~~ Reader Boards. All wall and freestanding signs may include reader boards subject to the following regulations:

(1) For signs which are 50 square feet or less in area the reader board shall not consist of more than 75% of the allowable sign area.

(2) For signs which are more than 50 square feet in area the reader board shall not consist of more than 50% of the allowable sign area.

(3) An electronic reader board shall not have any animated or flashing text.

(4) The copy on an electronic reader board shall not change faster than every four seconds.

(5) An electronic reader board may serve as a window sign subject to the size limitations for window signs contained herein and the requirements of Section ~~1234.08(b)(a)(3)~~ and (4) above.

~~(b)~~ ~~(c)~~ Any pole sign, awning signs, wall sign and projecting sign, shall maintain a minimum clear space of eight feet from the bottom of the sign to the ground.

~~(c)~~ ~~(d)~~ Vehicles which bear signs may be parked on site provided they are located in such a manner that they do not function as signs as prohibited by Section ~~1234.04(f)~~ herein.

(d) Pedestrian and vehicle safety signs are permitted for each parcel provided the size of each device does not exceed four square feet, and three feet in height and each device is located at least five feet from any lot line.

~~(e) Real estate signs are permitted in any Zoning District but shall be removed within 30 days after completion of the sale or lease of the property. Such signs shall not be more than six square feet in area for residential property or 32 square feet in area for non-residential property and shall not exceed six feet in height.~~

~~(f) Construction signs are permitted within any District, subject to the following restrictions:~~

~~(1) Construction signs shall be no larger than 32 square feet and not exceed eight feet in height.~~

~~(2) construction signs shall not be erected until a building permit has been issued for the project that is the subject of proposed sign and construction activity has begun.~~

~~(3) Construction signs shall be removed immediately upon the issuance of any Occupancy Permit for the building or structure, which is the subject of the construction sign.~~



~~(g) Community special event signs, including banner signs, are permitted in any Zoning District, subject to the following restrictions:~~

~~—(1) Such signs may be located either on or off the lot on which the special event is held.~~

~~—(2) The display of such signs shall be limited to the 14 days immediately preceding the special event that is being advertised.~~

~~—(3) Such signs shall have a maximum size of 32 square feet in area, and a maximum height above ground level of six feet and shall be set back from any side or rear property line a minimum of 15 feet. The front setback shall be as required for signs in the District in which the sign is to be located.~~

~~—(4) Such signs shall be removed within 72 hours of the conclusion of the special event that is being advertised.~~

~~(h) Directional signs are permitted in any district subject to the following restrictions:~~

~~—(1) A directional sign may contain a logo and name of an on-premise commercial establishment.~~

~~—(2) Such sign shall not exceed four square feet in area or three feet in height, and shall be set back at least five feet from any lot line.~~

~~—(3) Directional signs shall be limited to traffic control functions only.~~

~~(i) Garage, yard, estate sales, and auctions, signs are permitted in any district subject to the following restrictions:~~

~~—(1) One sign per premise is permitted, located on the premises on which such sale is being conducted.~~

~~—(2) Such sign shall not exceed six square feet in area and three feet in height.~~

~~—(3) Such sign shall be erected no more than three days prior to the day(s) of the sale and shall be removed within one day after the completion of the sale.~~

~~—(4) In addition to the on-premise sign permitted above, off-premise signs are also permitted for garage, yard, estate sales, and auctions subject to the following restrictions:~~

~~—A. No more than two off-premise signs are allowed for each such sale;~~

~~—B. Each sign shall be no larger than four square feet and three feet in height;~~

~~—C. Such signs shall only be placed in the street right-of-way but shall not block the vision of or create a hazard for drivers or those individuals on foot or bicycle;~~

~~—D. Each off-premise sign shall contain the date and address of the sale;~~

~~—E. Each sign may be placed no sooner than two hours prior to the opening of the first day of the sale and must be removed within two hours after close of the last day of the sale.~~

~~—F. Such sign shall not be attached to light poles, utility poles, trees or other similar structures located in the street right-of-way.~~

~~(j) Non-commercial signs are permitted in all zoning districts subject to the following restrictions:~~

~~—(1) Such signs shall be subject to the regulations of the zoning district in which the sign is located.~~

~~(e) (2) Non-commercial Any permanent signs may remain until such signs are is in disrepair and are is deemed not to comply with Section 1234.07 of this chapter.~~

~~(f) (~~\*)~~ Abandoned Signs. Any sign which the Community Development Director or designee determines to be abandoned shall be removed by the property owner according to the following regulations:~~

~~(1) If the sign is a non-conforming sign as defined herein the sign and any supporting structures shall be removed within 30 days of notification by the Community Development Director~~

(2) If the sign is conforming the sign but not the supporting structures shall be removed within 90 days of such notification by the Community Development Director. If the abandoned sign is a wall sign the facade to which the sign was attached shall be restored upon removal of the sign to match the existing wall so there is no remaining evidence of the removed sign.

If the owner does not remove the sign, or if no owner can be found, the City may remove the sign. If the sign is removed by the City and the owner is known, the City shall have the right to recover from the owner of the sign the full costs of removing and disposal of the sign.

~~(g)(1)~~ Removal of Signs; Notice. Except as required by the above sections, any sign and appurtenant structure shall be removed by the owner within 72 hours of receipt of notice from the Community Development Director or designee stating that the sign is unsafe, not properly maintained, or otherwise does not comply with the requirements of this chapter. Such notice shall also state that the sign will be removed unless the unsafe or improper condition is corrected by the owner.

Upon failure to remove or correct the unsafe or improper condition within 72 hours of receipt of notice, the Community Development Director or designee may take whatever action is necessary to have the sign and appurtenant structure removed or to otherwise abate the unsafe or improper condition. In addition, the Community Development Director or designee shall take whatever action is necessary to recover from the owner of the sign the full costs of removing and disposing of the sign or abating the unsafe or improper condition.

~~(h)~~ ~~(m)~~ Roof Signs. Roof signs are permitted in ~~any~~ the B-1, B-2, B-3 and O zoning districts subject to the following restrictions:

~~(1) Such sign shall only be displayed on buildings containing non-residential uses and on multi-family buildings.~~

~~(1)~~ ~~(2)~~ A roof sign shall not project above the roof line.

~~(2)~~ ~~(3)~~ Only one roof sign shall be permitted per building.

~~(3)~~ ~~(4)~~ The size of a roof sign shall not exceed ten percent of the area of that portion of the roof to which it is attached, as measured from eave to roof peak.

~~(4)~~ ~~(5)~~ Lighting for roof signs shall comply with Section 1234.07(c).

~~(5)~~ A roof sign may consist of painting on the surface of a roof or a sign that is composed of roofing materials or other materials affixed parallel to the roof surface.

#### **1234.09 MEASUREMENT OF SIGNS.**

(a) Unless otherwise specified within this chapter for a particular type of sign, the area of a sign shall be measured as the area within a single, continuous perimeter composed of any straight line geometric figure which encloses the extreme limits of writing, representation, emblem, logo, or any other figure of similar character, together with any frame or other material or color forming an integral part of the display or used to differentiate the sign from the background against which it is placed, excluding only the structure necessary to support the sign.

(b) The area of a freestanding or projecting sign that has two or more faces shall be measured by including the area of all sign faces, except if two such faces are placed back-to-back and are of equal size, and are no more than two feet apart at any point the area of the two back-to-back faces shall be counted as one face. If the two back-to-back faces are of unequal size, the larger of the two sign faces shall be counted as the one face.

(c) The height of a sign shall be measured as the vertical distance from the highest point of the sign to the grade of the adjacent street or the average grade of the ground immediately beneath the sign, whichever is less.

(d) See Appendix II at the end of this chapter for illustrations of sign measurement.

#### **1234.10 NONCONFORMING SIGNS.**

(a) Every permanent sign which does not conform to the height, size, area or location requirements of this chapter as of the date of the adoption of this chapter, is hereby deemed to be nonconforming.

(b) Nonconforming signs shall not be replaced, moved, altered, expanded, enlarged, or extended; however, nonconforming signs may be maintained and repaired so as to continue the useful life of the sign per Section 1234.10(e)(3) below.

(c) For the purposes of this chapter, a nonconforming sign may be diminished in size or dimension or the copy of the sign amended or changed without jeopardizing the privilege of nonconforming use.

(d) A sign accessory to a nonconforming use may be erected in the City in accordance with the sign regulations for the District in which the property is located.

(e) Non-conforming signs shall not:

(1) Be replaced or changed to another non-conforming sign;

(2) Be repaired, (restored to a sound or good condition after damage or decay) except if such repair brings the sign into conformance with this chapter; or

(3) Be repaired if such repair involves any of the following:

A. Necessitates the replacement of both the sign frame and sign panels;

B. Replacement of the signs primary support pole(s) or other support structure;

(4) Continue to be used after the activity, business, or use to which it related has been discontinued for 90 consecutive days or longer;

(5) Be permitted to continue if there is a change of use on the premises; or

(6) Be enhanced with any new feature including the addition of illumination.

(f) The City of Ionia may acquire by purchase, condemnation, or by other means any non-conforming sign which it deems necessary to preserve the health, safety, and welfare of the City's residents.

#### **1234.11 PORTABLE, TEMPORARY, BANNER, FLAG, AND SIMILAR SIGNS.**

Section 1234.11 shall be retitled PORTABLE, TEMPORARY, BANNER, FLAG AND SIMILAR SIGNS and be revised to read as follows:

~~—Portable signs are allowed in all zoning districts subject to the following regulations:~~

~~—(a) One portable sign shall be permitted on a lot for up to 30 days per quarter in a calendar year provided however that a portable sign shall not be displayed for 30 consecutive days per quarter.~~

~~—(b) Except for inflatable signs as defined herein a portable sign shall not exceed 32 square feet in area and shall be back lit only and not have any flashing, colored or glaring lights.~~

~~—(c) Inflatable signs shall have no rapidly moving, waving or flapping parts.~~

~~—(d) Portable signs, including signs held by a person, shall be located outside of the public right-of-way and shall not hamper the visibility of a driver on or off the site.~~

~~—(e) Inflatable signs shall only be permitted in the B1 and B3 Districts. The anchoring system shall be subject to review and approval of the Community Development Director prior to installation or display. Inflatable signs are permitted to be placed on the roof of a building but only on buildings with a flat roof.~~

~~—(f) A sign permit must be obtained before placing a portable sign on any parcel for any length of time.~~

~~—(g) Pennants and streamers are allowed in the RM, RM-1, B-1, B-2, B-3, O, and L-I Districts provided they are properly maintained but shall be removed if they become torn, faded, unreadable, or otherwise unsightly. These may be displayed in conjunction with other portable signs. A permit shall be required for the display of these items and they shall be subject to the provisions contained in Section 1234.11(a) above.~~

(a) Regulations for Both Portable & Temporary Signs

(1) Signs shall be anchored in a safe and secure manner. The anchoring of portable and temporary signs by tying or attaching weighted objects (such as cinder blocks or tires) is prohibited.

(2) The sign shall be located a minimum of five feet from the edge of any road or street right-of-way or public or private sidewalk except for sidewalk signs as regulated herein.

(3) A sign shall not be displayed if it is torn, bent, faded, not upright, unreadable or otherwise unsightly.

(4) Temporary and portable signs held by a person, shall be located outside of the public right-of-way and shall not hamper the visibility of a driver on or off the site.

(b) Portable signs are allowed in all zoning districts subject to the following regulations.

(1) One portable sign shall be permitted on a lot for up to 30 days per quarter in a calendar year provided however that a portable sign shall not be displayed for 30 consecutive days per quarter.

(2) Except for inflatable signs as defined herein a portable sign shall not exceed 32 square feet in area and shall be back lit only and not have any flashing, colored or glaring lights.

(3) Sidewalk signs are specifically regulated by Section 1234.13 (d) and are exempt from the requirements of Section 1234.11(b)(1)herein.

(c) Regulations for Temporary Signs

(1) A temporary sign may be installed concurrent with the event and removed upon the end of the event. The Zoning Administrator shall have the discretion to determine the beginning and end of the event.

(2) A temporary sign shall not be installed in a public or private street right-of-way.

(3) The Zoning Administrator shall have the discretion to determine when a temporary sign is a permanent sign and subject to the rules for permanent signs.

(d) Pennants, festoons and streamers are allowed in the RM, RM-1, B-1, B-2, B-3, O, and L-I Districts and in Mixed Use, Commercial, and Industrial-PUD zoning districts, provided they are properly maintained but shall be removed if they become torn, faded, unreadable, or otherwise unsightly at the discretion of the Zoning Administrator. These may be displayed in conjunction with other portable, temporary, and permanent signs.

(e) Banner, flag sign, feather and flutter flags not to exceed four such signs per parcel are allowed in the RM, RM-1, B-1, B-2, B-3, O, and L-I Districts, and in Mixed Use, Commercial, and Industrial-PUD zoning districts, and may be displayed indefinitely provided they are properly maintained but shall be removed if they become torn, faded, unreadable, or otherwise unsightly at the discretion of the Zoning Administrator. Each sign shall not exceed 32 square feet in size and fourteen feet in height. These may be displayed in conjunction with other temporary, portable, and permanent signs.

If the flag sign shares the same pole as the United States flag, the flag sign shall be the smaller of these two flags and shall be placed below the United States flag.

## 1234.12 SIGNS IN RESIDENTIAL DISTRICTS.

Section 1234.12 SIGNS IN RESIDENTIAL DISTRICTS shall be revised to read as follows:

The following signs are permitted in the R-1, R-2, R-3, RM, RM-1, RT, RHD, ~~to RM-4~~ and the MHP Zoning Districts.

(a) Signs as permitted and regulated by Sections 1234.07 ~~to~~ through 1234.11.

~~(b) Wall Signs. For non-residential uses only:~~

(b) The following signs are permitted as part of an application for and approval of a Special Land Use permit according to the following requirements:

(1) One ground sign per parcel not to exceed 32 square feet in area. The height of a ground sign shall not exceed six feet above grade. Ground signs shall setback a minimum of five feet from all lot lines.

(2) Wall signs as follows:

A. (1) No more than two signs per street frontage to be placed on that wall of the building which directly faces the street.

B. (2) The size of a single wall sign or the cumulative total of all wall signs attached to a wall shall not exceed 10 percent of the area of the wall to which it is attached.

~~(c) Ground Signs. For residential subdivisions or site condominiums, multiple family developments, elderly housing, mobile home or manufactured home parks, schools, churches or other permitted non-residential uses:~~

~~(1) One per parcel not to exceed 32 square feet in area.~~

~~(2) The height of a ground sign shall not exceed six feet above grade.~~

~~(3) Ground signs shall be set back a minimum of five feet from all lot lines.~~

~~(4) For residential subdivisions the following regulations shall apply:~~

~~A. A ground sign identifying the development is permitted only if a subdivision or homeowners' association is established and provisions are made for such an association to maintain the sign.~~

~~B. Ground signs shall be constructed primarily with carved wood, brick, stone wrought iron, terra cotta, glazed tile or similar decorative material in order to reflect and enhance the residential character of the area.~~

(c) Additional Signs. One permanent ground sign not to exceed 32 square feet in area and six feet in height sign may be provided at the entrance to a subdivision, condominium, site condominium, or mobile home park. Such sign shall require a permit and shall be located outside the right of way. The sign shall be constructed primarily with carved wood, brick, stone wrought iron, terra cotta, glazed tile or similar decorative material in order to reflect and enhance the character of the area

(d) Non-Commercial Signs (Political Signs). Each sign shall not exceed six square feet in area and six feet in height. Such signs shall not be placed in the right of way. The square footage of a single sign or the total square footage of all temporary signs shall not exceed 16 square feet. Temporary signs up to and including 16 square feet shall not require a permit but shall be subject to all other applicable requirements of this chapter.

## 1234.13 SIGNS IN THE B-2, COMMUNITY BUSINESS DISTRICT.

Section 1234.13 SIGNS IN THE B-2, COMMUNITY BUSINESS DISTRICT shall be revised to read as follows:

Each ~~commercial~~ establishment in the B-2, Community Business District is permitted to have the following signs as regulated herein.

(a) Wall Signs.

(1) Each ~~commercial~~ establishment may place a sign or signs on each wall of the ~~commercial~~ establishment. The size of a single wall sign or the cumulative total of all wall signs shall not exceed 10 percent of the area of the wall which contains the sign or signs.

(2) The maximum length of a sign shall be six feet less than the width of the store front and the edge of the sign shall be at least three feet from the edge of the store front.

(3) Wall signs shall not project more than 12 inches from the building surface.

(4) Such sign shall not obscure architectural features of the building including, but not limited to windows, arches, sills, moldings, cornices, and transoms.

(5) Such sign shall not extend above the lowest point of the roof, nor beyond the ends of the wall to which it is attached.

(6) A wall sign shall not be placed above nor shall any part of the sign extend above the bottom of the second story window of a multi-story building.

(b) Projecting Signs. Projecting signs shall be subject to the following regulations:

(1) In addition to a wall sign or signs allowed by the above section, one projecting sign shall be permitted for each entrance to a separate ~~commercial~~ establishment within a building.

(2) The maximum size of such sign shall not exceed 16 square feet.

(3) The sign shall not project more than four feet from the building and shall be pinned away from the wall by a minimum of six inches.

(4) The sign shall project from the wall at an angle of 90 degrees.

(5) The sign shall not extend vertically beyond the window sill of the second story.

(6) The sign shall maintain a minimum clearance from the ground of eight feet.

(7) The sign shall be mounted to the building by a single mounting bracket (support chains shall be prohibited) and no support material shall project below the sign.

(8) A projecting sign shall be at least five feet from any adjoining building.

(9) Projecting signs shall not be internally lighted. External lighting is permitted but the source of illumination shall not cause a glare.

(c) Awning and Marquee Signs. Awning and marquee signs shall be permitted subject to the following regulations:

(1) The size of an awning sign or the cumulative total of all awning signs on an awning shall not exceed 10 percent of the area of the awning.

(2) Such signs shall not project more than six feet into the public right-of-way, nor be closer than three feet to any street curb line.

(3) The awning or marquee to which the sign is attached shall maintain a minimum clearance from the ground of eight feet.

(d) Sidewalk Signs.

(1) Signs shall be of A-frame construction with a minimum base spread of two feet and a maximum height of four feet. The maximum size shall not be more than eight square feet per side.

(2) One sign is permitted per ~~commercial~~ establishment.

(3) The sign shall be placed in front of the ~~business~~ establishment using the sign.

(4) A minimum of four feet of unobstructed sidewalk must remain between the sign and the building.

(5) The sign shall not be placed in a way which obstructs pedestrian circulation, interferes with the opening of doors of parked vehicles or snow removal operations.

(6) Sidewalk signs shall not be illuminated by any means or have any moving parts.

(7) Such signs shall be properly maintained and not allowed to become unsightly.

(8) Such signs shall only be in place during ~~business~~ hours of operation of the establishment.

(e) Window Signs.

(1) Window signs are permitted but shall cover no more than 25 percent of the total area of the windows on the first floor. Window signs above the first floor are prohibited.

(2) A window sign may consist of illuminated letters including neon lights.

(3) Window signs shall not consist of any flashing, moving, animated, or intermittent letters or lights.

(4) An electronic reader board may serve as a window sign subject to the size limitations for window signs as contained herein and the requirements of Section 1234.08~~(b)~~(a)(3) and (4) herein.

(f) Ground Signs. Ground signs are permitted according to the following requirements for all parcels in the B-2 Zone:

(1) One sign per parcel not to exceed 32 square feet in area.

(2) The height of a ground sign shall not exceed six feet above grade.

(3) Ground signs shall be set back a minimum of five feet from all lot lines.

~~(g) Non-Commercial Signs (Political Signs). Each sign shall not exceed six square feet in area and six feet in height. Such signs shall not be placed in the right of way.~~

(g) Portable, temporary, banner, flag sign, and similar signs as regulated by Section 1234.11. The square footage of a single sign or the total square footage of all temporary signs shall not exceed 32 square feet. Temporary signs up to and including 16 square feet shall not require a permit but shall be subject to all other applicable requirements of this chapter.

(h) Roof Signs subject to the following restrictions:

(1) A roof sign shall not project above the roof line.

(2) Only one roof sign shall be permitted per building.

(3) The size of a roof sign shall not exceed ten percent of the area of that portion of the roof to which it is attached, as measured from eave to roof peak.

(4) Lighting for roof signs shall comply with Section 1234.07(c).

(5) A roof sign may consist of painting on the surface of a roof or a sign that is composed of roofing materials or other materials affixed parallel to the roof surface.

#### **1234.14 SIGNS FOR CERTAIN STREETS IN THE B-1, B-2, B-3, AND OFFICE DISTRICT.**

Section 1234.14 SIGNS FOR CERTAIN STREETS IN THE B-1, B-2, B-3, AND OFFICE DISTRICT shall be revised to read as follows:

(a) Applicability. For parcels which are zoned B-1, B-2, B-3 and Office and which have street frontage on M-66, M-21, Steele Street, and Adams Street the following regulations shall apply.

(b) Wall Signs.

(1) Each ~~commercial~~ establishment may place a sign or signs on each wall of the ~~commercial~~ establishment. The size of a single wall sign or the cumulative total of all wall signs shall not exceed 10 percent of the area of the wall which contains the sign or signs.

(2) Such sign shall not extend above the lowest point of the roof, nor beyond the ends of the wall to which it is attached.

(3) A wall sign shall not be placed above nor shall any part of the sign extend above the bottom of the second story window of a multi-story building.

(c) Freestanding Signs. One ground sign or pole sign per lot is permitted subject to the following regulations:

~~—(1) Address Numbers. All freestanding signs are required to post the address number either on the sign or on the pole facing the public right of way.~~

~~—A. Address numbers must be in a contrasting color to the background.~~

~~—B. Addresses must be at least two square feet in size.~~

~~—C. Addresses of three square feet or less will not count against the total allowable signage.~~

~~—D. In no circumstances may the total address square footage equal more than 50% of the total sign.~~

(1) ~~(2)~~ Pole Sign. A sign of 48 square feet shall be permitted for each lot and shall also be subject to the following:

A. In addition to the above, for each foot that a sign is set back from the front setback requirement required in Section ~~1234.14 (c)(2)(iii)~~ (1)(C) below, the size of a sign may be increased by one additional foot. In no case shall a sign exceed 80 square feet.

B. For those lots with more than one ~~commercial~~ establishment, the size of the pole sign may be increased by 50 percent of the size allowed by Section ~~1234.14(c)(2)(i)~~ (1)(A) above up to a maximum size of 96 square feet.

C. The support structure or poles for a pole sign shall be set back a minimum of 20 feet from the front lot line and 15 feet from the side lot line.

D. Pole signs shall not exceed 25 feet in height and shall have a minimum height between the bottom of the sign and the ground of eight feet. The support structure or structures for a pole sign shall not be more than three feet wide or three feet in diameter per support structure.

E. The design plans for any pole sign which is 20 feet or higher, shall be sealed by a professional engineer or architect to ensure the structural integrity of such signs for the safety of the public.

(2) ~~(3)~~ Ground Signs. One sign not to exceed 50 square feet shall be permitted for each lot and shall also be subject to the following:

A. The height of a ground sign shall not exceed six feet above ground.

B. Ground signs shall be set back a minimum of five feet from the front lot line and 10 feet from the side lot lines.

(d) Sidewalk Signs. As permitted by Section 1234.13(d) herein.

~~—(e) Non-Commercial Signs. Each sign shall not exceed 16 square feet in area and six feet in height. Such signs shall not be placed in the right of way.~~

~~—(f) Vehicle Service Station Signs. Establishments which provide repair services and/or gasoline for vehicles either as a principal or accessory use may display directional signs over individual doors or bays. The size of such signs shall not exceed three square feet. Customary lettering, insignias or symbols which are a permanent or structural part of the gasoline pump or canopy support structures shall also be permitted as follows:~~

~~—(1) Signs atop gasoline service station pumps announcing contents, on-premise sales, provided that such signs do not exceed two square feet in area.~~

~~—(2) Signs on gas station pump islands or their structural supports identifying “self-serve” and “full-serve” operation, provided that there is no business identification or advertising copy on such signs, that there are no more than two such signs per pump island and that such signs do not exceed four square feet in area.~~

~~—(3) Signs may be displayed on the face of the canopy but such signs shall not exceed 10 percent of the face of the canopy to which the sign is attached.~~



~~(g) Flag Signs. One per lot not to exceed 24 square feet. The flag sign shall be displayed on a pole. If the flag sign shares the same pole as the United States flag, the flag sign shall be the smaller of these two flags and shall be placed below the United States flag.~~

(e) Portable, temporary, banner, flag sign, and similar signs as regulated by Section 1234.11. The square footage of a single sign or the total square footage of all temporary signs shall not exceed 32 square feet. Temporary signs up to and including 16 square feet shall not require a permit but shall be subject to all other applicable requirements of this chapter.

(f) Roof signs as regulated by Section 1234.13 (h)

### **1234.15 SIGNS IN THE B-1, B-3, AND OFFICE DISTRICT.**

Section 1234.15 SIGNS IN THE B-1, B-3 and OFFICE DISTRICT shall be revised to read as follows:

For all parcels in the B-1, B-3 and Office Zoning Districts which are not located on M-66, M-21, Steele Street, and Adams Street all requirements of Section 1234.14 herein shall apply except that freestanding pole signs are prohibited.

(a) Portable, temporary, banner, flag signs, and similar signs as regulated by Section 1234.11. The square footage of a single sign or the total square footage of all temporary signs shall not exceed 32 square feet. Temporary signs up to and including 16 square feet shall not require a permit but shall be subject to all other applicable requirements of this chapter.

(b) Inflatable signs shall be permitted in the B-1 and B-3 Zoning Districts. The anchoring systems shall be subject to review and approval of the Community Development Director prior to installation or display. Inflatable signs are permitted to be placed on the roof of a building but only on buildings with a flat roof. Inflatable signs shall have no rapidly moving, waving or flapping parts.

### **1234.15A SIGNS IN THE F-FAIRGROUNDS DISTRICT.**

Section 1234.15A SIGNS IN THE F-FAIRGROUNDS DISTRICT shall be revised to read as follows:

(a) ~~Applicability.~~ Conformance. Any existing signs located on property zoned F-Fairgrounds District as of the date of this amendment are hereby determined to be conforming. Any signs erected after the effective date of this amendment shall conform to the standards contained in this section.

(b) Exemption and Applicability. The installation of signs in the F-Fairgrounds District during the period of the traditional, annual fair sponsored by the Ionia Free Fair Association, and during the period 14 days prior to the start of the fair, shall be exempt from the requirements of this chapter. All signs installed during this period shall be removed within a reasonable period of time after the conclusion of the fair.

The applicable requirements of this Chapter shall apply to all other days not exempted in the time period noted in this Section.

(c) The following signs are permitted in the F-Fairgrounds District as regulated herein.

(1) Signs as permitted and regulated by Sections 1234.07 to 1234.10.

(2) Walls signs.

A. A wall sign or signs may be placed on the wall of each building located on property zoned F. The size of a single wall sign or the cumulative total of

all wall signs shall not exceed 50 percent of the area of the wall which contains the sign or signs.

B. Wall signs shall not project more than 12 inches from the building surface.

C. Wall signs shall be permitted on the exterior of the wall that surrounds the race

track subject to the standards identified in A. and B. above.

D. Wall signs placed on the interior of the wall that surrounds the race track shall be exempt from Chapter 1234.

(3) Freestanding signs. One ground sign and one pole sign are permitted along the M-66 frontage of the property utilized for the fairgrounds and zoned F subject to the following regulations:

A. Pole sign. A sign of up to 48 square feet shall be permitted and shall be subject to the following:

1. In addition to the above, for each foot that a sign is set back from the front setback requirement contained in paragraph (c)(3)A.2. below, the size of a sign may be increased by one additional foot. In no case shall a sign exceed 80 square feet.

2. The support structure or poles for a pole sign shall be set back a minimum of 20 feet from the front line and 15 feet from the side lot line.

3. Pole signs shall not exceed 25 feet in height and shall have a minimum height between the bottom of the sign and the ground of eight feet. The support structure or structures for a pole sign shall not be more than three feet wide or three feet in diameter per support structure.

4. The design plans for any pole sign which is 20 feet or higher shall be sealed by a professional engineer or architect to ensure the structural integrity of such signs for the safety of the public.

B. Ground sign. A sign of up to 50 square feet shall be permitted and shall be subject to the following:

1. The height of the ground sign shall not exceed six feet above ground.

2. Ground signs shall be set back a minimum of five feet from the front lot line and ten feet from the side lot lines.

(4) Sidewalk signs. As permitted by Section 1234.13 (d) herein.

~~(5) Portable signs. Portable signs are permitted in the F-Fairgrounds District subject to the following regulations:~~

~~— A. One portable temporary sign shall be permitted for up to 30 consecutive days per quarter in a calendar year, provided however that a portable sign shall not be displayed for 30 consecutive days per quarter.~~

~~— B. Except for inflatable signs as defined herein, a portable temporary sign shall not exceed 32 square feet in area, shall be back lit only and shall not have any flashing, colored or glaring lights.~~

~~— C. Portable Temporary signs, including signs held by a person, shall be located outside of the public right-of-way and shall not hamper the visibility of a driver on or off the site. Inflatable signs are permitted to be placed on the roof of a building so long as it can be properly secured.~~

~~— D. A sign permit must be obtained before placing a portable temporary sign on any parcel for any length of time.~~

~~— E. Pennants and streamers are permitted provided they are properly maintained but shall be removed if they become torn, faded, unreadable, or otherwise unsightly. These may~~

~~be displayed in conjunction with other portable temporary signs. A permit shall be required for the display of these items and they shall be subject to the provisions contained in paragraph (c)(5)A. above.~~

~~—(6) Non-commercial signs. Each sign shall not exceed 16 square feet in area and six feet in height. Such signs shall not be placed in the right-of-way.~~

~~—(7) Flag signs. A maximum of twenty may be flown at any single time with each flag not exceeding 24 square feet in size.~~

(5) Portable, temporary, banner, flag sign, and similar signs as regulated by Section 1234.11.

(A) The square footage of a single sign or the total square footage of all temporary signs shall not exceed 32 square feet. Temporary signs up to and including 16 square feet shall not require a permit but shall be subject to all other applicable requirements of this chapter.

(B) Inflatable signs shall be permitted according to the requirements of Section 1234.15 (b)

### **1234.16 SIGNS IN THE L-I LIGHT INDUSTRIAL DISTRICT**

Section 1234.16 SIGNS IN THE L-LIGHT INDUSTRIAL DISTRICT shall be revised to read as follows:

(a) Wall Signs.

(1) Each ~~commercial~~ establishment may place a sign or signs on each wall of the ~~commercial~~ establishment. The size of a single wall sign or the cumulative total of all wall signs shall not exceed 10 percent of the area of the wall which contains the sign or signs.

(2) Such sign shall not extend above the lowest point of the roof, nor beyond the ends of the wall to which it is attached.

(3) A wall sign shall not be placed above nor shall any part of the sign extend above the bottom of the second story window of a multi-story building.

(b) Ground Signs. One sign not to exceed 50 square feet shall be permitted for each lot and shall also be subject to the following:

(1) The height of a ground sign shall not exceed six feet above ground.

(2) Ground signs shall be set back a minimum of five feet from the front lot line and 10 feet from the side lot lines.

~~(3) Address Numbers.~~

~~—A. All ground signs are required to post the address number either on the sign or on the pole facing the public right of way.~~

~~—B. Address numbers must be in a contrasting color to the background.~~

~~—C. Addresses must be at least two square feet in size.~~

~~—D. Addresses of three square feet or less will not count against the total allowable signage.~~

~~—E. In no circumstances may the total address square footage equal more than 50% of the total sign.~~

(c) Industrial Park Identification Signs. One sign may be erected at each industrial park entrance in accordance with the requirements for ground signs to identify the park and the industries within. Such signs may be ground signs or attached to a wall and shall be constructed primarily with carved wood, brick, stone, wrought iron, glazed tile or other similar decorative material and shall be appropriately landscaped with low level lighting. Additional Signs. One permanent ground sign not to exceed 32

square feet in area and six feet in height sign may be provided at the entrance to an establishment. Such sign shall require a permit and shall be located outside the right of way.

~~—(d) Non-Commercial Signs. Each sign shall not exceed 16 square feet in area and six feet in height. Such signs shall not be placed in the right of way.~~

~~—(e) (d) Flag Signs. One per lot not to exceed 24 square feet. The flag sign shall be displayed on a pole. If the flag sign shares the same pole as the United States flag, the flag sign shall be the smaller of these two flags and shall be placed below the United States flag.~~

(d) Portable, temporary, banner, flag sign, and similar signs as regulated by Section 1234.11.  
The square footage of a single sign or the total square footage of all temporary signs shall not exceed 32 square feet. Temporary signs up to and including 16 square feet shall not require a permit but shall be subject to all other applicable requirements of this chapter.

#### **1234.17 SIGNS IN THE EAST MAIN PRESERVATION DISTRICT.**

Section 1234.17 SIGNS IN THE EAST MAIN PRESERVATION DISTRICT shall be revised to read as follows:

(a) ~~A~~ Any non-residential use which requires a Special Land Use permit shall be permitted one sign which shall not exceed 16 square feet in size or four feet in height if placed on the ground or ten feet above the ground if attached to the wall. Signs shall be setback a minimum of five feet from all lot lines or attached to the street side of the building.

(b) A sign may be illuminated only by means of external, shielded light fixtures or the sign may be internally illuminated. Blinking lights on signs are prohibited. A light fixture for a sign shall be placed so as to avoid any glare when viewed from off the site. The source of the light shall not exceed a total of 150 watts and any such light source shall be enclosed and directed so as to prevent the source of light from shining directly or indirectly onto traffic or adjacent or nearby property.

(c) The square footage of a single sign or the total square footage of all temporary signs shall not exceed 16 square feet. Temporary signs up to and including 16 square feet shall not require a permit but shall be subject to all other applicable requirements of this chapter.

(d) Sidewalk signs. As permitted by Section 1234.13(d) herein.

#### **1234.18 ADMINISTRATION.**

(a) Sign Chapter Administration. This chapter shall be administered by the Community Development Director of the City or his or her agent.

(b) Sign Permits.

(1) Permit Required. Except as provided in Section 1234.06 of this chapter, no person shall erect, structurally alter or maintain, or relocate any sign without first obtaining a permit as prescribed herein.

(2) Application. An application for a sign permit shall be made to the Community Development Director or agent along with any applicable fee as may be set by resolution of the City Council from time to time. The application, at a minimum, shall include the following:

A. Name, address, telephone number, and signature of the applicant and the person, firm or corporation erecting the sign and the owner of the property.

B. Address or permanent parcel number of the property where the sign will be located.

C. A site plan drawn to scale showing the location of the building, structure, or lot upon which the sign is to be attached or erected, and showing the proposed sign in relation to buildings and structures along with setback from lot lines.

D. Plans and specifications of the proposed sign including the method of construction and attachment to structures or ground and if deemed necessary by the Community Development Director or agent, calculations showing that the structure is designed for dead load and wind pressure in any direction of not less than 30 pounds per square foot of area.

E. Any required electrical permit shall be attached to the application.

F. The zoning district in which the sign is to be located.

G. In the discretion of the Community Development Director or agent and when in the interest of the safety of the public, the drawings, plans, and specifications required with the application shall bear the certificate or seal of a registered architect or engineer as a condition to the issuance of a permit.

(c) Sign Board of Appeals. The Zoning Board of Appeals of the City shall serve as the Sign Board of Appeals.

(1) General Procedures. The Sign Board of Appeals shall adopt such rules and regulations to govern its procedures as it may deem necessary. Meetings of the Board shall be held at the call of the chair, and at such other times as the Board may determine. All meetings of the Board shall be open to the public. The presence of a majority of the members shall constitute a quorum.

(2) Duties and Powers of Board. The Sign Board of Appeals shall hear and decide appeals from and review any order, requirement, decision, or determination made by the Community Development Director. The Sign Board of Appeals shall have the power to authorize a variance from the terms of this chapter where such variance will not be contrary to the public interest and where, owing to special conditions, a literal enforcement of the provisions of this chapter would result in practical difficulty. A variance may be authorized for height, area, number, and size of structure, sign setback or other dimensional limitation.

(3) Variances. The Sign Board of Appeals shall only grant a variance from the provisions of this chapter when it finds based on the evidence presented to it that all of the following standards have been met.

A. There are practical difficulties or unnecessary hardships that will exist if the variance is not granted. The appellant must demonstrate that the alleged practical difficulty or hardship, or both, are exceptional and peculiar to the appellant's situation and result from conditions which do not generally exist throughout the City.

B. The fact that other larger signs constructed under prior sign chapters exist in the area shall not be sufficient reason to declare practical difficulty or unnecessary hardship.

C. The practical difficulty or hardship is not self-created.

D. The terms "practical difficulties" and "hardships" shall relate to the use of a particular parcel of land. "Practical difficulty" or "hardship" shall not be deemed solely economic, such as the cost of the sign, the size of the sign, or the fact that the sign has already been constructed. The fact that the sign is only available in a standardized size and/or material (example: franchised business signs) shall not constitute a "practical difficulty" or "hardship."

E. The practical difficulty or hardship which is alleged to result from a failure to grant the variance must include substantially more than mere inconvenience or the mere inability to attain a higher financial return.

F. It must be demonstrated by the appellant that granting the variance will result in substantial justice being done, while consideration is given to the impacts on the public health, safety and welfare.

G. The granting of the variance shall not impose a negative impact on the rights of others.

(4) Conditions of Approval. In authorizing a variance the Board may attach conditions reasonably necessary to the furtherance of the intent and spirit of this chapter and the protection of the public interest.

(5) Time Limitations on Variances. Any variance granted by the Board shall automatically terminate after a period of 12 months from the date granted unless the owner or their agent shall have taken substantial steps, as determined by the Board, in implementing the variances granted by the Board. The sign owner or land owner, upon application filed prior to the expiration of the variance, may request an extension of the variance for an additional period of 12 months upon a showing of good cause why the variance was not implemented.

(6) Variance Review Procedure.

A. An appeal or application for a variance or from any ruling of the officer administering this chapter shall be made to the Community Development Director or agent. The appellant shall furnish a site drawing, photograph, and any other means of proof, to the Sign Board of Appeals to demonstrate that a hardship or practical difficulty exists. The Community Development Director or agent shall transmit the application and all other pertinent information to the Sign Board of Appeals.

B. Notice of Public Hearing. The Sign Board of Appeals shall fix a reasonable time and place for the hearing of the appeal. The Community Development Director or agent shall provide notice of the hearing no less than 15 days before the hearing to all persons owning real property within 300 feet of the premises in question. Said notice may be delivered personally or by mail addressed to the respective owners and tenants at the address given in the last assessment roll. The notice shall also be published in a newspaper of general circulation at least 15 days before the date of the hearing.

C. Public Hearing. The Sign Board of Appeals shall conduct a public hearing on such appeal at which hearing any party may appear in person, or by agent or attorney, and all of said parties so affected shall be given an opportunity to be heard. The applicant or his or her representative shall appear at this hearing to present or answer questions regarding the appeal.

(7) Decisions of the Board.

A. The Sign Board of Appeals may reverse or affirm, wholly or partly, or may modify the order, requirement, decision or determination appealed from and shall make such order, requirement, decisions or determination as in its opinion ought to be made, and to that end shall have all the powers of the officer from whom the appeal is taken and may issue or direct the issuance of a permit.

B. A majority of the members of the Sign Board of Appeals shall be necessary to reverse any order, requirement, decision or determination of the Community Development Director or their agent or to decide in favor of the application any matter upon which they are required to pass under this chapter. A copy of the Board's decision shall be furnished to the applicant and the Community Development Director or agent.

(8) An appeal stays all proceedings in furtherance of the action appealed from, unless the Community Development Director or agent from whom the appeal is taken certifies to the Sign Board of Appeals after the notice of appeal is filed that by reason of facts stated in

the certificate, a stay would cause imminent peril to life and property. In such cases, proceedings shall not be stayed other than by a restraining order which may be granted by the Board or by the circuit court on application, on notice to the Community Development Director or agent from whom the appeal is taken and on due cause shown.

**1234.19 SUBSTITUTION OF NON-COMMERCIAL SPEECH AND COMMERCIAL SPEECH.**

A new Section 1234.19 entitled SUBSTITUTION OF NON-COMMERCIAL SPEECH AND COMMERCIAL SPEECH shall be added and read as follows:

Any non-commercial speech may be substituted for commercial speech on a sign, and any commercial speech may be substituted for non-commercial speech on a sign, subject to the regulations for signs contained herein.

**1234.20 SEVERABILITY.**

A new Section 1234.20 entitled SEVERABILITY shall be added to read as follows:

Sections of this Sign Code shall be deemed to be severable, and should any section, paragraph or provision hereof be declared by the courts to be unconstitutional or invalid, such holding shall not affect the validity of this Zoning Code as a whole or any part hereof, other than the part so declared to be unconstitutional or invalid.

**1234.99 PENALTY.**

(a) Any act or failure to act done in violation of the provisions of this chapter is hereby declared to be a nuisance per se.

(b) A violation of this chapter is a municipal civil infraction and shall be subject to the provisions of Section 202.99(b) of the Municipal Code of the City of Ionia.

**APPENDIX I SIGN REGULATIONS TABLE.**

Appendix I shall be repealed in its entirety and replaced as follows:

**APPENDIX I  
SIGN REGULATIONS TABLE**

<b>ZONING DISTRICT</b>	<b>SIGN TYPE</b>	<b>NUMBER PERMITTED</b>	<b>MAX. SIZE</b>	<b>MAX. HEIGHT</b>	<b>LOCATION</b>	<b>GENERAL REQUIREMENTS</b>
R-1, R-2, R-3, RM, RM-1, RT, RHD, MHP	Ground	1	32 sq. ft.	6 ft.	5 ft. from all lot lines	Only with approval of a special land use
	Wall	2 per street frontage	10% of area of wall			Size is single wall sign or cumulative total of all wall signs
	Ground sign at entrance to subdivision or condominium, site condominium or mobile home park	1 per entrance	32 sq. ft.	6 ft.	Outside right-of-way	Design requirements of 1234.12 (c)

	Temporary and portable signs, as regulated by 1234.11 and 1234.12 (d)					
B-2	Wall	No limit	10% of area of wall			Specific regulations of 1234.13 (a)
	Projecting	1 per entrance to each establishment	16 sq. ft.		5 ft. from any adjoining bldg.; ground clearance of 8 ft.	Specific regulations of 1234.13 (b)
	Awning and marquee	No limit	10% of awning area		No more than 6 ft. into right-of-way; 3 ft. from curb; ground clearance of 8 ft.	Size is single awning sign or cumulative total of all awning signs
	Sidewalk	1 per establishment	8 sq. ft.	4 ft.	In front of establishment; 4 ft. of unobstructed sidewalk between sign and bldg.	Specific regulations of 1234.13 (d)
	Window		25% of area of window		First floor only	Specific regulations of 1234.13 (e)
	Ground	1	32 sq. ft.	6 ft.	5 ft. from all lot lines	
<b>ZONING DISTRICT</b>	<b>SIGN TYPE</b>	<b>NUMBER PERMITTED</b>	<b>MAX. SIZE</b>	<b>MAX. HEIGHT</b>	<b>LOCATION</b>	<b>GENERAL REQUIREMENTS</b>
	Roof	1 per building	10% of area of roof, eave to peak			Lighting and design per 1234.13 (h)
	Temporary and portable signs, as regulated by 1234.11 and 1234.13 (g)					



B-1, B-2, B-3 and Office for parcels with frontage on M-66, M-21, Steele and Adams Streets	Wall	No limit	10% of area of wall	Shall not extend above bottom of 2 <sup>nd</sup> story window nor above lowest roof point	Shall not extend beyond ends of the wall	
	Freestanding	1 ground <u>or</u> pole sign				
	Pole	1	48 sq. ft.; size may increase per Sec. 1234.14 (1) A. and B.	25 ft. above grade with 8 ft. clearance from ground	Support structure min. 20 ft. from front lot line; 15 ft. from side.	Support structure not more than 3 ft. wide or in diameter; design sealed by PE or AIA
	Ground	1	50 sq. ft.	6 ft. above grade	Min. 5 ft. from front lot line; 10 ft. from side.	
	Sidewalk					Same as B-2
	Temporary and portable signs, as regulated by 1234.11 and 1234.14 (e)					
	Roof					Same as B-2
B-1, B-3, and Office without frontage on M-66, M-21, Steele and Adams Streets	Same as 1234.14 except pole signs prohibited					

<b>ZONING DISTRICT</b>	<b>SIGN TYPE</b>	<b>NUMBER PERMITTED</b>	<b>MAX. SIZE</b>	<b>MAX. HEIGHT</b>	<b>LOCATION</b>	<b>GENERAL REQUIREMENTS</b>
	Temporary, portable, and					

	inflatable signs, as regulated by 1234.11 and 1234.15 (a) and (b)					
F-Fairgrounds	Wall	No limit	Max. 50% of area of wall		Shall not project more than 12 inches	See Sec. 1234.15A (c) for race track signs
	Freestanding	1 ground <u>and</u> 1 pole sign along M-66 frontage				
	Pole		48 sq. ft.; size may increase per Sec. 1234.15A (3) A. 1. and 2.	25 ft. above grade with 8 ft. clearance from ground	Support structure min. 20 ft. from front lot line; 15 ft. from side.	Support structure not more than 3 ft. wide or in diameter; design sealed by PE or AIA
	Ground		50 sq. ft.	6 ft. above grade	Min. 5 ft. from front lot line; 10 ft. from side.	
	Sidewalk					Same as B-2
	Temporary, portable, and inflatable signs, as regulated by 1234.11 and 1234.15A (5)					
L-I Light Industrial	Wall	No limit	10% of area of wall	Shall not extend above bottom of 2 <sup>nd</sup> story window nor above lowest roof point	Shall not extend beyond ends of the wall	
	Ground		50 sq. ft.	6 ft. above grade	Min. 5 ft. from front lot line; 10 ft. from side.	

<b>ZONING DISTRICT</b>	<b>SIGN TYPE</b>	<b>NUMBER PERMITTED</b>	<b>MAX. SIZE</b>	<b>MAX. HEIGHT</b>	<b>LOCATION</b>	<b>GENERAL REQUIREMENTS</b>
	Additional sign	1 ground sign	32 sq. ft.	6 ft.	Outside ROW, at entrance	Permit required
	Temporary, and portable signs, as regulated by 1234.11 and 1234.16 (d)					
East Main Preservation	Sign permitted for an approved special land use	1	16 sq. ft.	4 ft. if ground sign; 10 ft. above ground if wall sign	5 ft. from all lot lines; or attached to street side of building	Illumination per 1234.17 (b)
	Temporary signs as regulated by 1234.11 and 1234.17 (c)					
	Sidewalk signs					Same as B-2

APPENDIX II MEASUREMENT OF SIGNS.

No changes.

**B-1 NEIGHBORHOOD BUSINESS DISTRICT**

**1256.02 PRINCIPAL USES PERMITTED.**

(i) Accessory buildings, structures and uses in conformity with Section 1240.11(1) that are customarily incidental to the uses allowed in this district. A barber pole shall be permitted as an accessory structure.

**B-2 COMMUNITY BUSINESS DISTRICT**

**1258.02 PRINCIPAL USES PERMITTED.**

(c) Accessory buildings, structures and uses in conformity with Section 1240.11(1) that are customarily incidental to the uses allowed in this district. A barber pole shall be permitted as an accessory structure.

**B-3 GENERAL BUSINESS DISTRICT**

**1260.02 PRINCIPAL USES PERMITTED.**

(g) Accessory buildings, structures and uses in conformity with Section 1240.11(1) that are customarily incidental to the uses allowed in this district. A barber pole shall be permitted as an accessory structure.

**EAST MAIN PRESERVATION DISTRICT  
1269.02 PRINCIPAL USES PERMITTED.**

Single family dwellings and an accessory use in conformity with Section 1240.11(1)K. are permitted in the East Main Preservation District. A barber pole shall be permitted as an accessory structure.

**NEW BUSINESS**

**Approve – FY16-17 Budget Amendments #2**

The City Manager reported that staff recently completed a thorough review of the City’s revenue and expenditure reports through the end of December and is recommending the second round of adjustments to the FY16-17 budget. The City Manager stated that the first round of budget amendments were approved at the October 2016 Council Meeting. A listing of the adjustments proposed with the second round of amendments was presented for Council review.

It was moved by Councilmember Milewski, seconded by Councilmember Winters to approve Budget Amendments #2 to the FY16-17 budget and authorize the City Treasurer to make the necessary adjustment to the City’s financial reports.

GL NUMBER	DESCRIPTION	2016-17 Amended Budget	Proposed Amendment #2	Proposed Budget After Amendment
<b>Fund 101 - GENERAL</b>				
Revenues				
101-000.000-502.000	FEDERAL GRANT	0.00	9,600.00	9,600.00
	LOCAL COMMUNITY STABILIZATION SHARE			
101-000.000-573.000	APPR	845.00	6,955.00	7,800.00
101-000.000-628.000	CHARGE FOR SERVICES FIRE	335,000.00	60,000.00	395,000.00
101-000.000-628.500	CHARGE FOR SERVICES - PUBLIC SAFETY	116,000.00	(33,000.00)	83,000.00
101-000.000-675.000	GIFTS DONATIONS	0.00	6,100.00	6,100.00
TOTAL GENERAL FUND REVENUES		<b>4,805,545.00</b>	<b>49,655.00</b>	<b>4,855,200.00</b>
Dept 101.000-COUNCIL				
101-101.000-860.000	TRANSPORTATION AND TRAINING	1,500.00	200.00	1,700.00
TOTAL - 101.000-COUNCIL		<b>32,800.00</b>	<b>200.00</b>	<b>33,000.00</b>
Dept 172.000-CITY MANAGER				
101-172.000-860.000	TRANSPORTATION AND TRAINING	2,950.00	450.00	3,400.00
TOTAL - 172.000-CITY MANAGER		<b>308,950.00</b>	<b>450.00</b>	<b>309,400.00</b>
Dept 248.000-FESTIVAL & EVENTS				
101-248.000-707.000	CENTRAL GARAGE ALLOCATION	2,400.00	900.00	3,300.00
101-248.000-710.000	PAYROLL TAXES & FRINGE BENEFIT	1,600.00	200.00	1,800.00
TOTAL - 248.000-FESTIVAL & EVENTS		<b>4,950.00</b>	<b>1,100.00</b>	<b>6,050.00</b>
Dept 258.000-DATA PROCESSING DEPARTMENT				
101-258.000-980.000	CAPITAL OUTLAY	21,000.00	24,000.00	45,000.00
TOTAL - 258.000-DATA PROCESSING DEPARTMENT		<b>76,900.00</b>	<b>24,000.00</b>	<b>100,900.00</b>
Dept 265.000-BUILDINGS - GROUNDS				
101-265.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	55,000.00	15,000.00	70,000.00

101-265.000-954.000	INSURANCE	72,000.00	5,200.00	77,200.00
TOTAL - 265.000-BUILDINGS - GROUNDS		<b>222,700.00</b>	<b>20,200.00</b>	<b>242,900.00</b>
Dept 345.000-PUBLIC SAFETY				
101-345.000-702.001	SALARY AND WAGES - PSO1	1,230,000.00	(15,000.00)	1,215,000.00
101-345.000-702.003	SALARY AND WAGES - PART TIMERS	40,000.00	15,000.00	55,000.00
101-345.000-710.000	PAYROLL TAXES & FRINGE BENEFIT	870,000.00	(20,000.00)	850,000.00
101-345.000-989.000	CAPITAL OUTLAY-EQUIPMENT	70,040.00	(3,040.00)	67,000.00
TOTAL - 345.000-PUBLIC SAFETY		<b>2,477,325.00</b>	<b>(23,040.00)</b>	<b>2,454,285.00</b>
Dept 448.000-STREET LIGHTS				
101-448.000-775.000	REPAIR & MAINTENANCE SUPPLIES	15,000.00	20,000.00	35,000.00
101-448.000-920.000	PUBLIC UTILITIES	85,000.00	(10,000.00)	75,000.00
TOTAL - 448.000-STREET LIGHTS		<b>103,800.00</b>	<b>10,000.00</b>	<b>113,800.00</b>
Dept 965.000-CONTRIBUTION				
101-965.000-999.203	CONTRIBUTION TO LOCAL STREETS	135,000.00	40,000.00	175,000.00
101-965.000-999.249	CONTRIBUTION TO RECREATION	240,000.00	15,000.00	255,000.00
TOTAL - 965.000-CONTRIBUTION		<b>652,000.00</b>	<b>55,000.00</b>	<b>707,000.00</b>
ESTIMATED REVENUES - FUND 101		4,805,545.00	49,655.00	4,855,200.00
ESTIMATED EXPENDITURES - FUND 101		4,822,750.00	87,910.00	4,910,660.00
TOTAL - FUND 101		(17,205.00)	(38,255.00)	(55,460.00)
BEGINNING FUND BALANCE		941,088.00		941,088.00
ENDING FUND BALANCE		923,883.00		885,628.00

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### Fund 202 - MAJOR STREETS

Revenues				
202-000.000-546.000	STATE GRANTS-HIGHWAYS & STREET	490,700.00	19,300.00	510,000.00
TOTAL REVENUES		<b>623,550.00</b>	<b>19,300.00</b>	<b>642,850.00</b>
Dept 463.000-ROUTINE MAINTENANCE - GENERAL				
202-463.000-707.000	CENTRAL GARAGE ALLOCATION	36,000.00	5,000.00	41,000.00
202-463.000-710.000	PAYROLL TAXES & FRINGE BENEFIT	23,000.00	5,000.00	28,000.00
TOTAL - 463.000-ROUTINE MAINTENANCE - GENERAL		<b>138,000.00</b>	<b>10,000.00</b>	<b>148,000.00</b>
Dept 478.100-WINTER MAINT - SNOW/ICE CONTR				
202-478.100-707.000	CENTRAL GARAGE ALLOCATION	18,000.00	5,000.00	23,000.00
202-478.100-710.000	PAYROLL TAXES & FRINGE BENEFIT	12,000.00	3,000.00	15,000.00
TOTAL - 478.100-WINTER MAINT - SNOW/ICE CONTR		<b>75,000.00</b>	<b>8,000.00</b>	<b>83,000.00</b>
Dept 481.000-CENTRAL GARAGE CONTRACT - DDA				
202-481.000-707.013	SALARY AND WAGES-TRAFFIC SERV.	3,000.00	1,400.00	4,400.00
202-481.000-707.014	SALARY AND WAGES-WINTER MAINT.	16,000.00	8,000.00	24,000.00
202-481.000-775.000	REPAIR & MAINTENANCE SUPPLIES	23,000.00	(5,000.00)	18,000.00
TOTAL - 481.000-CENTRAL GARAGE CONTRACT - DDA		<b>223,000.00</b>	<b>4,400.00</b>	<b>227,400.00</b>
ESTIMATED REVENUES - FUND 202		623,550.00	19,300.00	642,850.00
ESTIMATED EXPENDITURES - FUND 202		646,500.00	22,400.00	668,900.00
TOTAL - FUND 202		(22,950.00)	(3,100.00)	(26,050.00)
BEGINNING FUND BALANCE		116,019.00		116,019.00
ENDING FUND BALANCE		93,069.00		89,969.00

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**Fund 203 - LOCAL STREETS**

## Revenues

203-000.000-546.000	STATE GRANTS - HIGHWAYS & STREETS	174,300.00	7,700.00	182,000.00
203-000.000-699.101	CONTRIBUTIONS FROM GENERAL FUN	135,000.00	40,000.00	175,000.00
TOTAL REVENUES		<b>544,300.00</b>	<b>47,700.00</b>	<b>592,000.00</b>

## Dept 463.000-ROUTINE MAINTENANCE - GENERAL

203-463.000-707.000	CENTRAL GARAGE ALLOCATION	40,000.00	5,000.00	45,000.00
203-463.000-710.000	PAYROLL TAXES & FRINGE BENEFIT	24,000.00	5,000.00	29,000.00
203-463.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	375,000.00	15,000.00	390,000.00
TOTAL - 463.000-ROUTINE MAINTENANCE - GENERAL		<b>470,000.00</b>	<b>25,000.00</b>	<b>495,000.00</b>

## Dept 478.100-WINTER MAINT - SNOW/ICE CONTR

203-478.100-707.000	CENTRAL GARAGE ALLOCATION	15,000.00	5,000.00	20,000.00
203-478.100-710.000	PAYROLL TAXES & FRINGE BENEFIT	8,500.00	5,500.00	14,000.00
TOTAL - 478.100-WINTER MAINT - SNOW/ICE CONTR		<b>64,500.00</b>	<b>10,500.00</b>	<b>75,000.00</b>

ESTIMATED REVENUES - FUND 203

544,300.00

47,700.00

592,000.00

ESTIMATED EXPENDITURES - FUND 203

624,200.00

35,500.00

659,700.00

TOTAL - FUND 203

(79,900.00)

12,200.00

(67,700.00)

BEGINNING FUND BALANCE

148,215.00

148,215.00

ENDING FUND BALANCE

68,315.00

80,515.00

**Fund 228 - SOLID WASTE FUND**

TOTAL REVENUES - SOLID WASTE FUND

452,100.00

0.00

452,100.00

## Dept 463.100-TREE TRIMMING

228-463.100-707.000	CENTRAL GARAGE ALLOCATION	16,000.00	(2,000.00)	14,000.00
228-463.100-710.000	PAYROLL TAXES & FRINGE BENEFIT	10,000.00	(1,000.00)	9,000.00
228-463.100-940.000	EQUIPMENT RENTAL	17,000.00	(3,000.00)	14,000.00
TOTAL - 463.100-TREE TRIMMING		<b>45,000.00</b>	<b>(6,000.00)</b>	<b>39,000.00</b>

## Dept 463.500-STREET SWEEPING

228-463.500-801.000	CONTRACTUAL & PROFESSIONAL SEV	5,500.00	6,500.00	12,000.00
TOTAL - 463.500-STREET SWEEPING		<b>50,000.00</b>	<b>6,500.00</b>	<b>56,500.00</b>

## Dept 463.700-LEAF AND BRUSH PICKUP

228-463.700-707.000	CENTRAL GARAGE ALLOCATION	28,000.00	5,000.00	33,000.00
228-463.700-801.000	CONTRACTUAL & PROFESSIONAL SEV	10,000.00	3,000.00	13,000.00
228-463.700-940.000	EQUIPMENT RENTAL	20,000.00	9,000.00	29,000.00
TOTAL - 463.700-LEAF AND BRUSH PICKUP		<b>79,500.00</b>	<b>17,000.00</b>	<b>96,500.00</b>

ESTIMATED REVENUES - FUND 228

452,100.00

0.00

452,100.00

ESTIMATED EXPENDITURES - FUND 228

454,500.00

17,500.00

472,000.00

TOTAL - FUND 228

(2,400.00)

(17,500.00)

(19,900.00)

BEGINNING FUND BALANCE

42,285.00

42,285.00

ENDING FUND BALANCE

39,885.00

22,385.00

**Fund 239 - PARKS - FACILITIES IMPROVEMENTS**

## Revenues

239-000.000-688.000	OTHER REVENUE	263,000.00	(220,000.00)	43,000.00
TOTAL REVENUES		<b>543,575.00</b>	<b>(220,000.00)</b>	<b>323,575.00</b>

Dept 545.300-TRAILHEAD PARK			
239-545.300-801.000	CONTRACTUAL & PROFESSIONAL SEV	258,000.00	(258,000.00)
TOTAL - 545.300-TRAILHEAD PARK		<b>283,000.00</b>	<b>(258,000.00)</b>
Dept 545.600-ROBINSON PARK			
239-545.600-801.000	CONTRACTUAL & PROFESSIONAL SEV	48,000.00	(48,000.00)
TOTAL - 545.600-ROBINSON PARK		<b>64,000.00</b>	<b>(48,000.00)</b>
ESTIMATED REVENUES - FUND 239		543,575.00	(220,000.00)
ESTIMATED EXPENDITURES - FUND 239		534,000.00	(306,000.00)
TOTAL - FUND 239		9,575.00	(86,000.00)
BEGINNING FUND BALANCE		47,866.00	47,866.00
ENDING FUND BALANCE		57,441.00	143,441.00

**Fund 245 - INDUSTRIAL PARK LDFA**

Revenues			
245-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE APPR	0.00	15,500.00
TOTAL REVENUES		<b>34,150.00</b>	<b>15,500.00</b>
ESTIMATED REVENUES - FUND 245		34,150.00	15,500.00
ESTIMATED EXPENDITURES - FUND 245		12,500.00	0.00
TOTAL - FUND 245		21,650.00	15,500.00
BEGINNING FUND BALANCE		73,123.00	73,123.00
ENDING FUND BALANCE		94,773.00	110,273.00

**Fund 248 - DOWNTOWN DEVELOPMENT OPERATING**

Revenues			
248-000.000-430.000	TAX INCREMENT FINANCING LOCAL COMMUNITY STABILIZATION SHARE	238,000.00	(193,000.00)
248-000.000-573.000	APPR	0.00	186,200.00
248-000.000-688.000	OTHER REVENUE	21,000.00	(19,000.00)
TOTAL REVENUES		<b>353,100.00</b>	<b>(25,800.00)</b>
Dept 558.000-ADMINISTRATIVE			
248-558.000-860.000	TRANSPORTATION AND TRAINING	800.00	100.00
248-558.000-954.000	INSURANCE	4,300.00	(950.00)
TOTAL - 558.000-ADMINISTRATIVE		<b>107,900.00</b>	<b>(850.00)</b>
Dept 610.000-DDA DEVELOPMENT			
248-610.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	46,000.00	(16,000.00)
TOTAL - 610.000-DDA DEVELOPMENT		<b>87,000.00</b>	<b>(16,000.00)</b>
ESTIMATED REVENUES - FUND 248		353,100.00	(25,800.00)
ESTIMATED EXPENDITURES - FUND 248		352,200.00	(16,850.00)
TOTAL - FUND 248		900.00	(8,950.00)
BEGINNING FUND BALANCE		21,150.00	21,150.00
ENDING FUND BALANCE		22,050.00	13,100.00

**Fund 249 - RECREATION DEPARTMENT**

Revenues			
249-000.000-688.000	OTHER REVENUE	9,100.00	10,400.00
249-000.000-699.101	CONTRIBUTIONS FROM GENERAL FUN	240,000.00	15,000.00
TOTAL REVENUES		<b>350,200.00</b>	<b>25,400.00</b>

Dept 536.000-ADMINISTRATION				
249-536.000-860.000	TRANSPORTATION AND TRAINING	1,400.00	200.00	1,600.00
TOTAL - 536.000-ADMINISTRATION		<b>166,550.00</b>	<b>200.00</b>	<b>166,750.00</b>
Dept 560.000-OPERATIONS				
249-560.000-762.313	YOUTH FOOTBALL ADVISORY BOARD	2,700.00	2,200.00	4,900.00
TOTAL - 560.000-OPERATIONS		<b>52,700.00</b>	<b>2,200.00</b>	<b>54,900.00</b>
Dept 755.000-ARMORY				
249-755.000-931.000	BUILDING REPAIR & MAINTENANCE	10,000.00	5,000.00	15,000.00
249-755.000-980.000	CAPITAL OUTLAY	3,050.00	4,250.00	7,300.00
TOTAL - 755.000-ARMORY		<b>37,400.00</b>	<b>9,250.00</b>	<b>46,650.00</b>
Dept 770.000-PARK MAINTENANCE				
249-770.000-707.000	CENTRAL GARAGE ALLOCATION	40,000.00	5,000.00	45,000.00
249-770.000-710.000	PAYROLL TAXES & FRINGE BENEFIT	25,500.00	2,500.00	28,000.00
249-770.000-740.000	OPERATING SUPPLIES	3,500.00	2,000.00	5,500.00
249-770.000-940.000	EQUIPMENT RENTAL	22,000.00	(2,000.00)	20,000.00
TOTAL - 770.000-PARK MAINTENANCE		<b>99,200.00</b>	<b>7,500.00</b>	<b>106,700.00</b>
ESTIMATED REVENUES - FUND 249		350,200.00	25,400.00	375,600.00
ESTIMATED EXPENDITURES - FUND 249		355,850.00	19,150.00	375,000.00
TOTAL - FUND 249		(5,650.00)		600.00
BEGINNING FUND BALANCE		22,478.00		22,478.00
ENDING FUND BALANCE		16,828.00		23,078.00

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**Fund 412 - ENVIRONMENTAL RESPONSE (FORMERLY BOND)**

Revenues				
412-000.000-695.000	SALE OF PROPERTY	0.00	26,500.00	26,500.00
TOTAL REVENUES		<b>35,050.00</b>	<b>26,500.00</b>	<b>61,550.00</b>
ESTIMATED REVENUES - FUND 412		35,050.00	26,500.00	61,550.00
ESTIMATED EXPENDITURES - FUND 412		23,250.00	0.00	23,250.00
TOTAL - FUND 412		11,800.00	26,500.00	38,300.00
BEGINNING FUND BALANCE		38,240.00		38,240.00
ENDING FUND BALANCE		50,040.00		76,540.00

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**Fund 420 - CAPITAL IMPROVEMENT PROJECTS**

TOTAL REVENUES		<b>2,859,600.00</b>	<b>0.00</b>	<b>2,859,600.00</b>
Dept 543.410-2015 FARGO/JACKSON/JEFFERSON				
420-543.410-801.000	CONTRACTUAL & PROFESSIONAL SEV	15,000.00	10,000.00	25,000.00
420-543.410-805.400	ARCHITECTURAL-ENGINEERING	2,500.00	(2,500.00)	0.00
TOTAL - 543.410-2015 FARGO/JACKSON/JEFFERSON		<b>17,500.00</b>	<b>7,500.00</b>	<b>25,000.00</b>
Dept 543.420-2016 LIBRARY/RICH/WASHINGTON IMPROVEMENT				
420-543.420-801.000	CONTRACTUAL & PROFESSIONAL SEV	1,000,000.00	(100,000.00)	900,000.00
TOTAL - 543.420-2016 LIBRARY/RICH/WASHINGTON IMPROVEMENT		<b>1,150,000.00</b>	<b>(100,000.00)</b>	<b>1,050,000.00</b>
Dept 543.430-2015 JOHNSON STREET				
420-543.430-801.000	CONTRACTUAL & PROFESSIONAL SEV	5,000.00	(5,000.00)	0.00
420-543.430-805.400	ARCHITECTURAL-ENGINEERING	1,250.00	(1,250.00)	0.00
TOTAL - 543.430-2015 JOHNSON STREET		<b>6,250.00</b>	<b>(6,250.00)</b>	<b>0.00</b>



Dept 543.450-2016 BLISS STREET IMPROVEMENTS				
420-543.450-801.000	CONTRACTUAL & PROFESSIONAL SEV	175,000.00	109,000.00	284,000.00
420-543.450-805.400	ARCHITECTURAL-ENGINEERING	26,500.00	(1,500.00)	25,000.00
TOTAL - 543.450-2016 BLISS STREET IMPROVEMENTS		<b>201,500.00</b>	<b>107,500.00</b>	<b>309,000.00</b>
Dept 543.460-2016 CYRUS STREET IMPROVEMENTS				
420-543.460-801.000	CONTRACTUAL & PROFESSIONAL SEV	240,000.00	15,000.00	255,000.00
420-543.460-805.400	ARCHITECTURAL-ENGINEERING	65,000.00	(10,000.00)	55,000.00
TOTAL - 543.460-2016 CYRUS STREET IMPROVEMENTS		<b>305,000.00</b>	<b>5,000.00</b>	<b>310,000.00</b>
Dept 543.470-2016 PLEASANT ALLEY/WEST LYTLE IMPROVEME				
420-543.470-801.000	CONTRACTUAL & PROFESSIONAL SEV	525,000.00	(30,000.00)	495,000.00
TOTAL - 543.470-2016 PLEASANT ALLEY/WEST LYTLE IMPROVEME		<b>570,000.00</b>	<b>(30,000.00)</b>	<b>540,000.00</b>
ESTIMATED REVENUES - FUND 420		2,859,600.00	0.00	2,859,600.00
ESTIMATED EXPENDITURES - FUND 420		2,859,600.00	(16,250.00)	2,843,350.00
TOTAL - FUND 420		0.00		16,250.00
BEGINNING FUND BALANCE		1,000.00		1,000.00
ENDING FUND BALANCE		1,000.00		17,250.00
<b>Fund 588 - DIAL-A-RIDE</b>				
TOTAL REVENUES		<b>2,859,600.00</b>	<b>0.00</b>	<b>2,859,600.00</b>
<b>Dept 558.000-ADMINISTRATIVE</b>				
588-558.000-962.200	ADVERTISING - PROMOTION	7,500.00	2,500.00	10,000.00
TOTAL - 558.000-ADMINISTRATIVE		<b>366,650.00</b>	<b>2,500.00</b>	<b>369,150.00</b>
Dept 560.000-OPERATIONS				
588-560.000-740.000	OPERATING SUPPLIES	2,100.00	900.00	3,000.00
588-560.000-743.000	OPERATING SUPPLIES-GAS & OIL	40,000.00	(5,000.00)	35,000.00
TOTAL - 560.000-OPERATIONS		<b>375,300.00</b>	<b>(4,100.00)</b>	<b>371,200.00</b>
ESTIMATED REVENUES - FUND 588		1,232,800.00	0.00	1,232,800.00
ESTIMATED EXPENDITURES - FUND 588		1,313,750.00	(4,100.00)	1,309,650.00
TOTAL - FUND 588		(80,950.00)	(4,100.00)	(76,850.00)
BEGINNING FUND BALANCE		914,590.00		914,590.00
ENDING FUND BALANCE		833,640.00		837,740.00
<b>Fund 591 - WATER DEPT.</b>				
Revenues				
591-000.000-665.000	INTEREST	(1,000.00)	1,000.00	0.00
TOTAL REVENUES		<b>3,840,740.00</b>	<b>1,000.00</b>	<b>3,841,740.00</b>
Dept 561.000-WATER SOURCE				
591-561.000-707.000	CENTRAL GARAGE ALLOCATION	10,000.00	2,000.00	12,000.00
TOTAL - 561.000-WATER SOURCE		386,200.00	2,000.00	388,200.00
ESTIMATED REVENUES - FUND 591		3,840,740.00	1,000.00	3,841,740.00
ESTIMATED EXPENDITURES - FUND 591		3,827,340.00	2,000.00	3,829,340.00
TOTAL - FUND 591		13,400.00	(1,000.00)	12,400.00
BEGINNING FUND BALANCE		8,525,807.00		8,525,807.00
ENDING FUND BALANCE		8,539,207.00		8,538,207.00

**Fund 661 - CENTRAL GARAGE**

Revenues				
661-000.000-662.000	EQUIPMENT RENTAL CHARGES	380,000.00	4,500.00	384,500.00
661-000.000-688.000	OTHER REVENUE	2,000.00	1,000.00	3,000.00
TOTAL REVENUES		441,100.00	5,500.00	446,600.00
Dept 441.000-ADMINISTRATION				
661-441.000-954.000	INSURANCE	16,000.00	(1,000.00)	15,000.00
TOTAL - 441.000-ADMINISTRATION		201,800.00	(1,000.00)	200,800.00
Dept 442.000-OPERATIONS				
661-442.000-703.200	SALARY & WAGES WORK FOR OTHERS	15,000.00	3,000.00	18,000.00
661-442.000-940.200	EQUIP RENTAL - BLDG & GROUNDS	500.00	500.00	1,000.00
TOTAL - 442.000-OPERATIONS		266,500.00	3,500.00	270,000.00
ESTIMATED REVENUES - FUND 661		441,100.00	5,500.00	446,600.00
ESTIMATED EXPENDITURES - FUND 661		468,300.00	2,500.00	470,800.00
TOTAL - FUND 661		(27,200.00)	3,000.00	(24,200.00)
BEGINNING FUND BALANCE		1,006,286.00		1,006,286.00
ENDING FUND BALANCE		979,086.00		982,086.00

Roll Call Vote: Ayes: Winters, Kelley, Paton, Patrick, Millard, Gustafson, Lentz, Milewski and Balice.

Nays: None

MOTION CARRIED

**Approve – 2018 Application for Financial Assistance – Dial-A-Ride**

The City Manager reported that a majority of the operating funds for Dial-A-Ride come from the State of Michigan through Public Act 51 of 1951. Public Act 51 authorizes the State to collect gas and weight taxes with a portion of the funds collected earmarked for public transportation. In exchange for the funds, recipients are required to annually develop a work plan for delivering transportation services which includes a budget which identifies funding sources for this service. The City Manager reviewed the 2018 Fiscal Year work plan with Council.

It was moved by Councilmember Winters, seconded by Councilmember Paton to adopt the following prepared Resolution regarding financial assistance for fiscal year 2018 under Public Act 51 of 1951, as amended:

**WHEREAS**, pursuant to Public Act 51 of 1951, as amended (Act 51), it is necessary for the City of Ionia, a Home Rule City established pursuant to Public Act 279 of 1909, as amended, to provide a local transportation program for the state fiscal year of 2018 and, therefore, apply for state financial assistance under provisions of Act 51; and,

**WHEREAS**, it is necessary for the City of Ionia to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and,

**WHEREAS**, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and,

**WHEREAS**, the performance indicators for this agency have been reviewed and approved by the City of Ionia; and,

**WHEREAS**, the City Council of the City of Ionia has reviewed and approved the proposed budget with sources of estimated federal funds of \$95,215; estimated state funds of \$207,056; estimated local funds of \$87,500; estimated fare box revenues of \$50,000; estimated other funds of \$83,500 with total estimated eligible expenses of \$651,550 for Fiscal Year 2018; and,

**WHEREAS**, the City Council of the City of Ionia has also reviewed and approved the additional funding requests for capital funding of \$560,600 from Federal Section 5309 Capital Discretionary Program Funds for five replacement buses, office equipment, bus security and technology; \$21,507 for State Specialized Services Funds for transporting elderly persons and persons with disabilities; and, \$168,500 Federal Section 5316 Job Access Reserve Commute in continuation funding.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Ionia does hereby make its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51.

**BE IT FURTHER RESOLVED** that the City Manager (Jason Eppler) is hereby appointed as the Transportation Coordinator for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2018.

Roll Call Vote: Ayes: Kelley, Paton, Patrick, Millard, Gustafson, Lentz, Milewski, Winters and Balice.

Nays: None

**MOTION CARRIED**

**Discuss – Configuration for the Reconstruction of Library Street**

The City Manager reported that the County is moving forward with their facilities plans (Court House addition/removal of the Friend of the Court building) with bidding for the addition to occur later this month. The City Manager stated that the Planning Commission reviewed and offered comments on the County’s site plan at its December 19<sup>th</sup> meeting. The City Manager provided Council with a portion of the County’s site plan that shows the Court House addition, and requested Council’s input regarding the configuration of Library Street. There was no formal action taken.

**Confirm – Appointments to Various Boards and Commissions**

It was moved by Councilmember Patrick, seconded by Councilmember Paton to confirm the Mayor’s appointments to various boards and commissions.

**Housing Commission**

Greg Cook, 699 West Parmeter Road for a term ending December 31, 2021

**Board of Review**

Linda Ciangi, 618 Hackett Street for a term to expire December 31, 2018

Ryan Gregory, 419 Baldie Street for a term to expire December 31, 2019

Roll Call Vote: Ayes: Milewski, Winters, Kelley, Paton, Patrick, Millard, Gustafson, Lentz and Balice.

Nays: None

MOTION CARRIED

**MAYOR AND CITY COUNCIL MEMBER COMMENTS**

Balice: Presented Councilmember Jeff Winters with a 10 year service award pin. He also stated that Ionia Sparrow was doing very well and that the Ionia Free Fair was making plans for 2017.

Lentz: Congratulated Jeff Winters on his 10 year service award.

Gustafson: Congratulated Jeff Winters for his 10 years of service to the City as Councilmember. She also reminded Council of the upcoming Chamber of Commerce Annual Awards Ceremony.

Millard: Stated that C.P.R would now become a part of school curriculum in Michigan.

Patrick: Stated that the Court House renovations are very positive for the Community.

Kelley: Commended Public Safety customer service skills.

Winters: Thanked the Mayor and Councilmembers for the presentation of 10 year service award pin.

**ADJOURNMENT**

It was moved by Councilmember Paton, seconded by Councilmember Milewski to adjourn the meeting at 7:55 pm.

Respectfully submitted:

Lynn Lafler, Clerk