



CITY OF IONIA
CITY COUNCIL
REGULAR MEETING MINUTES
7:00 PM, TUESDAY – June 5, 2018
CITY HALL
COUNCIL CHAMBER

CALL TO ORDER

Deputy Mayor Kim Patrick called the regular meeting of City Council to order at 7:00 PM and led with the Pledge of Allegiance.

ROLL CALL

Roll call revealed Councilmembers John Milewski, Jeff Winters, Gordon Kelley, Ted Paton, Kim Patrick, Tom Millard, Janice Gustafson, Troy Waterman present. Mayor Daniel Balice was excused.

PUBLIC HEARING

Deputy Mayor Kim Patrick opened the public hearings to receive comments on the proposed Fiscal Year 2018-2019 Budget, Millage Rate and Capital Improvement Plan as well as on Ordinance No. 537 which, if approved, amends the City Code to revise utility rates, and Ordinance No. 538 which, if approved, codifies ordinances enacted by the City Council since April 11, 2017.

PUBLIC COMMENTS

Kyle Miller addressed Council in regards to opting-in of medical marijuana within the City.

APPROVAL OF MINUTES

It was moved by Councilmember Milewski, seconded by Councilmember Paton to approve the May 2, 2018 regular meeting minutes.

Roll Call Vote: Ayes: Winters, Kelley, Paton, Millard, Gustafson, Waterman, Milewski and Patrick.
 Nays: None
 MOTION CARRIED

OLD BUSINESS

Approve – Second Reading/Adoption – Ordinance No.537 – Utility Rates

The City Manager reported that the FY18-19 budget proposes an increase in both the water system facilities maintenance charge and water commodity charge and the sanitary sewer facilities maintenance charge. The current quarterly water facilities maintenance charge is \$23.00 per residential equivalent unit (reu) per quarter. The charge is proposed to be increased by \$1.00 per reu per quarter for a new charge of \$24.00. The increase will assist in offsetting the increase in annual debt service payments from the Water Fund due to the 2017 bond issue. The current water commodity charge is \$2.80 per 1,000 gallons used. This charge is proposed to be increased by \$.20

per 1,000 gallons for a new charge of \$3.00 per 1,000 gallons used. If approved, both increases are to take effect with the July 1, 2018 utility billing. The budget also calls for a nominal increase in the quarterly water cross connection fee which offsets the cost of conducting the City's cross connection inspections at locations requiring back flow preventers. The current quarterly sanitary sewer facilities maintenance charge is \$43.50 per residential equivalent unit (reu) per quarter. The charge is proposed to be increased by \$.50 per reu per quarter for a new charge of \$44.00. The current sanitary sewer commodity charge is proposed to remain at the last fiscal year level of \$4.00 per 1,000 gallons. The City Manager stated that utility rates and charges are set by ordinance. In order to adjust them, adoption of Ordinance No. 537 is required.

It was moved by Councilmember Winters, seconded by Councilmember Gustafson to remove from the table the matter of Ordinance No. 537 and permit the record of the June 5, 2018 meeting to reflect the second reading and adoption of Ordinance No. 537, an amendment to Chapter 214 of the City Code regarding fees, with said ordinance effective upon publication in the June 9, 2018 edition of the *Sentinel-Standard Weekender*.

**CITY OF IONIA
Ordinance No. 537**

AN ORDINANCE TO AMEND SECTION 214.05 ENTITLED FEES IN THE STREETS, UTILITIES AND PUBLIC SERVICES CODE OF CHAPTER 214 – GENERAL FEE SCHEDULE, OF TITLE TWO – GENERAL PROVISIONS OF PART TWO – ADMINISTRATION CODE OF THE CODIFIED ORDINANCES OF THE CITY OF IONIA

THE CITY OF IONIA HEREBY ORDAINS:

PART TWO – ADMINISTRATION CODE

Title Two – General Provisions

Chapter 214 GENERAL FEE SCHEDULE

214.05 FEES IN THE STREETS, UTILITIES AND PUBLIC SERVICES CODE.

Subsection (c), (1) – Water Supply System Rates and Charges – Facilities Maintenance Charges shall be revised as follows:

(c) Water and Sewer Rates and Charges.

(1) Water Supply System Rates and Charges. Rates and charges for services and use of the water supply system shall be as set forth below, provided that such rates and charges may be revised from time to time by ordinance of the City Council:

A. Facilities maintenance charges:

000 to 100,000 gallons	- 1 REU	\$23.00/qtr	<u>\$24.00/qtr</u>
100,000 gal. to 300,000 gallons	- 5 REU	\$115.00/qtr	<u>\$120.00/qtr</u>
300,000 gal. to 1 million gallons	- 13 REU	\$299.00/qtr	<u>\$312.00/qtr</u>

1 million gal. to 2 million gallons - 45 REU ~~\$1,035.00/qtr~~ \$1,080.00/qtr

2 million gal. to 10 million gallons - 90 REU ~~\$2,070.00/qtr~~ \$2,160.00/qtr

10 million gallons + - usage divided by 22,000 gallons x ~~\$23.00/qtr/REU~~ x \$24.00/qtr/REU charge.

B. Commodity rate: All water service shall be charged for on the basis of water consumed as determined by the meter installed by the Department in the premises of water users. The commodity rate shall be ~~two dollars and eighty cents (\$2.80) per thousand metered gallons~~ three dollars (\$3.00) per thousand meter gallons.

C. Fire sprinkler standby fee: An annual fee of two thousand dollars (\$2,000) which can be applied in one payment or divided into quarterly payments as determined by the City.

D. Water tap fees.

1. City of Ionia, Easton Township, Ionia Township - one thousand dollars (\$1,000) minimum. All costs shall be recovered, such as road cuts, taps, meter and yoke, etc. with five hundred dollars (\$500.00) remaining to the City Water Fund for future improvements.

2. In addition to the regular tap fee, a fee of two dollars and thirty-seven cents (\$2.37) per square foot shall be charged as an Urban-Rural Development Recovery Fee with one dollar and seventy-six cents (\$1.76) of the resulting sum going to the City for Community Development/past investment and the remaining sixty-one cents (\$0.61) to the Township. The Urban-Rural Development Recovery Fee is the cost associated with providing service to new developments that have not paid for the developed water supply system. The Urban-Rural Development Recovery Fee is designed to reimburse the System for past investment that has been paid for by existing users and is based on Current Project Value.

E. Cross Connection Inspection Fee:

1. A quarterly fee shall be charged by the City to cover its cost for conducting cross connection inspections at locations requiring back flow preventers or prevention, or having chemical application, food processing or non-domestic usage according to the following schedule:

a. Locations requiring annual inspections: ~~\$13.50/quarter~~ \$15.50/quarter

b. Locations requiring bi-annual inspections: ~~\$6.75/quarter~~ \$7.75/quarter

c. Locations requiring tri-annual inspections: ~~\$3.50/quarter~~ \$4.00/quarter

2. Those locations which are currently charged the fire sprinkler standby fee referenced in (c)(1)C. of this section shall be exempt from the cross connection inspection fee.

Subsection (c), (2) – Sanitary Sewer System Rates and Charges shall be revised as follows:

(2) Sanitary Sewer System Rates and Charges. Rates and charges for service and use of the Sanitary Sewer System shall be as set forth below, provided that such rates and charges may be revised from time to time by ordinance of the City Council:

A. Facilities maintenance charges:

000 to 100,000 gallons	- 1 REU	\$43.50/qtr	<u>\$44.00/qtr</u>
100,000 gal. to 1 million gallons	- 5 REU	\$217.50/qtr	<u>\$220.00/qtr</u>
1 million gal. to 2 million gallons	- 45 REU	\$1,957.50/qtr	<u>\$1,980.00/qtr</u>
2 million gal. to 4 million gallons	- 90 REU	\$3,915.00/qtr	<u>\$3,960.00/qtr</u>
4 million gal. to 8 million gallons	- 180 REU	\$7,830.00/qtr	<u>\$7,920.00/qtr</u>
8 million gal. to 10 million gallons	- 360 REU	\$15,660.00/qtr	<u>\$15,840.00/qtr</u>
10 million gallons + - usage divided by 22,000 gallons x \$43.50/qtr/REU. <u>\$44.00/qtr/REU.</u>			

B. Commodity rate: All sewage disposal service shall be charged for on the basis of water consumed. The commodity rate shall be four dollars (\$4.00) per thousand metered gallons.

Roll Call Vote Ayes: Milewski, Winters, Kelley, Paton, Millard, Gustafson, Waterman,
Deputy Mayor Patrick
Nays: None
MOTION CARRIED

Approve – Second Reading and Adoption – Ordinance No. 538 - Codification

The City Manager reported that, annually, staff has the City’s codifier codify the ordinances enacted by Council covering approximately the previous year’s period. Ordinances enacted by Council since April 11, 2017 need to be codified.

It was moved by Councilmember Paton, seconded by Councilmember Gustafson to remove from the table the matter of Ordinance No. 538 and permit the record of the June 5, 2018 meeting to reflect the second reading and adoption of Ordinance No. 538, an ordinance to codify the ordinances adopted by the City Council since April 11, 2017, with said ordinance effective upon publication in the June 9, 2018 edition of the *Sentinel-Standard Weekender*.

CITY OF IONIA

Ordinance No. 538

AN ORDINANCE APPROVING THE EDITING AND INCLUSION OF CERTAIN ORDINANCES AND RESOLUTIONS AS PARTS OF THE VARIOUS COMPONENT CODES OF THE CODIFIED ORDINANCES AND REPEALING ORDINANCES AND RESOLUTIONS IN CONFLICT THEREWITH

WHEREAS, American Legal Publishing Corporation has completed its most recent updating and revision of the Codified Ordinances of the City;

WHEREAS, various ordinances and resolutions of a general and permanent nature that have been passed by Council since the date of the last updating and revision of the Codified Ordinances (April 11, 2017) have been included in the Codified Ordinances of the City;

THE CITY OF IONIA ORDAINS:

Section 1. That the editing, arrangement and numbering or renumbering of the following ordinances and resolutions are hereby approved as parts of the various component codes of the Codified Ordinances of the City, so as to conform to the classification and numbering system of the Codified Ordinances:

<u>Ord. or Res. No.</u>	<u>Date</u>	<u>C.O. Section</u>
533	6-6-17	214.05
535	8-1-17	Pt. 12, Title 6, Appendix II-B
536	10-3-17	Repeals Chapter 866
Resolution	11-7-17	Note, Charter Section 6.02(d)(2)

Section 2. If any section, clause or phrase of this ordinance is declared to be invalid, the same shall not affect the validity of the ordinance as a whole or any part thereof other than the part so declared to be invalid.

Section 3. This ordinance shall be published and recorded as provided in the City Charter and shall take effect upon publication, but not less than ten (10) days after adoption by the City Council.

Roll Call Vote: Ayes: Winters, Kelley, Paton, Millard, Gustafson, Waterman, Milewski and
 Deputy Mayor Patrick
 Nays: None
 MOTION CARRIED

Approve – FY18-19 City Budget, Millage Rate and Capital Improvement Plan

The City Manager reported that at the May meeting, Council approved scheduling the Public Hearing on the proposed FY18-19 budget, millage rate and capital improvement plan. Notice of the Public Hearing was published in the May 5, 2018 edition of the *Sentinel-Standard Weekender*. The City Manager stated that to date he has received no comments on the budget. The City Manager provided a proposed budget adoption Resolution for Council consideration. The millages proposed to be levied to support the budget are to be levied on the July (summer) property tax bill.

It was moved by Councilmember Winters, seconded by Councilmember Kelley to approve the following prepared Resolution adopting the Fiscal Year 2018-2019 City budget and setting the millage rates to support the budget.

BE IT RESOLVED that the proposed 2018-2019 Fiscal Year Budget be adopted and that commencing July 1, 2018 and ending June 30, 2019, the following revenues and expenditures are hereby appropriated on a governmental fund basis.

BE IT FURTHER RESOLVED that the estimated revenues and expenditures for Fiscal Year 2018-2019 are as follows:

	Revenues	Expenditures
	<u>Major Operating Funds</u>	
General Fund		
Property Taxes	\$559,000	
Income Taxes	\$2,400,000	
State Revenues	\$1,085,000	
Charges for Service	\$1,026,700	
License and Permits	\$98,000	
Interest	\$25,000	
Miscellaneous	\$73,100	
Council		\$33,900
City Manager		\$335,300
Elections		\$8,200
Accounting		\$372,700
Independent Audit		\$3,700
Income Tax Administration		\$102,100
Front Office		\$209,700
Planning & Zoning		\$30,075
Assessor		\$44,500
City Legal Fees		\$35,000
Board of Review		\$1,000
Festivals & Events		\$6,950
Data Processing Department		\$130,000
Clerk		\$31,250
Building – Grounds		\$243,200
Other Offices		\$234,000
Ambulance		\$39,500
Public Safety		\$2,586,125
Street Lights		\$94,000
Storm Sewer		\$250,000
Contributions – Other Funds		\$690,000
TOTAL	\$5,266,800	\$5,481,200
Major Street Fund	\$783,100	\$892,750
Local Street Fund	\$706,050	\$741,000
Solid Waste Fund	\$481,600	\$480,100
Downtown Development Authority Fund	\$276,775	\$275,300
Recreation Fund	\$391,100	\$370,925
Theatre Fund	\$268,475	\$269,000

Dial-A-Ride Fund	\$1,267,663	\$1,366,619
Sewer Fund	\$5,023,500	\$4,852,249
Water Fund	\$3,606,000	\$3,721,100
Ionia Regional Utilities Authority Fund	\$2,015,350	\$2,015,350
Central Garage Fund	\$443,200	\$439,300
	<u>Capital/Debt Service Funds</u>	
Public Safety Vehicle Replacement Fund	\$985,050	\$1,002,000
Parks Facilities Improvement Fund	\$585,100	\$695,500
Industrial Park Fund	\$29,075	\$27,500
Brownfield Development Fund	\$22,075	\$10,000
Drug Forfeiture Fund	\$1,450	\$1,100
Public Safety Special Donations Fund	\$2,400	\$3,000
Sidewalk Program Fund	\$604	\$5,000
Environmental Response Fund	\$12,940	\$17,500
Capital Improvement Projects Fund	<u>\$2,860,000</u>	<u>\$2,860,000</u>
TOTAL	\$25,028,307	\$25,526,493

The ability to meet all expenditures shall be from available surplus in each fund.

BE IT FURTHER RESOLVED that to meet the operational requirements of the below referenced funds that all of the following millage rates be approved and be levied by the City on the Summer 2018 property tax bill:

<u>FUND</u>	<u>PURPOSE</u>	<u>MILLAGE</u>
General Fund	General Operating	3.00 mills*
General Fund	Public Safety Apparatus	1.15 mills*
General Fund	Street System	1.00 mills*
General Fund	Parks System Improvements	1.00 mills*
Solid Waste Fund	Solid Waste Disposal	2.00 mills**
Environmental Response	Operating	.1008 mills***
Dial-A-Ride	Public Transportation	.7492 mills*
	TOTAL	9.000 mills

* Authorized by the City Charter

** Authorized by Ordinance No. 437 of the City Code

*** Authorized by Ordinance No. 530 of the City Code

BE IT FURTHER RESOLVED that 2.00 mills be levied against all real and personal property located in the Downtown Development District for the purpose of offsetting the expenses associated with operating the Downtown Development Authority and financing improvements within the District; and,

BE IT FURTHER RESOLVED that the Capital Improvement Plan proposed as part of the Fiscal Year 2018-2019 budget is hereby approved as an illustrative list of potential future City projects.

Roll Call Vote Ayes: Kelley, Paton, Millard, Gustafson, Waterman, Milewski, Winters and
Deputy Mayor Patrick
Nays: None
MOTION CARRIED

NEW BUSINESS

Update – Library Facilities Site

Ionia Community Library Director Dale Parus updated Council on the progress of the facilities surveys and would like the support of Council to be able to identify the parcel at Steele/Adams as the preferred building location for a potential library site.

Approve – FY17-18 Budget Amendments – No. 3

The City Manager reported that 2017-2018 fiscal year ends on June 30th. In preparation for the end of the fiscal year it is necessary for the current budget to be amended one last time so that anticipated revenues and expenditures are reflected on the City’s financial statements. The current fiscal year budget has been amended twice by Council, on October 3rd and on January 2nd.

It was moved by Councilmember Gustafson, seconded by Councilmember Millard to approve Budget Amendments #3 to the FY17-18 budget and authorize the City Treasurer to make the necessary adjustment to the City’s financial reports.

FY 17-18 Council Budget Adjustment #3

Description	2017-18 Amended Budget	Proposed Amendment #3	Proposed Budget After Amendment	
Fund 101 - GENERAL				
Revenues				
101-000.000-409.000	CURRENT PROPERTY TAXES	428,000	27,000	455,000
101-000.000-427.000	PAYMENT IN LIEU OF TAX	17,000	13,000	30,000
101-000.000-453.000	CODE ENFORCEMENT FEES	5,000	(3,000)	2,000
101-000.000-569.000	STATE GRANT	250,000	50,000	300,000
101-000.000-657.000	PARKING FINES/RESTRICTED	1,000	2,000	3,000
101-000.000-665.000	INTEREST	18,000	20,000	38,000
TOTAL REVENUES		5,208,100	109,000	5,317,100
Expenditures				
Dept 201.000 - ACCOUNTING				
101-201.000-702.000	SALARY & WAGES	210,000	6,000	216,000
101-201.000-710.000	PAYROLL TAXES & FRINGE BENEFIT	152,000	(6,000)	146,000
Total Dept 201.000 - ACCOUNTING		367,700	-	367,700
Dept 258.000 - DATA PROCESSING DEPARTMENT				
101-258.000-980.000	CAPITAL OUTLAY	38,000	3,000	41,000
Total Dept 258.000 - DATA PROCESSING DEPARTMENT		108,500	3,000	111,500
Dept 260.000 - CLERK				
101-260.000-860.000	TRANSPORTATION AND TRAINING	100	50	150
Total Dept 260.000 - CLERK		30,750	50	30,800
Dept 289.000 - OTHER OFFICES				
101-289.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	57,000	3,000	60,000
101-289.000-860.200	TRAINING - SAFETY POLICY	250	450	700
Total Dept 289.000 - OTHER OFFICES		83,550	3,450	87,000
Dept 344.000 - AMBULANCE				
101-344.000-803.000	AMBULANCE SERVICE	38,750	250	39,000

Total Dept 344.000 - AMBULANCE	38,750	250	39,000
Dept 345.000 - PUBLIC SAFETY			
101-345.000-702.001 SALARY AND WAGES - PSO1	1,200,000	41,000	1,241,000
101-345.000-702.003 SALARY AND WAGES - PART TIMERS	54,000	(54,000)	-
101-345.000-702.004 SALARY AND WAGES - FIRE AUX	25,000	(5,000)	20,000
101-345.000-851.000 TELEPHONE	7,500	500	8,000
101-345.000-930.000 VEHICLE REPAIR & MAINTENANCE	26,000	14,000	40,000
101-345.000-931.000 BUILDING REPAIR & MAINTENANCE	13,000	3,000	16,000
101-345.000-960.100 EDUCATION AND TRAINING - PA302	11,000	500	11,500
Total Dept 345.000 - PUBLIC SAFETY	2,557,855	-	2,557,855
Dept 448.000 - STREET LIGHTS			
101-448.000-775.000 REPAIR & MAINTENANCE SUPPLIES	12,500	18,500	31,000
Total Dept 448.000 - STREET LIGHTS	91,000	18,500	109,500
Dept 546.000 - STORM SEWER			
101-546.000-801.000 CONTRACTUAL & PROFESSIONAL SEV	250,000	50,000	300,000
Total Dept 546.000 - STORM SEWER	250,000	50,000	300,000
TOTAL EXPENDITURES	5,295,080	75,250	5,370,330
Fund 101 - GENERAL:			
TOTAL REVENUES	5,208,100		5,317,100
TOTAL EXPENDITURES	5,295,080		5,370,330
NET OF REVENUES & EXPENDITURES	(86,980)		(53,230)
BEG. FUND BALANCE	1,002,649		1,002,649
END FUND BALANCE	915,669		949,419
Fund 202 - MAJOR STREETS			
Revenues			
202-000.000-546.000 STATE GRANTS-HIGHWAYS & STREET	600,000	100,000	700,000
202-000.000-665.000 INTEREST	50	100	150
TOTAL REVENUES	718,050	100,100	818,150
Expenditures			
Dept 463.000 - ROUTINE MAINTENANCE - GENERAL			
202-463.000-707.000 CENTRAL GARAGE ALLOCATION	44,000	3,000	47,000
202-463.000-710.000 PAYROLL TAXES & FRINGE BENEFIT	28,000	2,000	30,000
Total Dept 463.000 - ROUTINE MAINTENANCE - GENERAL	154,500	5,000	159,500
Dept 474.000 - TRAFFIC SERVICE			
202-474.000-707.000 CENTRAL GARAGE ALLOCATION	8,000	3,000	11,000
202-474.000-710.000 PAYROLL TAXES & FRINGE BENEFIT	5,400	2,100	7,500
Total Dept 474.000 - TRAFFIC SERVICE	20,650	5,100	25,750
Dept 478.100 - WINTER MAINT - SNOW/ICE CONTR			
202-478.100-707.000 CENTRAL GARAGE ALLOCATION	12,000	8,000	20,000
202-478.100-710.000 PAYROLL TAXES & FRINGE BENEFIT	10,500	6,500	17,000
202-478.100-775.000 REPAIR & MAINTENANCE SUPPLIES	20,000	(10,000)	10,000
Total Dept 478.100 - WINTER MAINT - SNOW/ICE CONTR	67,500	4,500	72,000
Dept 481.000 - CENTRAL GARAGE CONTRACT - DDA			
202-481.000-707.014 SALARY AND WAGES-WINTER MAINT.	17,500	4,500	22,000
202-481.000-710.000 PAYROLL TAXES & FRINGE BENEFIT	55,000	5,000	60,000
Total Dept 481.000 - CENTRAL GARAGE CONTRACT - DDA	228,250	9,500	237,750

TOTAL EXPENDITURES	673,600	24,100	697,700
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Fund 202 - MAJOR STREETS:			
TOTAL REVENUES	718,050		818,150
TOTAL EXPENDITURES	673,600		697,700
NET OF REVENUES & EXPENDITURES	44,450		120,450
BEG. FUND BALANCE	219,014		219,014
END FUND BALANCE	263,464		339,464

Fund 203 - LOCAL STREETS

Revenues

203-000.000-546.000	STATE GRANTS - HIGHWAYS & STREETS	216,000	30,000	246,000
TOTAL REVENUES		464,100	30,000	494,100

Expenditures

Dept 474.000 - TRAFFIC SERVICE				
203-474.000-707.000	CENTRAL GARAGE ALLOCATION	8,500	3,000	11,500
203-474.000-710.000	PAYROLL TAXES & FRINGE BENEFIT	5,000	2,000	7,000
203-474.000-940.000	EQUIPMENT RENTAL	2,500	500	3,000
Total Dept 474.000 - TRAFFIC SERVICE		17,000	5,500	22,500

Dept 478.100 - WINTER MAINT - SNOW/ICE CONTR				
203-478.100-707.000	CENTRAL GARAGE ALLOCATION	12,000	7,000	19,000
203-478.100-710.000	PAYROLL TAXES & FRINGE BENEFIT	8,500	8,000	16,500
203-478.100-940.000	EQUIPMENT RENTAL	23,000	1,000	24,000
Total Dept 478.100 - WINTER MAINT - SNOW/ICE CONTR		61,500	16,000	77,500

TOTAL EXPENDITURES	375,700	21,500	397,200
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Fund 203 - LOCAL STREETS:			
TOTAL REVENUES	464,100		494,100
TOTAL EXPENDITURES	375,700		397,200
NET OF REVENUES & EXPENDITURES	88,400		96,900
BEG. FUND BALANCE	43,319		43,319
END FUND BALANCE	131,719		140,219

Fund 205 - PUBLIC SAFETY VEHICLE FUND

TOTAL REVENUES	145,050	-	145,050
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Expenditures

Dept 558.000 - ADMINISTRATIVE				
205-558.000-990.000	DEBT SERVICE - INTEREST PORTION	6,500	(2,400)	4,100
205-558.000-990.001	DEBT SERVICE - PRINCIPAL PAYME	149,000	(10,000)	139,000
Total Dept 558.000 - ADMINISTRATIVE		155,500	(12,400)	143,100

TOTAL EXPENDITURES	155,500		143,100
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Fund 205 - PUBLIC SAFETY VEHICLE FUND:			
TOTAL REVENUES	145,050		145,050
TOTAL EXPENDITURES	155,500		143,100
NET OF REVENUES & EXPENDITURES	(10,450)		1,950
BEG. FUND BALANCE	80,683		80,683
END FUND BALANCE	70,233		82,633

Fund 228 - SOLID WASTE FUND

Revenues

228-000.000-409.000	CURRENT PROPERTY TAXES	179,000	8,000	187,000
TOTAL REVENUES		485,600	8,000	493,600

Expenditures

Dept 463.100 - TREE TRIMMING				
228-463.100-707.000	CENTRAL GARAGE ALLOCATION	10,400	6,100	16,500
228-463.100-710.000	PAYROLL TAXES & FRINGE BENEFIT	6,600	4,400	11,000
228-463.100-940.000	EQUIPMENT RENTAL	10,600	3,900	14,500
Total Dept 463.100 - TREE TRIMMING		29,600	14,400	44,000

Dept 463.700 - LEAF AND BRUSH PICKUP

228-463.700-707.000	CENTRAL GARAGE ALLOCATION	27,000	1,000	28,000
228-463.700-710.000	PAYROLL TAXES & FRINGE BENEFIT	19,000	(3,000)	16,000
228-463.700-801.000	CONTRACTUAL & PROFESSIONAL SEV	14,000	500	14,500
228-463.700-940.000	EQUIPMENT RENTAL	30,000	(7,000)	23,000

Total Dept 463.700 - LEAF AND BRUSH PICKUP		93,500	(8,500)	85,000
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TOTAL EXPENDITURES		456,200	5,900	462,100
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Fund 228 - SOLID WASTE FUND:

TOTAL REVENUES		485,600		493,600
TOTAL EXPENDITURES		456,200		462,100
NET OF REVENUES & EXPENDITURES		29,400		31,500
BEG. FUND BALANCE		44,300		44,300
END FUND BALANCE		73,700		75,800

Fund 239 - PARKS - FACILITIES IMPROVEMENTS

Revenues

239-000.000-409.000	CURRENT PROPERTY TAXES	91,000	2,500	93,500
239-000.000-688.000	OTHER REVENUE	99,300	(99,300)	-
TOTAL REVENUES		350,400	(96,800)	253,600

Expenditures

Dept 545.200 - ARMORY IMPROVEMENTS				
239-545.200-801.000	CONTRACTUAL & PROFESSIONAL SEV	25,000	(25,000)	-
239-545.200-805.400	ARCHITECTURAL-ENGINEERING	5,000	(2,500)	2,500
Total Dept 545.200 - ARMORY IMPROVEMENTS		30,000	(27,500)	2,500

Dept 545.300 - TRAILHEAD PARK

239-545.300-801.000	CONTRACTUAL & PROFESSIONAL SEV	270,000	(200,000)	70,000
239-545.300-805.400	ARCHITECTURAL-ENGINEERING	30,000	7,500	37,500

Total Dept 545.300 - TRAILHEAD PARK		300,000	(192,500)	107,500
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Dept 545.500 - RIVERTRAIL/RAILTRAIL LINKAGE

239-545.500-801.000	CONTRACTUAL & PROFESSIONAL SEV	35,000	(35,000)	-
239-545.500-805.400	ARCHITECTURAL-ENGINEERING	15,000	(15,000)	-

Total Dept 545.500 - RIVERTRAIL/RAILTRAIL LINKAGE		50,000	(50,000)	-
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Dept 545.600 - ROBINSON PARK

239-545.600-801.000	CONTRACTUAL & PROFESSIONAL SEV	75,000	(62,500)	12,500
239-545.600-805.400	ARCHITECTURAL-ENGINEERING	10,000	5,000	15,000

Total Dept 545.600 - ROBINSON PARK		85,000	(57,500)	27,500
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TOTAL EXPENDITURES		468,000	(327,500)	140,500
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Fund 239 - PARKS - FACILITIES IMPROVEMENTS:

TOTAL REVENUES		350,400		253,600
TOTAL EXPENDITURES		468,000		140,500

NET OF REVENUES & EXPENDITURES		(117,600)		113,100
BEG. FUND BALANCE		177,885		177,885
END FUND BALANCE		60,285		290,985

Fund 245 - INDUSTRIAL PARK LDFA

Revenues

245-000.000-430.000	TAX INCREMENT FINANCING	20,000	(4,000)	16,000
TOTAL REVENUES		29,075	(4,000)	25,075

Expenditures

Dept 558.000 - ADMINISTRATIVE

245-558.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	42,500	(32,500)	10,000
Total Dept 558.000 - ADMINISTRATIVE		42,500	(32,500)	10,000

TOTAL EXPENDITURES		42,500	(32,500)	10,000
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Fund 245 - INDUSTRIAL PARK LDFA:

TOTAL REVENUES		29,075		25,075
TOTAL EXPENDITURES		42,500		10,000

NET OF REVENUES & EXPENDITURES		(13,425)		15,075
BEG. FUND BALANCE		104,806		104,806
END FUND BALANCE		91,381		119,881

Fund 248 - DOWNTOWN DEVELOPMENT OPERATING

Revenues

248-000.000-415.000	SPECIAL ASSESSMENTS	39,100	900	40,000
248-000.000-430.000	TAX INCREMENT FINANCING	23,000	1,500	24,500
248-000.000-649.000	VIRTUAL PRINT FEES	20,000	(2,600)	17,400
248-000.000-688.000	OTHER REVENUE	200	400	600
TOTAL REVENUES		297,475	200	297,675

Expenditures

Dept 558.000 - ADMINISTRATIVE

248-558.000-851.000	TELEPHONE	800	100	900
248-558.000-860.000	TRANSPORTATION AND TRAINING	900	300	1,200
Total Dept 558.000 - ADMINISTRATIVE		109,675	400	110,075

Dept 600.000 - DOWNTOWN MAINTENANCE

248-600.000-740.000	OPERATING SUPPLIES	22,500	13,500	36,000
Total Dept 600.000 - DOWNTOWN MAINTENANCE		132,600	13,500	146,100

TOTAL EXPENDITURES	278,375	13,900	292,275
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Fund 248 - DOWNTOWN DEVELOPMENT OPERATING:			
TOTAL REVENUES	297,475		297,675
TOTAL EXPENDITURES	278,375		292,275
NET OF REVENUES & EXPENDITURES	19,100		5,400
BEG. FUND BALANCE	21,275		21,275
END FUND BALANCE	40,375		26,675

Fund 249 - RECREATION DEPARTMENT

Expenditures

Dept 536.000 - ADMINISTRATION

249-536.000-850.000	COMMUNICATIONS	1,600	800	2,400
249-536.000-861.000	MEMBERSHIP AND DUES	750	50	800
249-536.000-900.000	PUBLISHING	250	150	400
249-536.000-956.001	SALES TAX	300	200	500
Total Dept 536.000 - ADMINISTRATION		170,575	1,200	171,775

Dept 560.000 - OPERATIONS

249-560.000-751.000	SPECIAL EVENT ACTIVITIES	7,500	(1,500)	6,000
Total Dept 560.000 - OPERATIONS		53,500	(1,500)	52,000

Dept 755.000 - ARMORY

249-755.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	3,500	1,000	4,500
249-755.000-920.000	PUBLIC UTILITIES	13,500	2,500	16,000
Total Dept 755.000 - ARMORY		44,750	3,500	48,250

Dept 770.000 - PARK MAINTENANCE

249-770.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	6,200	800	7,000
Total Dept 770.000 - PARK MAINTENANCE		114,700	800	115,500

TOTAL EXPENDITURES	383,525	4,000	387,525
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Fund 249 - RECREATION DEPARTMENT:

TOTAL REVENUES	394,700		394,700
TOTAL EXPENDITURES	383,525		387,525
NET OF REVENUES & EXPENDITURES	11,175		7,175
BEG. FUND BALANCE	19,521		19,521
END FUND BALANCE	30,696		26,696

Fund 250 - THEATRE FUND

Revenues

250-000.000-633.000	MOVIE ADMISSIONS	119,000	(7,000)	112,000
250-000.000-634.000	MOVIE CONCESSIONS	122,000	(9,000)	113,000
250-000.000-640.000	ADVERTISING REVENUES	3,000	500	3,500
TOTAL REVENUES		258,025	(15,500)	242,525

Expenditures

Dept 442.000 - OPERATIONS

250-442.000-740.000	OPERATING SUPPLIES	2,750	550	3,300
250-442.000-804.000	FILM EXPENSE	68,000	(5,000)	63,000
250-442.000-805.000	CONCESSION EXPENSE	31,000	(3,000)	28,000
250-442.000-931.000	BUILDING REPAIR & MAINTENANCE	15,000	2,000	17,000
250-442.000-962.200	ADVERTISING - PROMOTION	6,700	300	7,000

Total Dept 442.000 - OPERATIONS	257,700	(5,150)	252,550
TOTAL EXPENDITURES	257,700	(5,150)	252,550
Fund 250 - THEATRE FUND:			
TOTAL REVENUES	258,025		242,525
TOTAL EXPENDITURES	257,700		252,550
NET OF REVENUES & EXPENDITURES	325		(10,025)
BEG. FUND BALANCE	336,874		336,874
END FUND BALANCE	337,199		326,849

Fund 266 - PUBLIC SAFETY DONATIONS

Revenues

266-000.000-688.000	OTHER REVENUE	2,400	5,500	7,900
TOTAL REVENUES		2,400	5,500	7,900

Expenditures

Dept 558.000 - ADMINISTRATIVE				
266-558.000-989.000	CAPITAL OUTLAY-EQUIPMENT	3,000	4,900	7,900
Total Dept 558.000 - ADMINISTRATIVE		3,000	4,900	7,900
TOTAL EXPENDITURES		3,000	4,900	7,900

Fund 266 - PUBLIC SAFETY DONATIONS:

TOTAL REVENUES	2,400		7,900
TOTAL EXPENDITURES	3,000		7,900
NET OF REVENUES & EXPENDITURES	(600)		-
BEG. FUND BALANCE	4,138		4,138
END FUND BALANCE	3,538		4,138

Fund 588 - DIAL-A-RIDE

Revenues

588-000.000-409.000	CURRENT PROPERTY TAXES	67,000	3,000	70,000
588-000.000-502.500	FEDERAL GRANT- CAPITAL	444,800	(432,005)	12,795
588-000.000-569.500	STATE GRANT - CAPITAL	111,200	(108,000)	3,200
588-000.000-630.000	PASSENGER FARES/TOKENS	55,000	5,000	60,000
588-000.000-630.100	PASSENGER FARES - SCHOOLS	20,000	(15,000)	5,000
588-000.000-631.000	MTC HOST REVENUE	-	2,500	2,500
TOTAL REVENUES		1,248,550	(544,505)	704,045

Expenditures

Dept 558.000 - ADMINISTRATIVE				
588-558.000-920.000	PUBLIC UTILITIES	11,000	1,000	12,000
588-558.000-980.000	CAPITAL OUTLAY	1,000	4,000	5,000
Total Dept 558.000 - ADMINISTRATIVE		346,912	5,000	351,912
Dept 560.000 - OPERATIONS				
588-560.000-702.000	SALARY & WAGES	165,000	15,000	180,000
588-560.000-710.000	PAYROLL TAXES & FRINGE BENEFIT	60,000	10,000	70,000
588-560.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	51,000	7,000	58,000
588-560.000-816.000	COMMUNICATION TOWER EXPENSES	-	1,500	1,500
Total Dept 560.000 - OPERATIONS		383,350	33,500	416,850

Dept 564.000 - MAINTENANCE				
588-564.000-930.000	VEHICLE REPAIR & MAINTENANCE	10,000	3,000	13,000
588-564.000-931.000	BUILDING REPAIR & MAINTENANCE	7,500	2,500	10,000
Total Dept 564.000 - MAINTENANCE		48,200	5,500	53,700

Dept 570.000 - STATE GRANTS

588-570.000-807.700	CAPITAL GRANT	556,000	(540,000)	16,000
Total Dept 570.000 - STATE GRANTS		577,500	(540,000)	37,500

TOTAL EXPENDITURES		1,355,962	(496,000)	859,962
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Fund 588 - DIAL-A-RIDE:

TOTAL REVENUES		1,248,550		704,045
TOTAL EXPENDITURES		1,355,962		859,962
NET OF REVENUES & EXPENDITURES		(107,412)		(155,917)
BEG. FUND BALANCE		858,427		858,427
END FUND BALANCE		751,015		702,510

Fund 590 - SEWER DEPT.

Revenues

590-000.000-642.000	UTILITY USAGE - STATE INSTITU	1,150,000	200,000	1,350,000
590-000.000-688.000	OTHER REVENUE	17,000	8,000	25,000
TOTAL REVENUES		5,187,600	208,000	5,395,600

Expenditures

Dept 558.000 - ADMINISTRATIVE

590-558.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	175,000	30,000	205,000
590-558.000-990.000	DEBT SERVICE - INTEREST PORTION	425,000	96,000	521,000
Total Dept 558.000 - ADMINISTRATIVE		2,665,895	126,000	2,791,895

TOTAL EXPENDITURES		4,720,346	126,000	4,846,346
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Fund 590 - SEWER DEPT.:

TOTAL REVENUES		5,187,600		5,395,600
TOTAL EXPENDITURES		4,720,346		4,846,346
NET OF REVENUES & EXPENDITURES		467,254		549,254
BEG. FUND BALANCE		8,940,004		8,940,004
END FUND BALANCE		9,407,258		9,489,258

Fund 591 - WATER DEPT.

Revenues

591-000.000-625.000	FIRE SUPPRESSION/CROSS CONNECTION FEES	105,000	5,000	110,000
591-000.000-653.000	DEBT SERVICE REVENUE	450,000	10,000	460,000
TOTAL REVENUES		4,219,850	15,000	4,234,850

Expenditures

Dept 558.000 - ADMINISTRATIVE

591-558.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	180,000	16,000	196,000
Total Dept 558.000 - ADMINISTRATIVE		3,544,340	16,000	3,560,340

Dept 560.000 - OPERATIONS

591-560.000-740.000	OPERATING SUPPLIES	9,500	(2,500)	7,000
591-560.000-980.000	CAPITAL OUTLAY	13,000	4,100	17,100

Total Dept 560.000 - OPERATIONS	222,740	1,600	224,340
Dept 561.000 - WATER SOURCE			
591-561.000-740.000 OPERATING SUPPLIES	45,000	(4,000)	41,000
591-561.000-741.000 OPERATING SUPPLIES-CHEMICALS	38,000	(10,000)	28,000
591-561.000-801.000 CONTRACTUAL & PROFESSIONAL SEV	115,000	25,000	140,000
591-561.000-851.000 TELEPHONE	1,000	700	1,700
591-561.000-860.000 TRANSPORTATION AND TRAINING	2,000	200	2,200
Total Dept 561.000 - WATER SOURCE	349,160	11,900	361,060
Dept 564.000 - MAINTENANCE			
591-564.000-740.000 OPERATING SUPPLIES	10,000	(5,000)	5,000
Total Dept 564.000 - MAINTENANCE	144,000	(5,000)	139,000
TOTAL EXPENDITURES	4,260,240	24,500	4,284,740
Fund 591 - WATER DEPT.:			
TOTAL REVENUES	4,219,850		4,234,850
TOTAL EXPENDITURES	4,260,240		4,284,740
NET OF REVENUES & EXPENDITURES	(40,390)		(49,890)
BEG. FUND BALANCE	8,267,134		8,267,134
END FUND BALANCE	8,226,744		8,217,244

Fund 598 - IONIA REGIONAL UTILITIES AUTHORITY

Revenues

598-000.000-664.400 BERLIN TWP REIM INTEREST EX.	1,000.00	600.00	1,600.00
598-000.000-688.000 OTHER REVENUE	45,000.00	10,000.00	55,000.00
TOTAL REVENUES	1,937,480.00	10,600.00	1,948,080.00

Expenditures

Dept 558.000 - ADMINISTRATIVE			
598-558.000-954.000 INSURANCE	37,000.00	1,000.00	38,000.00
598-558.000-990.000 DEBT SERVICE - INTEREST PORTION	4,250.00	750.00	5,000.00
Total Dept 558.000 - ADMINISTRATIVE	1,158,690.00	1,750.00	1,160,440.00

Dept 563.000 - TREATMENT PLANT			
598-563.000-801.000 CONTRACTUAL & PROFESSIONAL SEV	110,000.00	8,100.00	118,100.00
Total Dept 563.000 - TREATMENT PLANT	734,690.00	8,100.00	742,790.00

Dept 565.000 - LIFT STATION			
598-565.000-851.000 TELEPHONE	500.00	750.00	1,250.00
Total Dept 565.000 - LIFT STATION	44,100.00	750.00	44,850.00

TOTAL EXPENDITURES	1,937,480.00	10,600.00	1,948,080.00
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Fund 598 - IONIA REGIONAL UTILITIES AUTHORITY:			
TOTAL REVENUES	1,937,480.00		1,948,080.00
TOTAL EXPENDITURES	1,937,480.00		1,948,080.00
NET OF REVENUES & EXPENDITURES	0.00		0.00
BEG. FUND BALANCE	9,261,302.62		9,261,302.62
END FUND BALANCE	9,261,302.62		9,261,302.62

Fund 661 - CENTRAL GARAGE

Revenues

661-000.000-626.000	CHARGE FOR SERVICES	48,000	(8,000)	40,000
661-000.000-662.000	EQUIPMENT RENTAL CHARGES	360,000	15,000	375,000
661-000.000-688.000	OTHER REVENUE	3,000	3,000	6,000
661-000.000-695.000	SALE OF PROPERTY	15,000	(14,500)	500
TOTAL REVENUES		426,225	(4,500)	421,725
Expenditures				
Dept 441.000 - ADMINISTRATION				
661-441.000-851.000	TELEPHONE	2,200	1,300	3,500
Total Dept 441.000 - ADMINISTRATION		220,500	1,300	221,800
Dept 442.000 - OPERATIONS				
661-442.000-703.100	SALARY & WAGES-VEHICLE/EQUIP	50,000	3,000	53,000
661-442.000-710.000	PAYROLL TAXES & FRINGE BENEFIT	48,000	2,000	50,000
661-442.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	14,000	2,000	16,000
Total Dept 442.000 - OPERATIONS		267,500	7,000	274,500
TOTAL EXPENDITURES		488,000	8,300	496,300
Fund 661 - CENTRAL GARAGE:				
TOTAL REVENUES		426,225		421,725
TOTAL EXPENDITURES		488,000		496,300
NET OF REVENUES & EXPENDITURES		(61,775)		(74,575)
BEG. FUND BALANCE		1,092,911		1,092,911
END FUND BALANCE		1,031,136		1,018,336

Roll Call Vote: Ayes: Paton, Millard, Gustafson, Waterman, Milewski, Winters, Kelley and Deputy Mayor Patrick
 Nays: None
 MOTION CARRIED

Approve – MEDC Redevelopment Ready Communities Resolution

The City Manager reported that at the April 12, 2017 meeting, Council adopted a Resolution authorizing the City to make application to the MEDC in order to receive Redevelopment Ready Communities (RRC) status. Based on Council’s action, Linda Curtis, who is coordinating the City’s efforts in this area, completed the application and submitted it to the MEDC for review. The MEDC’s review of the City’s practices in the area of development and re-development was recently received. The next step in working towards RRC status is for Council to adopt the “resolution to proceed”.

It was moved by Councilmember Paton, seconded by Councilmember Winters to adopt the following prepared Resolution authorizing City staff to proceed with the next steps in receiving Redevelopment Ready Communities program designation through the Michigan Economic Development Corporation.

WHEREAS, the Michigan Economic Development Corporation (MEDC) selected the City of Ionia as a community to participate in the Redevelopment Ready Communities (RRC) program; and,

WHEREAS, the MEDC has developed a program for certifying Redevelopment Ready Communities and the City of Ionia desires to achieve certification by implementing best practices and recommended strategies for redevelopment; and,

WHEREAS, the RRC program includes evaluating strong partnerships with City boards and commissions related to development including the City Council, Planning Commission, Downtown Development Authority and Zoning Board of Appeals; and,

WHEREAS, after review of the RRC Report of Findings, the City of Ionia is willing to complete the tasks as outlined in the report, which will involve interaction with the aforementioned City boards and commissions.

NOW, THEREFORE, BE IT RESOLVED that the City of Ionia, through its City Council, authorizes the implementation of the recommendations made by MEDC and that are necessary to receive Redevelopment Ready Communities Certification from MEDC.

Roll Call Vote: Ayes: Gustafson, Waterman, Milewski, Winters, Kelley, Paton, Millard and Deputy Mayor Patrick
 Nays: None
 MOTION CARRIED

Approve – Purchase of Late Model Vehicle – Public Safety

The City Manager reported that the FY18-19 General Fund budget contains funds to replace one Public Safety Department patrol vehicle. The new patrol vehicle will replace a 2012 Crown Victoria with high miles. Signature Ford, Owosso, has the bulk purchasing contract for the 2019 Ford Explorer patrol vehicle at \$29,218.00.

It was moved by Councilmember Winters, seconded by Councilmember Paton to authorize the City Manager to purchase one (1) 2019 Ford Explorer from Signature Ford, Owosso, for a purchase price of \$29,218.00 and to declare the vehicle being replaced as surplus and authorize the City Manager to sell it through a competitive bid process.

Roll Call Vote Ayes: Waterman, Milewski, Winters, Kelley, Paton, Millard, Gustfson and Deputy Mayor Patrick
 Nays: None
 MOTION CARRIED

Confirm – Mayor’s Appointments to Various Boards and Commissions

Mayor Balice has recommended the following appointments/re-appointments:

Downtown Development Authority: Appoint Margot Cook, West Main Street, to an open position on the Downtown Development Authority (district resident) with a term to expire December 31, 2019.

Planning Commission: Appoint Michael Donaldson, 437 Allen Street, to an open position on the Planning Commission with a term to expire December 31, 2018.

It was moved by Councilmember Winters, seconded by Paton to confirm the Mayor's appointments/re-appointments to various boards and commissions.

Roll Call Vote: Ayes: Milewski, Winters, Kelley, Paton, Millard, Gustafson, Waterman and Deputy Mayor Patrick
 Nays: None
 MOTION CARRIED

MAYOR AND COUNCIOLMEMBER COMMENTS

Patrick: Stated that he's looking forward to the upcoming Wizard of Oz Festival and that he appreciates all the hard work that goes into the planning and organizing of the event.

Waterman: Offered thanks and appreciation to the City's Department Heads for the useful information provided to him during his new Councilmember orientation sessions.

Millard: Commented on the phenomenal success of the Ionia Car Show. Over 200 cars were in attendance and about \$3,000 was raised for local food kitchens. He is looking forward to the upcoming Wizard of Oz festival which will be held for the first time at the Ionia Fairgrounds.

Paton: Expressed thanks to Dale Parus and others associated with the library for their efforts with promoting a new library. He stated that a library will fit in well with the vision of the Steele Street Corridor.

Milewski: Commented that he's optimistic about a new library and is starting his 11th year as a Councilmember. He expressed his gratitude for the opportunity to serve for the past 10 years.

Kelley: Stated that the Planning Commission's surveys were overwhelmingly in support of allowing some form of medical marijuana within the City. He encouraged Council to be proactive and prepared for the November 2018 General Election, as this issue will be on the ballot.

ADJOURNMENT

It was moved by Councilmember Gustafson, seconded by Paton to adjourn the meeting at 7:51 PM

By Voice Vote: MOTION CARRIED

Respectfully submitted:

Ally H. Cook, Clerk