



CITY OF IONIA
CITY COUNCIL
REGULAR MEETING MINUTES
7:00 PM, TUESDAY – January 7, 2020
CITY HALL
COUNCIL CHAMBER

OATHS OF OFFICE

Prior to the start of the Council meeting, Clerk Ally Cook administered the Oath of Office to Dan Balice (Mayor, 4 year term); Gordon Kelley (1st Ward, 4 year term); Tim Lee (1st Ward, 2 year term); Richard Starr (2nd Ward, 4 year term); John Milewski (3rd Ward, 4 year term); Janice Gustafson (4th Ward, 4 year term) and Troy Waterman (4th Ward, 2 year term).

CALL TO ORDER

Mayor Daniel Balice called the regular meeting of City Council to order at 7 PM and led with the Pledge of Allegiance.

ROLL CALL

Roll call revealed Councilmembers John Milewski, Jeff Winters, Gordon Kelley, Tim Lee, Richard Starr, Tom Millard, Janice Gustafson, Troy Waterman and Mayor Balice present.

PUBLIC COMMENTS

Jason Cole, Assistant Operations Engineer for the Grand Rapids Service Center of MDOT, informed Council of the upcoming traffic signal trial at Washington and Dexter.

John Dinehart addressed Council regarding the decision making process concerning medical marijuana within the Steele Street corridor.

APPROVAL OF MINUTES

It was moved by Councilmember Millard, seconded by Councilmember Starr to approve the December 3, 2019 regular meeting minutes.

Roll Call Vote: Ayes: Milewski, Winters, Kelley, Lee, Starr, Millard, Gustafson, Waterman
 and Mayor Balice
 Nays: None
 MOTION CARRIED

NEW BUSINESS

Approve – FY19-20 Budget Amendments No. 2

The City Manager reported that staff recently completed a thorough review of the City's revenue and expenditure reports through the end of December and is recommending the second round of

adjustments to the FY19-20 budget. The first round of budget amendments were approved at the October 2019 Council Meeting. The City Manager stated that all in all the fiscal year budget continues to operate as anticipated with no surprises. He also noted that most of the adjustments are “housekeeping”.

It was moved by Councilmember Milewski, seconded by Councilmember Kelley to approve the following adjustments to the FY19-20 budget (“Adjustment #2”) and authorize the City Treasurer to make the necessary adjustment to the City’s financial reports.

FY 19-20 Council Budget Adjustment #2

GL NUMBER	DESCRIPTION	2019-20 AMENDED BUDGET	Proposed Amendment #2	Proposed Budget After Amendment
Fund 101 - GENERAL				
Revenues				
101-000.000-450.000	LICENSES AND PERMITS	10,000.00	10,000.00	20,000.00
101-000.000-569.000	STATE GRANT	0.00	186,000.00	186,000.00
101-000.000-628.000	CHARGE FOR SERVICES FIRE	400,000.00	1,440,000.00	1,840,000.00
TOTAL REVENUES		5,052,300.00	1,636,000.00	6,688,300.00
Expenditures				
Dept 172.000 - CITY MANAGER				
101-172.000-860.000	TRANSPORTATION AND TRAINING	3,200.00	(2,000.00)	1,200.00
Total Dept 172.000 - CITY MANAGER		347,450.00	(2,000.00)	345,450.00
Dept 208.000 - PLANNING & ZONING				
101-208.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	30,000.00	30,000.00	60,000.00
Total Dept 208.000 - PLANNING & ZONING		32,575.00	30,000.00	62,575.00
Dept 265.000 - BUILDINGS - GROUNDS				
101-265.000-980.000	CAPITAL OUTLAY	40,000.00	(10,000.00)	30,000.00
Total Dept 265.000 - BUILDINGS - GROUNDS		192,800.00	(10,000.00)	182,800.00
Dept 289.000 - OTHER OFFICES				
101-289.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	110,000.00	1,000,000.00	1,110,000.00
Total Dept 289.000 - OTHER OFFICES		133,800.00	1,000,000.00	1,133,800.00
Dept 345.000 - PUBLIC SAFETY				
101-345.000-740.200	OPERATING SUPPLIES - CLOTHING	7,000.00	1,000.00	8,000.00
101-345.000-750.020	CAMP WITH A COP COSTS	1,000.00	(1,000.00)	0.00
Total Dept 345.000 - PUBLIC SAFETY		2,719,620.00	0.00	2,719,620.00
Dept 448.000 - STREET LIGHTS				
101-448.000-775.000	REPAIR & MAINTENANCE SUPPLIES	12,500.00	10,000.00	22,500.00
Total Dept 448.000 - STREET LIGHTS		94,000.00	10,000.00	104,000.00
Dept 546.000 - STORM SEWER				
101-546.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	0.00	186,000.00	186,000.00
Total Dept 546.000 - STORM SEWER		0.00	186,000.00	186,000.00

TOTAL EXPENDITURES	5,055,295.00	1,214,000.00	6,269,295.00
Fund 101 - GENERAL:			
TOTAL REVENUES	5,052,300.00	1,636,000.00	6,688,300.00
TOTAL EXPENDITURES	5,055,295.00	1,214,000.00	6,269,295.00
NET OF REVENUES & EXPENDITURES	(2,995.00)	422,000.00	419,005.00
BEG. FUND BALANCE	978,263.63		978,263.63
END FUND BALANCE	975,268.63		1,397,268.63

Fund 228 - SOLID WASTE FUND

Revenues			
228-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE APPR	0.00	2,600.00
TOTAL REVENUES		480,650.00	2,600.00
			483,250.00

Expenditures			
Dept 463.700 - LEAF AND BRUSH PICKUP			
228-463.700-801.000	CONTRACTUAL & PROFESSIONAL SEV	18,000.00	3,000.00
Total Dept 463.700 - LEAF AND BRUSH PICKUP		89,500.00	3,000.00
			92,500.00
TOTAL EXPENDITURES		497,100.00	3,000.00
			500,100.00

Fund 228 - SOLID WASTE FUND:			
TOTAL REVENUES		480,650.00	2,600.00
TOTAL EXPENDITURES		497,100.00	3,000.00
NET OF REVENUES & EXPENDITURES		(16,450.00)	(400.00)
BEG. FUND BALANCE		91,643.01	
END FUND BALANCE		75,193.01	91,643.01
			74,793.01

Fund 239 - PARKS - FACILITIES IMPROVEMENTS

Revenues			
239-000.000-569.000	STATE GRANT	1,000.00	89,000.00
TOTAL REVENUES		246,100.00	89,000.00
			335,100.00

Expenditures			
Dept 545.200 - ARMORY IMPROVEMENTS			
239-545.200-801.000	CONTRACTUAL & PROFESSIONAL SEV	25,000.00	(10,000.00)
239-545.200-805.400	ARCHITECTURAL-ENGINEERING	2,500.00	(1,500.00)
Total Dept 545.200 - ARMORY IMPROVEMENTS		27,500.00	(11,500.00)
			16,000.00

Dept 545.300 - TRAILHEAD PARK			
239-545.300-801.000	CONTRACTUAL & PROFESSIONAL SEV	5,000.00	70,000.00
239-545.300-805.400	ARCHITECTURAL-ENGINEERING	1,000.00	1,500.00
Total Dept 545.300 - TRAILHEAD PARK		6,000.00	71,500.00
			77,500.00

Dept 545.600 - ROBINSON PARK			
239-545.600-801.000	CONTRACTUAL & PROFESSIONAL SEV	5,000.00	74,000.00
239-545.600-805.400	ARCHITECTURAL-ENGINEERING	1,000.00	1,100.00
Total Dept 545.600 - ROBINSON PARK		6,000.00	75,100.00
			81,100.00

Dept 545.700 - HARPER PARK			
239-545.700-801.000	CONTRACTUAL & PROFESSIONAL SEV	215,000.00	50,000.00
			265,000.00

239-545.700-805.400	ARCHITECTURAL-ENGINEERING	20,000.00	2,500.00	22,500.00
Total Dept 545.700 - HARPER PARK		235,000.00	52,500.00	287,500.00
TOTAL EXPENDITURES		274,500.00	187,600.00	462,100.00
Fund 239 - PARKS - FACILITIES IMPROVEMENTS:				
TOTAL REVENUES		246,100.00	89,000.00	335,100.00
TOTAL EXPENDITURES		274,500.00	187,600.00	462,100.00
NET OF REVENUES & EXPENDITURES		(28,400.00)	(98,600.00)	(127,000.00)
BEG. FUND BALANCE		178,078.59		178,078.59
END FUND BALANCE		149,678.59		51,078.59

Fund 245 - INDUSTRIAL PARK LDFA

Revenues				
LOCAL COMMUNITY STABILIZATION SHARE				
245-000.000-573.000	APPR	14,000.00	2,000.00	16,000.00
TOTAL REVENUES		37,100.00	2,000.00	39,100.00
TOTAL EXPENDITURES		30,000.00	0.00	30,000.00
Fund 245 - INDUSTRIAL PARK LDFA:				
TOTAL REVENUES		37,100.00	2,000.00	39,100.00
TOTAL EXPENDITURES		30,000.00	0.00	30,000.00
NET OF REVENUES & EXPENDITURES		7,100.00	2,000.00	9,100.00
BEG. FUND BALANCE		152,698.84		152,698.84
END FUND BALANCE		159,798.84		161,798.84

Fund 247 - BROWNFIELD DEVELOPMENT

Revenues				
Dept 000.000				
247-000.000-430.000	TAX INCREMENT FINANCING	44,000.00	5,000.00	49,000.00
TOTAL REVENUES		44,100.00	5,000.00	49,100.00
TOTAL EXPENDITURES		10,000.00	0.00	10,000.00
Fund 247 - BROWNFIELD DEVELOPMENT:				
TOTAL REVENUES		44,100.00	5,000.00	49,100.00
TOTAL EXPENDITURES		10,000.00	0.00	10,000.00
NET OF REVENUES & EXPENDITURES		34,100.00	5,000.00	39,100.00
BEG. FUND BALANCE		153,674.63		153,674.63
END FUND BALANCE		187,774.63		192,774.63

Fund 248 - DOWNTOWN DEVELOPMENT OPERATING

Revenues				
248-000.000-430.000	TAX INCREMENT FINANCING	9,000.00	1,500.00	10,500.00
248-000.000-573.000	LOCAL COMMUNITY STABILIZATION SHARE APPR	194,000.00	(14,000.00)	180,000.00
TOTAL REVENUES		360,050.00	(12,500.00)	347,550.00
Expenditures				
Dept 558.000 - ADMINISTRATIVE				
248-558.000-710.000	PAYROLL TAXES & FRINGE BENEFIT	44,006.00	(1,000.00)	43,006.00
248-558.000-954.000	INSURANCE	3,600.00	1,000.00	4,600.00

248-558.000-980.000	CAPITAL OUTLAY	100,000.00	(100,000.00)	0.00
248-558.000-980.700	CAPITAL OUTLAY - THEATRE	0.00	100,000.00	100,000.00
Total Dept 558.000 - ADMINISTRATIVE		229,416.00	0.00	229,416.00
Dept 610.000 - DDA DEVELOPMENT				
248-610.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	18,000.00	(12,000.00)	6,000.00
Total Dept 610.000 - DDA DEVELOPMENT		39,800.00	(12,000.00)	27,800.00
TOTAL EXPENDITURES		398,516.00	(12,000.00)	386,516.00
Fund 248 - DOWNTOWN DEVELOPMENT OPERATING:				
TOTAL REVENUES		360,050.00	(12,500.00)	347,550.00
TOTAL EXPENDITURES		398,516.00	(12,000.00)	386,516.00
NET OF REVENUES & EXPENDITURES		(38,466.00)	(500.00)	(38,966.00)
BEG. FUND				
BALANCE		53,536.44		53,536.44
END FUND				
BALANCE		15,070.44		14,570.44

Fund 249 - RECREATION DEPARTMENT

Revenues				
249-000.000-688.000	OTHER REVENUE	500.00	250.00	750.00
TOTAL REVENUES		333,050.00	250.00	333,300.00
Expenditures				
Dept 536.000 - ADMINISTRATION				
249-536.000-727.100	COPY MACHINE LEASE	600.00	250.00	850.00
249-536.000-954.000	INSURANCE	4,900.00	400.00	5,300.00
Total Dept 536.000 - ADMINISTRATION		177,400.00	650.00	178,050.00
Dept 755.000 - ARMORY				
249-755.000-931.000	BUILDING REPAIR & MAINTENANCE	6,500.00	11,500.00	18,000.00
249-755.000-980.000	CAPITAL OUTLAY	10,000.00	(10,000.00)	0.00
Total Dept 755.000 - ARMORY		40,000.00	1,500.00	41,500.00
Dept 770.000 - PARK MAINTENANCE				
249-770.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	6,500.00	3,500.00	10,000.00
Total Dept 770.000 - PARK MAINTENANCE		112,500.00	3,500.00	116,000.00
TOTAL EXPENDITURES		377,600.00	5,650.00	383,250.00
Fund 249 - RECREATION DEPARTMENT:				
TOTAL REVENUES		333,050.00	250.00	333,300.00
TOTAL EXPENDITURES		377,600.00	5,650.00	383,250.00
NET OF REVENUES & EXPENDITURES		(44,550.00)	(5,400.00)	(49,950.00)
BEG. FUND				
BALANCE		102,363.76		102,363.76
END FUND				
BALANCE		57,813.76		52,413.76

Fund 250 - THEATRE FUND

Revenues				
250-000.000-675.000	GIFTS DONATIONS	2,000.00	4,000.00	6,000.00
TOTAL REVENUES		285,325.00	4,000.00	289,325.00
Expenditures				
Dept 442.000 - OPERATIONS				
250-442.000-729.000	CREDIT CARD FEES	4,500.00	1,000.00	5,500.00

250-442.000-740.000	OPERATING SUPPLIES	2,750.00	500.00	3,250.00
250-442.000-962.200	ADVERTISING - PROMOTION	6,000.00	2,500.00	8,500.00
TOTAL EXPENDITURES		283,750.00	4,000.00	287,750.00

Fund 250 - THEATRE FUND:

TOTAL REVENUES		285,325.00	4,000.00	289,325.00
TOTAL EXPENDITURES		283,750.00	4,000.00	287,750.00
NET OF REVENUES & EXPENDITURES		1,575.00	0.00	1,575.00
BEG. FUND BALANCE		244,402.95		244,402.95
END FUND BALANCE		245,977.95		245,977.95

Fund 412 - ENVIRONMENTAL RESPONSE (FORMERLY BOND)

TOTAL REVENUES		9,400.00	0.00	9,400.00
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Expenditures

Dept 536.000 - ADMINISTRATION

412-536.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	30,000.00	10,000.00	40,000.00
TOTAL EXPENDITURES		32,500.00	10,000.00	42,500.00

Fund 412 - ENVIRONMENTAL RESPONSE (FORMERLY BOND):

TOTAL REVENUES		9,400.00	0.00	9,400.00
TOTAL EXPENDITURES		32,500.00	10,000.00	42,500.00
NET OF REVENUES & EXPENDITURES		(23,100.00)	(10,000.00)	(33,100.00)
BEG. FUND BALANCE		181,282.33		181,282.33
END FUND BALANCE		158,182.33		148,182.33

Fund 420 - CAPITAL IMPROVEMENT PROJECTS

TOTAL REVENUES		1,900,000.00	0.00	1,900,000.00
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Expenditures

Dept 543.490 - 2018 HACKETT/MARSHALL/STATE STREET IMP

420-543.490-801.000	CONTRACTUAL & PROFESSIONAL SEV	10,000.00	(10,000.00)	0.00
420-543.490-805.400	ARCHITECTURAL-ENGINEERING	2,500.00	(2,500.00)	0.00
Total Dept 543.490 - 2018 HACKETT/MARSHALL/STATE STREET IMP		12,500.00	(12,500.00)	0.00

Dept 543.500 - 2019 WASHINGTON STREET IMPROVEMENTS

420-543.500-801.000	CONTRACTUAL & PROFESSIONAL SEV	700,000.00	(177,500.00)	522,500.00
420-543.500-805.400	ARCHITECTURAL-ENGINEERING	70,000.00	(30,000.00)	40,000.00
Total Dept 543.500 - 2019 WASHINGTON STREET IMPROVEMENTS		770,000.00	(207,500.00)	562,500.00

Dept 543.510 - 2019 DIVISION/LOVELL PLACE/TERRACE IMP.

420-543.510-801.000	CONTRACTUAL & PROFESSIONAL SEV	310,000.00	(10,000.00)	300,000.00
420-543.510-805.400	ARCHITECTURAL-ENGINEERING	25,000.00	26,000.00	51,000.00
Total Dept 543.510 - 2019 DIVISION/LOVELL PLACE/TERRACE IMP.		335,000.00	16,000.00	351,000.00

Dept 543.530 - 2020 STEELE STREET IMPROVEMENTS

420-543.530-801.000	CONTRACTUAL & PROFESSIONAL SEV	587,500.00	204,000.00	791,500.00
420-543.530-805.400	ARCHITECTURAL-ENGINEERING	95,000.00	15,000.00	110,000.00
Total Dept 543.530 - 2020 STEELE STREET IMPROVEMENTS		682,500.00	219,000.00	901,500.00

Dept 543.540 - 2021 CLEVELAND STREET IMPROVEMENTS

420-543.540-805.400	ARCHITECTURAL-ENGINEERING	50,000.00	(15,000.00)	35,000.00
Total Dept 543.540 - 2021 CLEVELAND STREET IMPROVEMENTS		50,000.00	(15,000.00)	35,000.00

TOTAL EXPENDITURES	1,900,000.00	0.00	1,900,000.00
Fund 420 - CAPITAL IMPROVEMENT PROJECTS:			
TOTAL REVENUES	1,900,000.00	0.00	1,900,000.00
TOTAL EXPENDITURES	1,900,000.00	0.00	1,900,000.00
NET OF REVENUES & EXPENDITURES	0.00	0.00	0.00
BEG. FUND BALANCE	1,000.00		1,000.00
END FUND BALANCE	1,000.00		1,000.00

Fund 588 - DIAL-A-RIDE

Revenues				
588-000.000-409.000	CURRENT PROPERTY TAXES	69,000.00	2,000.00	71,000.00
	LOCAL COMMUNITY STABILIZATION SHARE			
588-000.000-573.000	APPR	0.00	950.00	950.00
TOTAL REVENUES		1,038,663.00	2,950.00	1,041,613.00

Expenditures				
Dept 558.000 - ADMINISTRATIVE				
588-558.000-980.000	CAPITAL OUTLAY	1,000.00	1,500.00	2,500.00
Total Dept 558.000 - ADMINISTRATIVE		320,400.00	1,500.00	321,900.00

Dept 560.000 - OPERATIONS				
588-560.000-816.000	COMMUNICATION TOWER EXPENSES	3,000.00	900.00	3,900.00
588-560.000-954.000	INSURANCE	6,800.00	85.00	6,885.00
Total Dept 560.000 - OPERATIONS		420,200.00	985.00	421,185.00

Dept 564.000 - MAINTENANCE				
588-564.000-850.000	COMMUNICATIONS	3,000.00	500.00	3,500.00
588-564.000-931.000	BUILDING REPAIR & MAINTENANCE	8,500.00	3,700.00	12,200.00
Total Dept 564.000 - MAINTENANCE		50,550.00	4,200.00	54,750.00

TOTAL EXPENDITURES	1,142,157.00	6,685.00	1,148,842.00
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Fund 588 - DIAL-A-RIDE:			
TOTAL REVENUES	1,038,663.00	2,950.00	1,041,613.00
TOTAL EXPENDITURES	1,142,157.00	6,685.00	1,148,842.00
NET OF REVENUES & EXPENDITURES	(103,494.00)	(3,735.00)	(107,229.00)
BEG. FUND BALANCE	983,691.22		983,691.22
END FUND BALANCE	880,197.22		876,462.22

Fund 590 - SEWER DEPT.

Revenues				
590-000.000-643.000	UTILITY USAGE - CUSTOMERS	1,600,000.00	(100,000.00)	1,500,000.00
TOTAL REVENUES		4,345,500.00	(100,000.00)	4,245,500.00
TOTAL EXPENDITURES		4,662,423.00	0.00	4,662,423.00

Fund 590 - SEWER DEPT.:			
TOTAL REVENUES	4,345,500.00	(100,000.00)	4,245,500.00
TOTAL EXPENDITURES	4,662,423.00	0.00	4,662,423.00
NET OF REVENUES & EXPENDITURES	(316,923.00)	(100,000.00)	(416,923.00)
BEG. FUND BALANCE	10,296,157.12		10,296,157.12
END FUND BALANCE	9,979,234.12		9,879,234.12

Fund 591 - WATER DEPT.				
Revenues				
591-000.000-642.000	UTILITY USAGE - STATE INSTITU	475,000.00	25,000.00	500,000.00
TOTAL REVENUES		3,114,000.00	25,000.00	3,139,000.00
Expenditures				
591-558.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	190,000.00	50,000.00	240,000.00
Total Dept 558.000 - ADMINISTRATIVE		2,252,704.00	50,000.00	2,302,704.00
TOTAL EXPENDITURES		3,147,704.00	50,000.00	3,197,704.00
Fund 591 - WATER DEPT.:				
TOTAL REVENUES		3,114,000.00	25,000.00	3,139,000.00
TOTAL EXPENDITURES		3,147,704.00	50,000.00	3,197,704.00
NET OF REVENUES & EXPENDITURES		(33,704.00)	(25,000.00)	(58,704.00)
BEG. FUND BALANCE		7,948,082.80		7,948,082.80
END FUND BALANCE		7,914,378.80		7,889,378.80
Fund 598 - IONIA REGIONAL UTILITIES AUTHORITY				
TOTAL REVENUES		2,114,250.00	0.00	2,114,250.00
Expenditures				
Dept 558.000 - ADMINISTRATIVE				
598-558.000-860.000	TRANSPORTATION AND TRAINING	2,000.00	600.00	2,600.00
598-558.000-980.000	CAPITAL OUTLAY	350,000.00	(250,000.00)	100,000.00
Total Dept 558.000 - ADMINISTRATIVE		1,173,550.00	(249,400.00)	924,150.00
Dept 563.000 - TREATMENT PLANT				
598-563.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	250,000.00	250,000.00	500,000.00
Total Dept 563.000 - TREATMENT PLANT		891,000.00	250,000.00	1,141,000.00
Dept 565.000 - LIFT STATION				
598-565.000-801.000	CONTRACTUAL & PROFESSIONAL SEV	2,500.00	(600.00)	1,900.00
Total Dept 565.000 - LIFT STATION		49,700.00	(600.00)	49,100.00
TOTAL EXPENDITURES		2,114,250.00	0.00	2,114,250.00
Fund 598 - IONIA REGIONAL UTILITIES AUTHORITY:				
TOTAL REVENUES		2,114,250.00	0.00	2,114,250.00
TOTAL EXPENDITURES		2,114,250.00	0.00	2,114,250.00
NET OF REVENUES & EXPENDITURES		0.00	0.00	0.00
BEG. FUND BALANCE		9,417,409.38		9,417,409.38
FUND BALANCE ADJUSTMENTS				
END FUND BALANCE		9,417,409.38		9,417,409.38
Fund 661 - CENTRAL GARAGE				
TOTAL REVENUES		458,200.00	0.00	458,200.00
Expenditures				
Dept 441.000 - ADMINISTRATION				
661-441.000-954.000	INSURANCE	17,000.00	600.00	17,600.00
Total Dept 441.000 - ADMINISTRATION		306,800.00	600.00	307,400.00

TOTAL EXPENDITURES	595,300.00	600.00	595,900.00
Fund 661 - CENTRAL GARAGE:			
TOTAL REVENUES	458,200.00	0.00	458,200.00
TOTAL EXPENDITURES	595,300.00	600.00	595,900.00
NET OF REVENUES & EXPENDITURES	(137,100.00)	(600.00)	(137,700.00)
BEG. FUND BALANCE	1,161,862.02		1,161,862.02
END FUND BALANCE	1,024,762.02		1,024,162.02

Roll Call Vote: Ayes: Milewski, Winters, Kelley, Lee, Starr, Millard, Gustafson, Waterman and Mayor Balice
Nays: None
MOTION CARRIED

Approve – 2021 Application for Financial Assistance – Dial-A-Ride

The City Manager reported that a majority of the operating funds for Dial-A-Ride come from the State of Michigan through Public Act 51 of 1951. Public Act 51 authorizes the State to collect gas and weight taxes with a portion of the funds collected earmarked for public transportation. In exchange for the funds, recipients are required to annually develop a work plan for delivering transportation services which includes a budget which identifies funding sources for this service.

For the State’s 2021 Fiscal Year budget (October 1, 2020 to September 30, 2021), the City has identified that it will receive the following funds (revenues) from the identified sources to support Dial-A-Ride operations:

Federal Funds	\$93,735 (Section 5311 Funds/18% of expenses + RTAP)
State Funds	\$207,056 (Based on 36.9127% of eligible expenses)
Local Funds	\$100,375 (millage and township/city contribution)
Local Funds – Fare	\$70,750 (ridership revenues)
Other Funds	<u>\$24,050</u> (miscellaneous, sale of equipment, etc)
TOTAL	\$495,966

The City Manager reported that the City will also be requesting capital funding of \$35,000 from Federal Section 5309 Capital Discretionary Program Funds for maintenance equipment, office equipment, and bus technology; \$184,000 from Federal Section 5339 Bus and Bus Facilities Program Funds for replacement of a bus, replacement of an administrative vehicle, replacement of scheduling and dispatch software, and necessary updates to exterior windows and doors at the DAR facility; \$21,507 for State Specialized Services funding for transporting elderly persons and persons with disabilities; and, \$168,500 in Federal Section 5316 Job Access Reverse Commute in continuation funding.

Eligible expenses are proposed at \$495,750.

It was moved by Councilmember Gustafson, seconded by Councilmember Lee to adopt the following prepared Resolution expressing the City's intent to receive financial assistance for its Dial-A-Ride service through Public Act 51 of 1951, as amended, through the State of Michigan.

WHEREAS, pursuant to Public Act 51 of 1951, as amended (Act 51), it is necessary for the City of Ionia, a Home Rule City established pursuant to Public Act 279 of 1909, as amended, to provide a local transportation program for the state fiscal year of 2021 and, therefore, apply for state financial assistance under provisions of Act 51; and,

WHEREAS, it is necessary for the City of Ionia to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and,

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and,

WHEREAS, the performance indicators for this agency have been reviewed and approved by the City of Ionia; and,

WHEREAS, the City Council of the City of Ionia has reviewed and approved the proposed budget with sources of estimated federal funds of \$93,735; estimated state funds of \$207,056; estimated local funds of \$100,375; estimated fare box revenues of \$70,750; estimated other funds of \$24,050 (revenues totaling \$495,966) and with total eligible expenses of \$495,750 for Fiscal Year 2021; and,

WHEREAS, the City Council of the City of Ionia has also reviewed and approved the additional funding requests of \$35,000 from Federal Section 5309 Capital Discretionary Program Funds for maintenance equipment, office equipment, and bus technology; \$184,000 from Federal Section 5339 Bus and Bus Facilities Program Funds for replacement of a bus, replacement of an administrative vehicle, replacement of scheduling and dispatch software, and necessary updates to exterior windows and doors at the DAR facility; \$21,507 for State Specialized Services funding for transporting elderly persons and persons with disabilities; and, \$168,500 in Federal Section 5316 Job Access Reverse Commute in continuation funding.

NOW, THEREFORE, BE IT RESOLVED that the City of Ionia does hereby make its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51.

BE IT FURTHER RESOLVED that the City Manager is hereby appointed as the Transportation Coordinator for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2021.

Roll Call Vote: Ayes: Winters, Kelley, Lee, Starr, Millard, Gustafson, Waterman, Milewski and Mayor Balice
Nays: None
MOTION CARRIED

Approve – Wetland Park – CDBG Grant Application

The City Manager reported that the City was recently invited to submit a grant application to the Michigan Economic Development Corporation (MEDC) for funding through the Community Development Block Grant (CDBG) program for constructing “Wetland Park” on Dexter Street. This project was identified as a priority project as part of both the Parks and Recreation Master Plan and the Steele Street Corridor Plan component of the Master Plan.

As part of submitting the application, a Resolution of Support approved by the local governing body is required.

It was moved by Councilmember Winters, seconded by Councilmember Kelley to approve the following prepared Resolution regarding the Wetland Park project and possible project grant funding through the Community Development Block Grant program.

WHEREAS, during 2019 the City of Ionia updated its Master Plan and its Five-Year Community Parks and Recreation Plan; and,

WHEREAS, both plans place a priority on the redevelopment of certain properties located along Steele Street for both economic development and community recreation purposes; and,

WHEREAS, the priority redevelopment projects for Steele Street are identified as part of the Steele Street Corridor Plan which is included in both narrative and illustrative form in the Master Plan and Five-Year Community Parks and Recreation Plan; and,

WHEREAS, a component of the Steele Street Corridor Plan is the construction of Wetland Park on property primarily owned by the City of Ionia and located between Steele and Dexter Streets; and,

WHEREAS, proposed Wetland Park includes recreational amenities including concrete and boardwalk pathways, a fishing pier, picnic pavilion, elevated observation platform, interpretive nature displays, a linkage to the Fred Thwaites River Trail and existing wetland enhancements including a storm water forebay; and,

WHEREAS, total project cost including construction, professional design services, property acquisition and contingency is estimated at \$1,725,000.

NOW, THEREFORE, BE IT RESOLVED that the City of Ionia City Council hereby:

1. Authorizes the City Manager to submit an application to the Michigan Economic Development Corporation for funding from the Community Development Block Grant Program to finance the construction of Wetland Park on Steele Street with said request being for \$1,525,000.
2. Upon receiving notification that the grant has been awarded, agrees to allocate at least \$200,000 from the City's Fiscal Year 2020-2021 budget to act as a match for the grant to complete the construction of Wetland Park.
3. Agrees to complete the construction of Wetland Park in a manner consistent with Michigan Economic Development Corporation/Community Development Block Grant project funding guidelines.

Roll Call Vote: Ayes: Kelley, Lee, Starr, Millard, Gustafson, Waterman, Milewski,
 Winters and Mayor Balice
 Nays: None
 MOTION CARRIED

MAYOR AND COUNCILMEMBER COMMENTS

Balice: Encouraged the students in attendance to take opportunities to get involved and volunteer in their community.

Gustafson: Reminded everyone about the upcoming Chamber Awards which will be held on Saturday, January 25th.

Lee: Assured everyone that the members of the Planning Commission understand the importance of decision making and that, contrary to what some may believe, commissioners' minds have not necessarily been made up regarding the medical marijuana issue within the Steele Street corridor.

Milewski: Reminded everyone about the upcoming '80s themed Senior Lock-In fundraiser at Steele Street Hall on Saturday, January 25th.

ADJOURNMENT

It was moved by Councilmember Waterman, seconded by Councilmember Starr to adjourn the regular meeting at 7:49 PM. By Voice Vote: MOTION CARRIED

Respectfully submitted,

Ally H. Cook, Clerk