



**NEW BUSINESS**

**Approve – General Engineering Services Agreement – FTC&H**

The City Manager reported that Fishbeck, Thompson, Carr and Huber (FTCH) currently serves as the City’s engineer of record. In this position City staff periodically calls upon FTCH to provide advice on engineering matters ranging from site plan reviews to offering recommendations for resolving a drainage problem on a street. FTCH’s performance in this role is governed by the General Engineering Services Agreement dated December 13, 2002, as amended. The City contracts separately with FTCH, or other engineering firms, on a project by project basis for larger improvement projects the City undertakes. The City Manager stated that it is necessary to amend the General Engineering Services Agreement with FTCH to incorporate their new rate schedule. FTCH traditionally revises their rate schedule each June/July. FTCH continues to provide the City with a 3%-4% discount off their standard rates. Overall, the schedule reflects minor adjustments in the hourly billing rates.

It was moved by Councilmember Patrick, seconded by Councilmember Paton to approve the amendment to the General Engineering Services Agreement between the City and Fishbeck, Thompson, Carr and Huber which incorporates the rate schedule dated June 16, 2018 and authorize the City Manager to sign the amendment on behalf of the City.

Roll Call Vote:           Ayes: Winters, Kelley, Paton, Patrick, Millard, Gustafson, Waterman,  
                                  Milewski and Mayor Balice  
                                  Nays: None  
                                  MOTION CARRIED

**AMENDMENT TO  
GENERAL ENGINEERING SERVICES AGREEMENT  
BETWEEN THE  
CITY OF IONIA  
AND  
FISHBECK, THOMPSON, CARR & HUBER**

THIS IS AN AMENDMENT of the General Engineering Services Agreement (the “Agreement”), dated December 12, 2002, as amended, by and between the City of Ionia, a Michigan municipal corporation (the “City”), by its undersigned, authorized official, and Fishbeck, Thompson, Carr & Huber, a Michigan corporation (“FTCH”), and is to incorporate by reference the Rate Schedule published by FTCH and dated June 16, 2018 which supersedes previous Rate Schedules published by FTCH.

All other terms and conditions of the Agreement remain in effect.

### **Accept – Bid for Truck Replacement – Public Works Department**

The City Manager reported that the FY18-19 Central Garage Fund budget contains \$105,000 for replacing three DPW light duty pick-up trucks (1 – 2001 model; 2 – 2006 models). Signature Ford, Perry, has the State of Michigan bulk purchasing program contract for three quarter ton four wheel drive standard cab/standard box pick-up trucks for 2019 (Ford F-250). Cost per truck equipped as needed for the City is \$27,889.00 for a total cost of \$83,667.00. Likewise, Great Lakes Snow and Ice Equipment, Carson City, has the State of Michigan bulk purchasing program contract for front mounted snow plows (Snow Ex). Two of the three new trucks are to be equipped with plows. Based on the City's needs, the cost for the two plows, installed, is \$13,230.00. The City Manager stated that, if this purchase, totaling \$96,897.00, is approved the three trucks to be replaced will be sold through a sealed bid process.

It was moved by Councilmember Gustafson, seconded by Councilmember Kelley to accept the bid from Signature Ford, Perry, for purchasing three 2019 model pick-up trucks through the State of Michigan purchasing program at \$83,667.00 and to accept the bid submitted by Great Lakes Snow and Ice Equipment, Carson City, for two truck mounted snow plows through the State of Michigan purchasing program at \$13,230.00 and to declare one 2001 model and two 2006 model pick-up trucks currently utilized by the Public Works Department as surplus equipment and authorize the City Manager to sell the trucks through a sealed bid process.

Roll Call Vote:           Ayes: Kelley, Paton, Patrick, Millard, Gustafson, Waterman, Milewski,  
                                  Winters and Mayor Balice

Nays: None

**MOTION CARRIED**

### **Accept – Bid for Bus Replacement (2) – Dial-A-Ride**

The City Manager reported that the City has received a no-local-match grant from the State of Michigan to replace two Dial-A-Ride buses. Hoekstra Transportation, Grand Rapids, has the State of Michigan bulk purchasing contract for Small Class II composite buses like we use (Eldorado bus body, 18 passenger/lift equipped). Total cost is \$169,575.46. The City Manager reported that, if the purchase is approved, the two buses being replaced (2010 models) will be sold through a sealed bid process.

It was moved by Councilmember Millard, seconded by Councilmember Milewski to accept the bid from Hoekstra Transportation, Grand Rapids, for purchasing two 2017 model Small Class II composite buses through the State of Michigan purchasing program at \$169,575.46 and to declare two 2010 model buses as surplus equipment and authorize the City Manager to sell the trucks through a sealed bid process.

Roll Call Vote: Ayes: Paton, Patrick, Millard, Gustafson, Waterman, Milewski, Winters, Kelley and Mayor Balice  
Nays: None  
MOTION CARRIED

**Accept – Bid for 2018 Local Street Resurfacing Project**

The City Manager reported that the FY18-19 Local Street Fund budget contains funds to resurface, repair curbing as needed and replace sidewalk sections/fill in voids in the sidewalk system as practical on the following streets:

- Chapman Street
- Forest Street (M-66 to Kaiser Street)
- Kaiser Street
- King Street (M-21 to West Fargo Street)
- West Fargo Street (M-66 to Kaiser Street)

Project specifications were prepared by Fishbeck, Thompson, Carr & Huber, distributed to interested bidders with bids opened on Friday, July 27<sup>th</sup>. The following bids were received:

<i>Engineer's Estimate</i>	\$594,950.00
Michigan Paving & Materials Company, Lansing	\$604,028.00
CL Trucking & Excavating, Ionia	\$608,190.00
Kammaing & Roodvoets, Grand Rapids	\$682,675.00
Rieth-Riley Construction Company, Wyoming	\$687,800.00

All of the firms that have bid are qualified to complete this type of project. In many instances in the past if the difference between the two lowest bidders is minimal, Council has accepted the local bid even though not the lowest bid. In this case, CL's bid is \$4,162.00 higher (less than 1%) than Michigan Paving's bid. Therefore, it is recommended that CL's bid be accepted. If a bid is accepted by Council, the project is proposed to begin right after Labor Day and be completed by late October/early November 2018.

It was moved by Councilmember Winters, seconded by Councilmember Paton to accept the bid submitted by CL Trucking & Excavating, Ionia, for \$608,190.00 for completing the fall 2018 street resurfacing project and authorize the City Manager to sign the necessary contract documents on behalf of the City.

Roll Call Vote Ayes: Paton, Patrick, Millard, Gustafson, Waterman, Milewski, Winters, Kelley and Mayor Balice  
Nays: None  
MOTION CARRIED

### **Approve – Designation of Delegate/Alternate Delegate – MML Annual Meeting**

The City Manager reported that the annual business meeting of the Michigan Municipal League (MML) will be held on Wednesday, September 21<sup>st</sup> as part of the 2018 MML convention in Grand Rapids. Members of the MML are required to select a delegate and an alternate delegate for the purpose of voting during the MML annual business meeting. It is recommended that Council select the City Manager as the delegate and the Mayor as the alternate delegate for this year's business meeting.

It was moved by Councilmember Winters, seconded by Gustafson to select the City Manager as delegate and the Mayor as the alternate delegate to represent the City of Ionia at the 2018 MML annual business meeting.

Roll Call Vote:           Ayes: Patrick, Millard, Gustafson, Waterman, Milewski, Winters, Kelley,  
                                  Paton and Mayor Balice

Nays: None

MOTION CARRIED

### **MAYOR AND COUNCIL MEMBER COMMENTS**

Millard: Commented that the Ionia Free Fair was wonderful this year.

Patrick: Stated that it is his 25<sup>th</sup> anniversary as a Councilmember and he has had the opportunity to serve with a multitude of people of the community throughout the years.

Kelley: Mentioned that he had the opportunity to ride Dial-A-Ride and had a very pleasant experience.

Milewski: Stated that the Ionia Free Fair Parade was awesome.

### **ADJOURNMENT**

It was moved by Councilmember Patrick, seconded by Councilmember Waterman to adjourn the meeting at 8:25 PM.

Respectfully submitted:

Ally Cook, Clerk