

**CITY OF IONIA**  
**Downtown Development Authority**  
**March 21, 2012**  
**Meeting Minutes**

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**CALL TO ORDER** Board President Mike Kirgis called the City of Ionia Downtown Development Authority meeting to order at 8:01AM.

**ROLL CALL** Roll Call revealed the following DDA Board members present: Pat Batista, David Cook, Tim Hemenway, Jenny Houghton, Mike Kirgis, Kevin Meade, Brett Patterson and Rich Thompson.  
Also present were City Finance Director Robin Marhofer, Theatre Manager Gary Ferguson, and DDA Director Linda Curtis. Special guest: Deb Hatfield of Walker, Fluke & Sheldon.

**PUBLIC COMMENTS AND INFORMATION**

**CONSENT AGENDA** It was moved by Member Hemenway, seconded by Member Batista to approve the following:

- The minutes from the DDA meeting of February 15, 2012.
- The Accounts Payables for the DDA for January 26, 2012 – February 25, 2012 in the amount of \$3,036.95.
- The Accounts Payables for the Ionia Theatre for January 26, 2012 – February 25, 2012 in the amount of \$76,559.59.

**MOTION CARRIED.**

**DDA DIRECTOR UPDATE:** Review of DDA and IFF reports attached to meeting documents.

**THEATRE REPORT:** Theatre Manager Gary Ferguson reported the digital installation is now complete. A full slate of live performances and building rentals are planned for the upcoming months.

**BOARD DECISIONS AND ACTION ITEMS:**

1. The 2011 Annual Report was presented by DDA Board Chairperson Mike Kirgis. It was moved by Member Cook, seconded by Member Meade to approve the 2011 Annual Report.  
**MOTION CARRIED.**

**OTHER**

1. City Finance Director Robin Marhofer reported the 2012 / 2013FY DDA budget will be placed before City Council in April for approval.
2. Rails to Trails Report: Construction on the first section of the Fred Meijer Grand River Valley Rail Trail to begin around Labor Day this year with completion next spring. This will cover the 10 miles stretch from Prairie Creek west to Saranac. The 5 miles in the City and Village of Saranac will be paved with the remaining 5 miles crushed limestone. The conversion of the bridges from rail use to trail use will be included. Total project cost is \$1.8 million with grants cover the vast majority.

**ADJOURNMENT** It was moved by member Hemenway, seconded by Member Cook to adjourn the DDA Board of Directors at 8:36AM.  
**MOTION CARRIED.**

Respectfully Submitted,  
Rich Thompson, Secretary  
Linda Curtis, DDA Director