

CITY OF IONIA
Downtown Development Authority
August 15, 2012
Meeting Minutes

CALL TO ORDER Board President Mike Kirgis called the City of Ionia Downtown Development Authority meeting to order at 8:04AM.

ROLL CALL Roll Call revealed the following DDA Board members present: Pat Batista, David Cook, Tim Hemenway, Jenny Houghton, Mike Kirgis, Kevin Meade, and Rich Thompson.
Also present were City Manager Jason Eppler, City Finance Director Robin Marhofer, Theatre Manager Gary Ferguson, and DDA Director Linda Curtis.
Guest: Deb Hatfield

PUBLIC COMMENTS AND INFORMATION

CONSENT AGENDA It was moved by Member Meade seconded by Member Houghton approve the following:

- The minutes from the DDA meeting of April 18, 2012.
- The Accounts Payables for the DDA:
 - o March 26, 2012 – April 25, 2012 in the amount of \$871.41.
 - o April 26, 2012 – May 25, 2012 in the amount of \$18,469.15.
 - o May 26, 2012 – June 25, 2012 in the amount of \$1,241.11.
 - o June 26, 2012 – July 25, 2012 in the amount of \$19,864.59.
- The Accounts Payables for the Ionia Theatre:
 - o March 26, 2012 – April 25, 2012 in the amount of \$20,045.16.
 - o April 26, 2012 – May 25, 2012 in the amount of \$13,268.89.
 - o May 26, 2012 – June 25, 2012 in the amount of \$21,408.44.
 - o June 26, 2012 – July 25, 2012 in the amount of \$21,207.21.

MOTION CARRIED.

DDA DIRECTOR UPDATE: Review of DDA and IFF reports attached to meeting documents.

THEATRE REPORT: Theatre Manager Gary Ferguson reported on repairs and upgrades of the Theatre's transformer by Consumers Energy. The IT issues relating to downloading of movies has been resolved. Fencing will be placed along a portion of the Theatre's roof as a safety precaution.

BOARD DECISIONS AND ACTION ITEMS:

1. No action items presented.

OTHER

1. Rails to Trails Report: Weather permitting, grading of the trail will begin in September with additional work to begin in spring of 2013. A June 2013 ribbon cutting for the Saranac to Clinton County portion is tentatively scheduled.
2. Holiday projects: A three year contract with Sid's Flower Shop provided a reduced rate for the purchase of fresh garland wrap. City Manager Jason Eppler and Chamber of Commerce Director Tina Connor Wellman selected a tree to be placed at the intersection of Depot and Main Street for the upcoming holiday celebration.

ADJOURNMENT It was moved by Member Cook, seconded by Member Hemenway to adjourn the DDA Board of Directors at 8:38AM.
MOTION CARRIED.

Respectfully Submitted,
Rich Thompson, Secretary
Linda Curtis, DDA Director