

CITY OF IONIA
Downtown Development Authority
March 20, 2013 Meeting Minutes

CALL TO ORDER Board President Mike Kirgis called the City of Ionia Downtown Development Authority meeting to order at 8:00AM.

ROLL CALL Roll Call revealed the following DDA Board members present: Pat Batista, David Cook, Tim Hemenway, Jenny Houghton, Mike Kirgis, Kevin Meade, Brett Patterson and Rich Thompson.
Also in attendance were City Manager Jason Eppler, Theatre Manager Gary Ferguson, and DDA Director Linda Curtis.

PUBLIC COMMENTS AND INFORMATION

CONSENT AGENDA It was moved by Member Hemenway, seconded by Member Batista to approve the following:

- The minutes from the DDA meeting of January 16, 2013.
- The Accounts Payables for the DDA:
 - o January 26, 2013 – February 25, 2013 in the amount of \$1,734.61.
- The Accounts Payables for the Ionia Theatre:
 - o January 26, 2013 – February 25, 2013 in the amount of \$14,072.75.

MOTION CARRIED.

DDA DIRECTOR UPDATE: DDA Director's report attached to meeting documents.

THEATRE REPORT: Theatre Manager Gary Ferguson reported on the upcoming Pink Floyd tribute concert scheduled for April 20. The Theatre will receive 20% of ticket sales in exchange for rental of the facility. A volunteer drive is currently underway in an effort to increase the number of people available to assist with general theatre duties.

BOARD DECISIONS AND ACTION ITEMS

1. Summer in the City proposal: It was moved by Member Cook, seconded by Member Meade to approve the proposal to host a festival June 20 – 22, 2013 in downtown Ionia.
MOTION CARRIED.
2. 2012 DDA Annual Report: It was moved by Member Cook, seconded by Member Batista to approve the 2012 DDA Annual Report.
MOTION CARRIED.
3. 2013 Fireworks Display: It was moved by Member Cook, seconded by Member Batista to host the 2013 fireworks display on Wednesday, July 3 with a rain date of Sunday, July 7, 2013. Fireworks to be launched from the fairgrounds.
MOTION CARRIED.

OTHER

1. Request for Third Party Administrators: Three proposals were presented to the DDA Director for review. Final selection to be approved at the April DDA Board of Directors meeting.
2. FY13-14 DDA and Theatre budgets: Each is nearly complete and will be presented to City Council on April 9.
3. Deed Transfer: Conveyance of Property at 428 West Washington Street:
The City Manager reported that in 1996 the Downtown Development Authority sold the property at 428 West Washington Street to Auto Body Workers Credit Union of Ionia for \$40,000. Astera Credit Union (successor to Auto Body Workers Credit Union of Ionia) recently relocated their Ionia operations and listed the subject property for sale. A buyer has been found and during the title search the title company discovered that the 1996 DDA Deed had not been recorded with the Ionia County Register of Deeds. A new deed has been prepared by the City Attorney and authorization for the Chairman to sign the new deed is requested. It was moved by Director Meade, seconded by Director Cook, to authorize Michael D. Kirgis, Chairman of the City of Ionia Downtown Development Authority, to sign the deed between the Downtown Development Authority and Astera Credit Union for the conveyance of the property located at 428 West Washington Street in the City of Ionia to Astera Credit Union.
MOTION CARRIED.

ADJOURNMENT

Meeting adjourned at 8:35AM.

Respectfully Submitted,
Rich Thompson, Secretary
Linda Curtis, DDA Director