

**CITY OF IONIA**  
**Downtown Development Authority**  
**April 17, 2013 Meeting Minutes**

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**CALL TO ORDER** Board President Mike Kirgis called the City of Ionia Downtown Development Authority meeting to order at 8:04AM.

**ROLL CALL** Roll Call revealed the following DDA Board members present: Pat Batista, David Cook, Tim Hemenway, Jenny Houghton, Mike Kirgis, Kevin Meade, Brett Patterson and Rich Thompson.  
Also in attendance were City Manager Jason Eppler, Theatre Manager Gary Ferguson, and DDA Director Linda Curtis. Guest: City / County Emergency Manager Doug DeVries.

**PUBLIC COMMENTS AND INFORMATION**

City / County Emergency Manager Doug DeVries provided information relating to hazardous materials and emergency plans for businesses. He is currently scheduling appointments to meet with business owners to assist them in developing policies and procedures for each.

**CONSENT AGENDA** It was moved by Member Hemenway, seconded by Member Meade to approve the following:

- The minutes from the DDA meeting of March 20, 2013.
- The Accounts Payables for the DDA:
  - o February 26, 2013 – March 25, 2013 in the amount of \$4,057.48.
- The Accounts Payables for the Ionia Theatre:
  - o February 26, 2013 – March 25, 2013 in the amount of \$12,058.21.

**MOTION CARRIED.**

**DDA DIRECTOR UPDATE:** DDA Director's report attached to meeting documents.

**THEATRE REPORT:** Theatre Manager Gary Ferguson reported movie ticket revenues are up due to the release of blockbuster films. Upcoming live shows and rentals include the Pink Floyd Tribute Concert, area school programs, and wedding ceremonies. The Ionia County Health Department recently performed a thorough inspection of the Theatre. The facility was approved without violations.

**BOARD DECISIONS AND ACTION ITEMS**

1. Third Party Administrator for MSHDA funds: It was moved by Member Hemenway, seconded by Member Batista to approve the selection of Revitalize LLC / Bruce Johnston as the City of Ionia DDA Third Party Administrator for MSHDA funding.

**MOTION CARRIED.**

**OTHER** 1. "Summer in the City Celebration" proposal and request for street closings approved by City Council.

**ADJOURNMENT** Meeting adjourned at 8:40AM.

Respectfully Submitted,  
Rich Thompson, Secretary  
Linda Curtis, DDA Director