

CITY OF IONIA
Downtown Development Authority
October 16, 2013 Meeting Minutes

CALL TO ORDER: The City of Ionia Downtown Development Authority meeting called to order at 8:07AM.

ROLL CALL: Roll Call revealed the following DDA Board members present: Pat Batista, Dave Cook, Tim Hemenway, Jenny Houghton, Mike Kirgis, Kevin Meade, and Rich Thompson. Also in attendance: Finance Director Robin Marhofer, City Manager Jason Eppler, Theatre Manager Gary Ferguson and DDA Director Linda Curtis. Guest: Deb Hatfield.

PUBLIC COMMENTS AND INFORMATION: No public comments provided.

CONSENT AGENDA: It was moved by Member Meade, seconded by Member Batista to approve the following:

- The minutes from the DDA meeting of September 18, 2013.
- The Accounts Payables for the DDA:
 - o August 26, 2013 – September 25, 2013 in the amount of \$23,879.83.
- The Accounts Payables for the Ionia Theatre:
 - o August 26, 2013 – September 25, 2013 in the amount of \$15,927.76.

MOTION CARRIED.

DDA DIRECTOR UPDATE: DDA Director's report attached to meeting documents.

THEATRE REPORT: Upcoming events at the Theatre include:

- Pink Floyd tribute band "In the Flesh" concert on November 2nd.
- Buckaroo Ball scheduled for November 9th.
- FOP concert and school Christmas programs scheduled for December.
- Energy cost savings by reducing outdoor lighting, eliminating Tuesday morning movies and changes in employee scheduling have been implemented to decrease budget expenses.
- Director Thomas will meet with Theatre staff to discuss emergency procedures.

BOARD DECISIONS AND ACTION ITEMS: No action items at this time.

OTHER:

1. MSHDA Rental Rehab program: Public meeting held on October 15th with presentations provided by Third Party Administrator Bruce Johnston and MSHDA Representative Sue DeVries.
2. Rail Trail: Ionia / Saranac section of trail to be completed by mid-November. Dedication ceremony scheduled for Thursday, November 7th at 1pm.
3. Steele Street Plaza demolition to be completed by November 8th.
4. Pizza Hut construction on schedule.
5. Olivera's opening slated for January.
6. Resurrection Life Church site plan and re-zone request approved by Planning Commission. Recommendation will be presented to City Council.
7. Aunt Stephanie's Restaurant to open by November 1st.

ADJOURNMENT: Meeting adjourned at 8:40am.

Respectfully Submitted,
Rich Thompson, Secretary
Linda Curtis, DDA Director