

CITY OF IONIA
Downtown Development Authority
February 18, 2015 Meeting Minutes

CALL TO ORDER: The City of Ionia Downtown Development Authority meeting called to order at 8:05AM by Chairperson Mike Kirgis.

ROLL CALL: Roll Call revealed the following DDA Board members present: Pat Batista, Dave Cook, Tim Hemenway, Jenny Houghton, Mike Kirgis, Brett Patterson, and Rich Thompson. Also in attendance: City Manager Jason Eppler, Theatre Manager Gary Ferguson and DDA Director Linda Curtis.

PUBLIC COMMENTS AND INFORMATION: None at this time.

CONSENT AGENDA: It was moved by Member Batista, seconded by Member Cook to approve the following:
To approve the minutes from the DDA meeting of November 19, 2014.
To approve the Accounts Payables for the DDA:
October 26, 2014 - November 25, 2014 in the amount of \$5,468.24.
November 26, 2014 - December 25, 2014 in the amount of \$3,636.56.
December 26, 2014 - January 25, 2015 in the amount of \$2,434.04.

To approve Accounts Payables for the Theatre:
October 26, 2014 - November 25, 2014 in the amount of \$8,067.82.
November 26, 2014 - December 25, 2014 in the amount of \$20,503.20.
December 26, 2014 - January 25, 2015 in the amount of \$20,937.89.

MOTION CARRIED.

DDA DIRECTOR UPDATE: DDA Director's report attached to meeting documents.

THEATRE REPORT: Theatre Manager Gary Ferguson reported that recently released movies have provided an increase in attendance over the past two months. The current vintage lighting in the Theatre is not energy efficient and may need to be replaced in the future with replicated Art Deco style fixtures. The Community Theatre will be presenting Xanadu in March and the live stage show is expected to be a huge success.

BOARD DECISIONS AND ACTION ITEMS:

1. Election of Officers: It was moved by Member Cook, seconded by Member Batista to retain the current slate of officers for 2015.
DDA Board of Directors Chairperson: Mike Kirgis
DDA Board of Directors Vice Chairperson: Brett Patterson
DDA Board of Directors Secretary: Rich Thompson
DDA Board of Directors Treasurer: Tim Hemenway

MOTION CARRIED.

2. 2015 Fireworks contract: It was moved by Member Cook and seconded by Member Hemenway to approve the 2015 Fireworks Display contract with Melrose Pyrotechnics, Inc.

MOTION CARRIED.

3. FY 2014-2015 Budget adjustments: It was moved by Member Cook and seconded by Member Hemenway to approve the FY 2014 - 2015 Budget adjustments.

MOTION CARRIED.

DDA Director to send a copy of the adjustments to all Board members

4. 2014 Annual Report: It was moved by Member Cook and seconded by Member Batista to approve the 2014 Annual Report.

MOTION CARRIED.

Report to be presented to City Council on Tuesday, April 14, 2015.

OTHER:

Board of Directors member vacancy continues to remain open. Members asked to present any potential candidate names to City Manager Jason Eppler.

Member Batista reported that the Annual Community Dinner will be held on March 24.

ADJOURNMENT:

It was moved by Member Hemenway, seconded by Member Batista to adjourn the meeting at 8:36am.

MOTION CARRIED.

Respectfully Submitted,
Rich Thompson, Secretary
Linda Curtis, DDA Director