

CITY OF IONIA
Downtown Development Authority
August 19, 2015 Meeting Minutes

CALL TO ORDER: The City of Ionia Downtown Development Authority meeting called to order at 8:02am by Board Secretary Rich Thompson.

ROLL CALL: Roll Call revealed the following DDA Board members present: Dave Cook, Jenny Houghton–Dinehart, Tim Hemenway, Jim Killion, and Rich Thompson. Also in attendance: City Manager Jason Eppler, Finance Director Robin Marhofer, Theatre Manager Gary Ferguson and DDA Director Linda Curtis.

PUBLIC COMMENTS AND INFORMATION:

CONSENT AGENDA: It was moved by Member Hemenway, seconded by Member Cook to approve the following:

To approve the minutes from the DDA meeting of May 20, 2015.

To approve the Accounts Payables for the DDA:

May 26, 2015 - June 25, 2015 in the amount of \$25,781.44.

June 26, 2015 – July 25, 2015 in the amount of \$21,742.07

To approve Accounts Payables for the Theatre:

May 26, 2015 - June 25, 2015 in the amount of \$21,096.81.

June 26, 2015 to July 25, 2015 in the amount of \$18,202.82.

MOTION CARRIED.

DDA DIRECTOR UPDATE: DDA Director's report attached to meeting documents.

THEATRE REPORT: Theatre Manager Gary Ferguson reported on upcoming schedules including but not limited to the current movies, rentals for a wedding and SMAT graduation ceremony. Will be meeting with Community Theatre Board of Directors to discuss a partnership to fundraise for the facility. This would take the place of the annual Buckaroo Ball. Details to follow.

BOARD DECISIONS AND ACTION ITEMS:

OTHER:

1. Caboose renovation plan: Must move forward soon due to grant timeline.
2. Automated entry door system for Theatre: System will be ordered from manufacturer. Grant award, donation and Theatre funds will cover costs.
3. City parking lot update: Project on schedule.
4. Restore Church: Ground breaking ceremony held in August. Former Auto Zone building is currently being demolished.

ADJOURNMENT: It was moved by Member Hemenway, seconded by Member Cook to adjourn the meeting at 9am.

MOTION CARRIED.

Respectfully Submitted,
Rich Thompson, Secretary
Linda Curtis, DDA Director