

CITY OF IONIA
Downtown Development Authority
January 20, 2016 Meeting Minutes

CALL TO ORDER: The City of Ionia Downtown Development Authority meeting called to order at 8:05am by Board Vice Chairperson Brett Patterson.

ROLL CALL: Roll Call revealed the following DDA Board members present: Dr. Patricia Batista, Dave Cook, Jenny Dinehart, Tim Hemenway, Jim Killion, Brett Patterson and Rich Thompson. Also in attendance: City Manager Jason Eppler, Theatre Manager Gary Ferguson, DDA Director Linda Curtis and guest Jerry Black.

PUBLIC COMMENTS AND INFORMATION:

CONSENT AGENDA: It was moved by Member Killion, seconded by Member Batista to approve the following:
Minutes from the DDA meeting of November 18, 2015.
Accounts Payables for the DDA:
October 26, 2015 - November 25, 2015 in the amount of \$1,265.73.
November 25, 2015 – December 25, 2015 in the amount of \$5,119.93.
Accounts Payables for the Theatre:
October 26, 2015 - November 25, 2015 in the amount of \$16,301.37.
November 26, 2015 – December 25, 2015 in the amount of \$18,465.90.

MOTION CARRIED.

DDA DIRECTOR UPDATE: DDA Director's report attached to meeting documents.

THEATRE REPORT: Theatre Manager Gary Ferguson reported on upcoming events that include the Chamber of Commerce Annual Awards, fundraiser "Live, Camera, Auction" and the musical Shrek. The Theatre Fundraising committee has been seeking donations for the live and silent auction activities, appetizers and overall event expenses related to the "Live Camera Auction" event. It is estimated to be the largest theatre fundraiser to date. New point of sale software in addition to chip card readers have been added to the Theatre ticketing program.

BOARD DECISIONS AND ACTION ITEMS:

1. 2016 Election of Officers: It was moved by Member Batista, seconded by Member Cook to retain the 2015 slate of officers for the 2016 calendar year.

MOTION CARRIED.

2. 2016 Fireworks Display date: It was moved by Member Hemenway, seconded by Member Cook to select Friday, July 1st for the display date with July 2nd scheduled as a rain date option.

MOTION CARRIED.

3. DDA matching grant program: It was moved by Member Batista, seconded by Member Killion to approve a total of \$2,000 be budgeted during the 2015 /2016 FY for matching grant assistance related to architectural drawings required for MEDC Façade programs. Grant applications will be submitted for up to \$1,000 matching grant per property owner. A cap of \$2,000 was set for the total sum of awarded grants. Applications will be reviewed and accepted / denied by the DDA Board of Directors. A deadline of June 30, 2016 was set for all application submissions.

MOTION CARRIED.

ADJOURNMENT: It was moved by Member Hemenway, seconded by Member Killion to adjourn the meeting at 9:05am.

MOTION CARRIED.

Respectfully Submitted,
Rich Thompson, Secretary
Linda Curtis, DDA Director