

CITY OF IONIA
Downtown Development Authority
April 19, 2017 Meeting Minutes

CALL TO ORDER: The Ionia Downtown Development Authority meeting called to order by Board Chairperson Mike Kirgis at 8:04am.

ROLL CALL: Roll Call revealed the following DDA Board members present: Dave Cook, Jenny Dinehart, Tim Hemenway, Jim Killion, Mike Kirgis, and Rich Thompson. Also in attendance: Finance Director Chris Hyzer and DDA Director Linda Curtis.

PUBLIC COMMENTS AND INFORMATION

CONSENT AGENDA: It was moved by Member Cook, seconded by Member Hemenway to approve the following:
Minutes from the DDA meeting of February 15, 2017.
Accounts Payables for the DDA:
January 26, 2017 - February 25, 2017 in the amount of \$21,057.46.
February 26, 2017 - March 25, 2016 in the amount of \$54,805.69.
Accounts Payables for the Theatre:
January 26, 2017 - February 25, 2017 in the amount of \$13,449.67.
February 26, 2017 - March 25, 2017 in the amount of \$25,550.81.
MOTION CARRIED.

DDA DIRECTOR UPDATE: DDA Director's report attached to meeting documents.

THEATRE REPORT: Finance Director Chris Hyzer presented an overview of the Theatre Financial Report. A set of doors has been installed leaving only one set to be restored. Floor lighting in the small theatre has been replaced and several seats in the large theatre have been repaired / restored.

BOARD DECISIONS AND ACTION ITEMS:

1. 2016 Annual Report: It was moved by Member Hemenway and seconded by Member Killion to approve the 2016 DDA Annual report as presented at the February meeting.
MOTION CARRIED.

2. Theatre Donor Board: It was moved by Member Hemenway and seconded by Member Killion to proceed with the development of a Theatre Donor Board to recognize contributors. A cap of \$1,500 was placed for the cost of the board. **MOTION CARRIED.** Member Cook opposed the motion.

OTHER:

1. Wayfinding Project: Spicer Group will provide a full presentation on wayfinding projects following the April DDA Board of Directors meeting.

2. DDA window and door project: No contact to date. Theatre doors installed. Windows delayed until May or June.

ADJOURNMENT: It was moved by Member Cook, seconded by Member Dinehart to adjourn the meeting at 8:21am.
MOTION CARRIED.

Respectfully Submitted,
Rich Thompson, Secretary
Linda Curtis, DDA Director