

City of Ionia Downtown Development Authority

January 20, 2021 Meeting Minutes

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**CALL TO ORDER:** The Ionia Downtown Development Authority meeting was called to order at 8:03AM by Chairperson Mike Kirgis.

**ROLL CALL OF MEMBERS:** Roll call revealed the following DDA Board of Directors present: Margot Cook, Mike Kirgis, John Krueger, Paul Lentz, Tim Hemenway, and Director Linda Curtis. Guests included Interim City Manager Gregg Guetschow and City Finance Director Chris Hyzer. Guest Tracey Bergeron arrived after start of meeting.

**PUBLIC COMMENTS:** None presented at this time.

**CONSENT AGENDA:** Motion to approve by Member Lentz; seconded by Member Margot Cook.  
MOTION CARRIED.

**MEETING MINUTES:** Minutes from the DDA meeting for December 2020. Motion to approve by Member Margot Cook; seconded by Member Hemenway.  
MOTION CARRIED.  
Member Krueger opposed the approval of the December meeting minutes.

**FINANCIAL REPORT** DDA accounts payable for November 26, 2020 – December 25, 2020 in the amount of \$1,535.59.  
Theatre accounts payable for November 26, 2020 – December 25<sup>th</sup> in the amount \$7,626.41.  
Motion to approve by Member Hemenway; seconded by Member Margot Cook.  
MOTION CARRIED.

**DDA Director Report:** Report included in DDA Board of Directors meeting document package.

**THEATRE REPORT:** Theatre Manager Gary Ferguson was not present. Finance Director Chris Hyzer provided an overview of budget within the Financial Report.

**BOARD DECISIONS AND ACTION ITEMS:**

2021 Elections of Officers. Motion by Member Hemenway to retain current officers for Chairperson, Vice Chairperson and Treasurer; seconded by Member Lentz  
MOTION CARRIED.  
Motion by Member Lentz to nominate Member Margot Cook to the position of Secretary; seconded by Member Hemenway.  
MOTION CARRIED.

Ionia Farmers' Market: Motion by Member Lentz to direct DDA Director to create a draft lease agreement with legal oversight between the non-profit, City of Ionia and DDA; seconded by Member Margot Cook.

MOTION CARRIED.

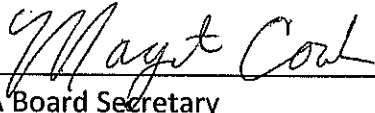
OTHER:

1. First floor residential units in downtown. DDA will provide Planning Commission with discussion points regarding potential zoning. Place on the February DDA Board meeting agenda.

GENERAL ADJOURNMENT:

Motion to adjourn at 9:20am by Member Lentz, seconded by Member Margot Cook.

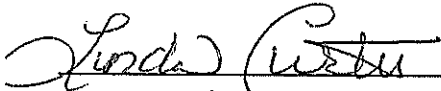
MOTION CARRIED.



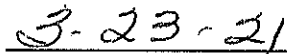
DDA Board Secretary



Date



DDA Recording Secretary



Date