

CITY OF IONIA
Downtown Development Authority
May 16, 2018 Meeting Minutes

CALL TO ORDER: The Ionia Downtown Development Authority meeting called to order by Board Vice Chairperson Patterson at 8:01am.

ROLL CALL: Roll Call revealed the following DDA Board members present: Dave Cook, Tim Hemenway, Jim Killion, Paul Lentz, and Brett Patterson.
Guests included downtown business representatives Heather Sizemore and John Krueger. Also in attendance were Finance Director Chris Hyzer, Theatre Manager Gary Ferguson, and DDA Director Linda Curtis.

PUBLIC COMMENTS AND INFORMATION:

CONSENT AGENDA: CONSENT AGENDA: It was moved by Member Cook, seconded by Member Killion to approve the following:

Minutes from the DDA meeting of March 21, 2018.

Accounts Payables for the DDA:

February 26, 2018 – March 25, 2018 in the amount of \$11,756.01.

March 26, 2018 – April 25, 2018 in the amount of \$3,766.75.

Accounts Payables for the Theatre:

February 26, 2018 - March 25, 2018 in the amount of \$15,860.07.

March 26, 2018 – April 25, 2018 in the amount of \$11,843.86.

MOTION CARRIED.

DDA DIRECTOR UPDATE: DDA Director's report attached to meeting documents.

THEATRE REPORT: The VPS program is now complete with all virtual permit fee payments received. The 6 ½ year reimbursement of funds at approximately \$60,000 per screen is complete. Funds covered the costs related to the installation of the new digital projector and sound upgrades for each theatre. A great lineup of movies is set for the summer season. The front entry door restoration project has been completed.

BOARD DECISIONS AND ACTION ITEMS:

1. Mural Project: After reviewing the projects pledge campaign draft, the Board of Directors made the decision to place the Mural Project on hold.

It was moved by Member Hemenway, seconded by Member Lentz to table the Mural Project.

MOTION CARRIED.

OTHER:

1. Wayfinding Sign Project: Spicer Group is meeting with MDOT to secure necessary permits and right of way agreements.

2. The DDA received the RRC evaluation results detailing additional requirements needed to complete the certification process. The program provided a time line to fulfill the mandates with the full project to be submitted within 12 months.

ADJOURN: It was moved by Member Hemenway, seconded by Member Lentz to adjourn the DDA Board of Directors meeting at 8:40am.

MOTION CARRIED.

Respectfully Submitted,
Dave Cook, Secretary
Linda Curtis, DDA Director