

City of Ionia Downtown Development Authority

November 17, 2021 Meeting Minutes

**CALL TO ORDER:** The Ionia Downtown Development Authority Board of Directors meeting was called to order at 8:03AM by Chairperson Kirgis.

**ROLL CALL OF MEMBERS:** Roll call revealed the following DDA Board of Directors present: Dave Cook, Margot Cook, Cathy Hoppough, Mike Kirgis, John Krueger, Tim Hemenway, Paul Lentz, Mayor Balice, and Director Linda Curtis. City staff included City Manager Precia Garland, City Finance Director Chris Hyzer, Asst to City Manager Jonathon Bowman, and Theatre Manager Gary Ferguson.

Guest: Heather Sizemore

**PUBLIC COMMENTS:** None at this time.

**CONSENT AGENDA:** Motion to approve Agenda by Member Lentz; seconded by Member Krueger.  
MOTION CARRIED.

**MEETING MINUTES:** Minutes from the DDA meeting for October 2021.  
Motion to approve by Member Hemenway; seconded by Member M. Cook.  
MOTION CARRIED.

**FINANCIAL REPORT** DDA accounts payable for September 26, 2021 – October 25, 2021 in the amount of \$42,326.49.  
Theatre accounts payable for September 26, 2021 – October 25, 2021 in the amount \$11,324.75.  
Motion to approve by Member Lentz; seconded by Member Hoppough.  
MOTION CARRIED.

**DDA Director Report:** Report included in DDA Board of Directors meeting document package.

**THEATRE REPORT:** Theatre Manager provided review of the 90<sup>th</sup> celebration and murder mystery event. Holiday movies have been scheduled. Live Local Realty will again sponsor the free movie following the holiday parade. Theatre Manager currently working with several concert contacts for 2022 events. Theatre concession stand area will be renovated with cabinet construction be completed by the Bellamy Creek skilled trade students.

**BOARD DECISIONS AND ACTION ITEMS:**

1. 2022 DDA Board of Directors meeting schedule. Motion to approve by Member Hemenway; seconded by Member Hoppough.  
MOTION CARRIED.

**DISCUSSION ITEMS / OTHER**

1. 1<sup>st</sup> Floor Residential Committee Report: Chairperson Lentz noted a date will be set for the committee to tour 410/412 W Main Street. Discussion included the addition of a first floor unit would be key to the development of the second

floor residential space for this property. Committee to provide recommendation to Board of Directors regarding findings on future mixed use of first floor commercial properties.

2. Brownfield Redevelopment Authority to meet following DDA Board meeting.
3. Design and Build Committee to meet following above mentioned.

GENERAL ADJOURNMENT:

Motion to adjourn at 8:30AM by Member Hemenway; seconded by Member M. Cook.

MOTION CARRIED.

*Maryt Cook*

\_\_\_\_\_  
DDA Board Secretary

*Dec 15, 2021*

\_\_\_\_\_  
Date

*Linda Carter*

\_\_\_\_\_  
DDA Recording Secretary

*Dec 15, 2021*

\_\_\_\_\_  
Date