

City of Ionia Downtown Development Authority  
November 16, 2022 Meeting Minutes

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**CALL TO ORDER:** The Ionia Downtown Development Authority Board of Directors meeting was called to order at 8:02AM by Chairperson M. Kirgis.

**ROLL CALL OF MEMBERS:** Roll call revealed the following DDA Board of Directors present: Dave Cook, Margot Cook, John Krueger, Paul Lentz, and Mike Kirgis. Also in attendance: Finance Director Chris Hyzer, Assistant to the City Manager Jonathon Bowman, Theatre Manager Gary Ferguson, and DDA Director Linda Curtis.

**PUBLIC COMMENTS:** None at this time.

**CONSENT AGENDA:** Motion to approve Agenda as presented by Member Lentz; seconded by Member Krueger.  
**MOTION CARRIED.**

**MEETING MINUTES:** Minutes from the DDA Board of Directors meeting for August, September and October 2022. Member Krueger requested minutes noted and future minutes not include names of public attendees unless presenting to the Board of Directors. Motion to approve with correction by Member Lentz; seconded by Member M. Cook.  
**MOTION CARRIED.**

**FINANCIAL REPORT** DDA accounts payable for July 26, 2022 – August 25, 2022 in the amount of \$14,590.17.  
DDA accounts payable for August 26, 2022 – September 25, 2022 in the amount of \$1,283.80.  
DDA accounts payable for September 26, 2022 – October 25, 2022 in the amount of \$3,586.66.  
Ionia Theatre accounts payable for July 26, 2022 – August 25, 2022 in the amount \$26,245.08.  
Ionia Theatre accounts payable for August 26, 2022 – September 25, 2022 in the amount of \$10,376.26.  
Ionia Theatre accounts payable for September 26, 2022 – October 25, 2022 in the amount of \$9,758.25.  
Finance Director Hyzer provided an overview of the DDA and Theatre statements.  
Motion to approve the Financial Report by Member D. Cook; seconded by Member M. Cook.  
**MOTION CARRIED.**


**DDA DIRECTOR REPORT:** Report included within DDA Board of Directors meeting document package.

**THEATRE REPORT:** Theatre Manager G. Ferguson provided the Board of Directors with updates, December rental schedule, and mechanical upgrades to be completed.

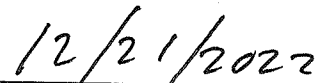
BOARD DECISIONS AND ACTION ITEMS:

1. Expense threshold for DDA Director approval: Request by Member Krueger to table this decision until December Board of Directors meeting. Request granted.
  
2. 2023 and 2024 Ionia Fireworks Display schedule:  
2023: Thursday, June 29<sup>th</sup> with a rain date of Friday, July 7<sup>th</sup>.  
2024: Thursday, June 27<sup>th</sup> with a rain date of Friday, June 28<sup>th</sup>.  
  
Motion to approve above stated dates by Member Lentz; seconded by Member D. Cook.  
MOTION CARRIED
  
3. DDA Board of Directors meeting cancellation process: Tabled to December as a discussion topic.
  
4. Grant Review Committee selection: DDA Director requested this action item be tabled until the December 2022 meeting. Newly appointed Board of Directors members may be in attendance at the December 2022 meeting.

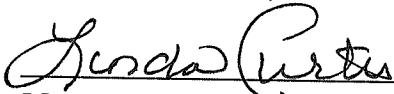
GENERAL ADJOURNMENT: Motion to adjourn at 8:33AM by Member M. Cook; seconded by Member Lentz.  
MOTION CARRIED.



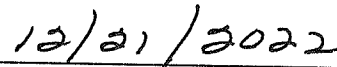
DDA Board Secretary



Date



DDA Recording Secretary



Date