

City of Ionia Downtown Development Authority
October 20, 2021 Meeting Minutes

CALL TO ORDER: The Ionia Downtown Development Authority Board of Directors meeting was called to order at 8:040AM by Chairperson Kirgis.

ROLL CALL OF MEMBERS: Roll call revealed the following DDA Board of Directors present: Olivia Blomstrom, Dave Cook, Margot Cook, Mike Kirgis, John Krueger, Tim Hemenway, and Director Linda Curtis. City staff included City Manager Precia Garland, City Finance Director Chris Hyzer, Asst to City Manager Jonathon Bowman, City Clerk Ally Cook, and Theatre Manager Gary Ferguson.

Guests: Heather Sizemore

PUBLIC COMMENTS: None at this time.

CONSENT AGENDA: Motion to approve agenda with the addition of:

1. Board Decisions and Action Items: Approval of RFP process for Design & Build Scenario and establishing a Selection Committee consisting of 2 Board members and Mayor Balice.
2. Discussion: Ionia Harvest Market updates by Member Hemenway.
Motion to approve Agenda with additions by Member D. Cook; seconded by Member M. Cook.
MOTION CARRIED.

MEETING MINUTES: Minutes from the DDA meeting for September 2021.
Motion to approve by Member Hemenway; seconded by Member Blomstrom.
MOTION CARRIED.

FINANCIAL REPORT DDA accounts payable for August 26, 2021 – September 25, 2021 in the amount of \$8,843.13.
Theatre accounts payable for August 26, 2021 – September 25, 2021 in the amount \$18,977.69.
Motion to approve by Member D. Cook; seconded by Member M. Cook.
MOTION CARRIED.

DDA Director Report: Report included in DDA Board of Directors meeting document package.

THEATRE REPORT: Theatre Manager Gary Ferguson provided the Board of Directors with a full report noting the movie schedule is booked to the end of the year. November 6th Murder Mystery event and 90th birthday celebration is on track. Sponsorships and ticket sales are going well. Concert scheduled for January.

BOARD DECISIONS AND ACTION ITEMS:

1. 2022 DDA Board of Directors meeting schedule. Motion to approve by Member D. Cook; seconded by Member M. Cook.
MOTION CARRIED.

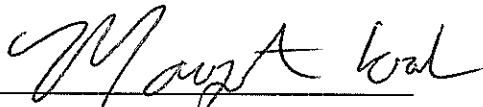
2. Design & Build Scenario Request for Proposal process and establishing a Selection Committee. Committee to include Mayor Balice, Member Hemenway and Blomstrom with Member Kirgis as an alternate. Motion to approve by Member M. Cook; seconded by Member D. Cook.
MOTION CARRIED.

DICUSSION ITEMS / OTHER

1. 1st Floor Residential Committee Report: Committee Chair and Member Lentz not in attendance. Discussion noted a committee was created. Member Lentz will be scheduling meeting soon.
2. Ionia Harvest Market Report: Member Hemenway provided the Board with a review of the 2021 season. Board of Director and Committees each meet as scheduled. A planning session for the upcoming year to be held in November. It was noted YCD Electronics continues to provide WIFI service to the market pavilion.

GENERAL ADJOURNMENT:

Motion to adjourn at 8:40AM by Member Hemenway; seconded by Member M. Cook.
MOTION CARRIED.



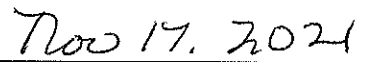
DDA Board Secretary



Date



DDA Recording Secretary



Date