



Public Infrastructure Permit Application

Submit Applications to City Hall

Street Address: 114 North Kidd Street Ionia, MI 48846

Mailing Address: P.O. Box 496 Ionia, MI 48846

Ph: (616) 527-4170 Website: www.ci.ionia.mi.us

Date of Application: _____

Permit Fee: See Below

New Construction

Existing Construction

Property Address: _____ Parcel Number: _____

Applicant Information

Owner's Name: _____

Address: _____ City, State, Zip: _____

Phone: _____ Email: _____

Contractor: _____ License Number: _____

Address: _____ City, State, Zip: _____

Phone: _____ Email: _____

Applicant's Name: _____ Interest in Property: _____

Address: _____ City, State, Zip: _____

Phone: _____ Email: _____

Project Information

Please check all that apply to the proposed project.

- | | | | |
|---|--|---------------------------------|--|
| <input type="checkbox"/> Commercial Water Tap-In | Outside City Limit: Fee = Bldg. Sq. Ft. X \$2.37 | | |
| <input type="checkbox"/> Residential Water Tap-In | \$1,000* | <input type="checkbox"/> 1" Tap | <input type="checkbox"/> 2" Tap |
| <input type="checkbox"/> Sewer Tap In | \$1,500* | <input type="checkbox"/> City | <input type="checkbox"/> Easton/Ionia Township |

* If cost for roadcuts, taps, meters, labor, etc. are above specified rate, an additional fee will be charged.

- | | |
|--|--------------------------------|
| <input type="checkbox"/> Inspection Fee | \$40 Berlin Township Only |
| <input type="checkbox"/> Sidewalk (New or Restoration) | Fee Waived with Permit |
| <input type="checkbox"/> Curb Cut (New or Restoration) | No Fee |
| <input type="checkbox"/> Drive Approach (New or Restoration) | \$25 Plus Insurance Coverage |
| <input type="checkbox"/> Storm Sewer Tap-In Permit | \$500 Up to 11,000 Sq. Ft. Lot |
| <input type="checkbox"/> Drainage Permit | \$50 |
| <input type="checkbox"/> Water Meter on Site | |
| <input type="checkbox"/> Other _____ | |

Insurance Requirements

- On account of injury to, or death of, any person in any one accident \$1,000,000
- On account of any one accident resulting in injury to, or death of more than one person \$1,000,000
- On accident of damage to property in any one accident \$1,000,000

City Hall Coordination

City Hall will coordinate the tap-in process and any required inspections on behalf of the Department of Public Works. Contact (616) 523-0147 when you are ready for an inspection and before you start City utilities. A zoning permit will also be required for the project.

All connections to City utilities must be inspected by authorized City personnel.

Signature

By signing below, I _____ (print name), agree on behalf of the organization I represent that if this application is approved, the project will meet all legal requirements. I understand that I will be responsible to the City of Ionia for any damages to the street, street structures, or structures of any private company within the right-of-way of the streets. I further agree to pay all damages, fines and penalties for which I am liable and shall hold the City of Ionia harmless from all suits, claims, damages and proceedings of any kind due to my operations within the streets.

Applicant's Signature: _____ Date: _____

OFFICE USE ONLY

____ Fees Paid Date: _____ Receipt #: _____ Check #: _____

____ Insurance Certificate Information

____ Drawing Attached

Water Availability _____ Yes _____ No

Sewer Availability _____ Yes _____ No

Existing Water Tap _____ Yes _____ No

Existing Sewer Tap _____ Yes _____ No

Connection to Water Done on: _____ Employee Initials: _____

Connection to Sewer Done on: _____ Employee Initials: _____

Comments: _____

Copies To: _____

Signature: _____ Date: _____